

FINANCIAL STATEMENTS

Town Of Clayton

Kent County, Delaware

December 31, 2019

TOWN OF CLAYTON
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INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and Town Council
Town of Clayton
Clayton, Delaware

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Clayton, Delaware, as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Clayton, Delaware, as of December 31, 2019, and the respective changes in financial position, and, where applicable, cash flows thereof, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

To the Honorable Mayor and Town Council
Town of Clayton

Report On Summarized Comparative Information

We have previously audited the Town of Clayton, Delaware's December 31, 2018, financial statements, and we expressed unmodified opinions on the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information in our report dated November 8, 2019. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2018, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3 through 9 and 44 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Clayton, Delaware's basic financial statements. The combining nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor fund financial statements are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 20, 2020, on our consideration of the Town of Clayton, Delaware's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Clayton, Delaware's internal control over financial reporting and compliance.

Papaleo, Rosen & Chelf, PA

Papaleo, Rosen & Chelf, PA
Wilmington, Delaware
November 20, 2020

TOWN OF CLAYTON
Management's Discussion and Analysis – Unaudited
December 31, 2019

This discussion and analysis of the Town of Clayton, Delaware (the "Town") provides an overview of the Town's financial performance for the fiscal year ended December 31, 2019. Please read it in conjunction with the Town's financial statements which begin on page 10.

FINANCIAL HIGHLIGHTS

The assets of the Town exceeded its liabilities at December 31, 2019, by \$8.0 million (net position). The Town's total net position increased by \$783 thousand. The current year increase in the Town's net position is due primarily to growth in the Town which caused an increase in impact fee income and real estate transfer taxes. During 2019, property tax rates increased from \$0.75 to \$0.825 per \$100 of assessed value.

As of December 31, 2019, the Town's governmental funds reported combined ending fund balances of \$4.9 million, an increase of \$518 thousand as compared to the prior year. The current year increase in fund balance can be attributed to growth in the Town which increases impact fee income and real estate transfer taxes. Trash billing rates increased during 2019 from \$24.62 per month to \$26.09 per month.

As of December 31, 2019, the Town's proprietary funds reported a combined net position of \$2.9 million, an increase of \$265 thousand as compared to the prior year. During 2019, electric billing remained at a minimum of \$25.00 or \$0.2454 for the first 45kw and \$0.1204 per kw thereafter. Sewer billing rates remained the same for the first 2,000 gallons at \$16.50 but increased during 2019 for each additional 1,000 gallons from \$6.00 to \$6.50. Water billing rates remained the same at \$9.50 for 2,000 gallons but increased during 2019 for each additional 1,000 gallons from \$4.00 to \$4.50.

Overview Of The Financial Statements

The financial statements consist of three parts – management's discussion and analysis, the basic financial statements and required supplementary information. This discussion and analysis is intended to serve as an introduction to the Town of Clayton's basic financial statements. The Town of Clayton's basic financial statements are comprised of three components: 1) entity-wide financial statements; 2) fund financial statements; and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements.

The basic financial statements include two kinds of statements that present different views of the Town:

- The first two statements are entity-wide financial statements that provide both long-term and short-term information about the Town's overall financial status.
- The remaining statements are fund financial statements that focus on individual parts of the Town government, reporting the Town's operations in more detail than the entity-wide statements.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of required supplementary information that further explains and supports the information in the financial statements.

TOWN OF CLAYTON
Management's Discussion and Analysis – Unaudited (cont'd)
December 31, 2019

Entity-Wide Financial Statements. The entity-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private-sector business. These statements are prepared using the accrual basis of accounting.

The statement of net position presents information on all of the Town's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The statement of activities presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows only in future fiscal periods.

Both of the entity-wide financial statements distinguish functions of the Town that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the Town include general government, public safety, public works, and licensing and inspection. Business-type activities consist of the Town's electric distribution system and water supply and sewage collection system.

Fund Financial Statements. Traditional readers of government financial statements will find the fund financial statement presentation more familiar where the focus is on the Town's most significant funds. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town uses fund accounting to ensure and demonstrate fiscal accountability. The Town uses governmental and proprietary fund financial statements to provide more detailed information about the Town's most significant funds rather than the Town as a whole.

Governmental Funds. Most of the Town's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year end that are available for spending. These funds are reported using the modified accrual accounting method, which measures cash and all other financial assets that can be readily converted to cash. The governmental fund statements provide a detailed short-term view of the Town's general government operations and the basic services it provides. Governmental fund information helps the reader determine whether there are more or fewer financial resources that can be spent in the near future to finance the Town's programs. The relationship (or differences) between governmental activities (reported in the Statements of Net Position and Activities) and governmental funds is described in a reconciliation.

Proprietary Funds. Proprietary funds are used to account for operations that are financed and operated in a manner similar to private business enterprises in which costs are recovered primarily through user charges. Proprietary fund financial statements, like entity-wide financial statements, provide both long and short-term financial information. The fund financial statements provide more detail and additional information, such as cash flows, for the Town's proprietary funds. The proprietary funds are used to report the same functions presented as business-type activities in the entity-wide financial statements. The Town uses proprietary funds to account for its electric distribution system and water supply and sewage collection system. The Town purchases 100 percent of its electric supply requirements from the Delaware Municipal Electric Corporation ("DEMEC") under a long-term full requirements service contract. In addition, the Town is charged a fee by the Town of Smyrna and Kent County to discharge the Town's proportionate share of wastewater into their respective facilities under an operating contract.

TOWN OF CLAYTON
Management's Discussion and Analysis – Unaudited (cont'd)
December 31, 2019

Notes To The Basic Financial Statements. The notes to the basic financial statements provide additional information that is essential to a full understanding of the data provided in the entity-wide and fund financial statements.

Required Supplementary Information. In addition to the basic financial statements and accompanying notes, this report presents certain required supplementary information concerning the Town. A budgetary comparison schedule has been provided for the General Fund.

FINANCIAL ANALYSIS OF THE TOWN AS A WHOLE

Entity-Wide Financial Analysis

The following table presents a summary of the Statement of Net Position for the Town as of December 31, 2019, and 2018:

Table 1 – Condensed Statement Of Net Position

	Governmental Activities		Business-Type Activities		Totals	
	2019	2018	2019	2018	2019	2018
ASSETS						
Current and other assets	\$ 5,028,471	\$ 4,689,991	\$ 817,428	\$ 803,621	\$ 5,845,899	\$ 5,493,612
Capital assets, net and noncurrent assets	2,214,035	2,117,044	3,001,712	2,778,819	5,215,747	4,895,863
TOTAL ASSETS	<u>7,242,506</u>	<u>6,807,035</u>	<u>3,819,140</u>	<u>3,582,440</u>	<u>11,061,646</u>	<u>10,389,475</u>
DEFERRED OUTFLOWS OF RESOURCES						
	353,384	412,483	-0-	-0-	353,384	412,483
LIABILITIES						
Current liabilities	240,959	455,192	452,474	441,125	693,433	896,317
Noncurrent liabilities	1,886,737	2,011,057	430,257	470,454	2,316,994	2,481,511
TOTAL LIABILITIES	<u>2,127,696</u>	<u>2,466,249</u>	<u>882,731</u>	<u>911,579</u>	<u>3,010,427</u>	<u>3,377,828</u>
DEFERRED INFLOWS OF RESOURCES						
	577,427	380,254	-0-	-0-	577,427	380,254
NET POSITION						
Invested in capital assets, net of related debt	2,189,261	2,068,571	2,562,208	2,296,755	4,751,469	4,365,326
Restricted	3,460,552	3,139,145	-0-	-0-	3,460,552	3,139,145
Unrestricted (deficit)	(759,046)	(834,701)	374,201	374,106	(384,845)	(460,595)
TOTAL NET POSITION	<u>\$ 4,890,767</u>	<u>\$ 4,373,015</u>	<u>\$ 2,936,409</u>	<u>\$ 2,670,861</u>	<u>\$ 7,827,176</u>	<u>\$ 7,043,876</u>

Invested in capital assets, net of related debt decreased as a result of depreciation expense exceeding capital additions for the year. The largest portion of the Town's net position reflects its investment in capital assets, less any related debt used to acquire those assets that are still outstanding. Capital assets are used to provide services to residents and are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities. Restricted net position increased due to the accumulation of resources restricted to public works projects and future growth initiatives.

TOWN OF CLAYTON
Management's Discussion and Analysis – Unaudited (cont'd)
December 31, 2019

Table 2 – Changes In Net Position

	Governmental Activities		Business-Type Activities		Totals	
	2019	2018	2019	2018	2019	2018
REVENUES						
Program revenues:						
Charges for services	\$ 862,087	\$ 898,276	\$ 3,930,574	\$ 3,913,236	\$ 4,792,661	\$ 4,811,512
Operating grants and contributions	217,023	302,126	-0-	-0-	217,023	302,126
Capital grants and contributions	133,004	79,508	-0-	-0-	133,004	79,508
General revenues:						
Taxes	973,798	895,583	-0-	-0-	973,798	895,583
Franchise fees	51,881	63,357	-0-	-0-	51,881	63,357
Investment earnings (losses)	70,902	(9,299)	5,651	-0-	76,553	(9,299)
Miscellaneous	3,557	572	-0-	-0-	3,557	572
Transfers/Contributions	824,006	984,892	-0-	-0-	824,006	984,892
TOTAL REVENUES	3,136,258	3,215,015	3,936,225	3,913,236	7,072,483	7,128,251
EXPENSES						
General government	701,728	826,807	-0-	-0-	701,728	826,807
Public safety	1,284,668	1,235,977	-0-	-0-	1,284,668	1,235,977
Public works	587,511	574,019	-0-	-0-	587,511	574,019
Licensing and inspection	44,599	41,850	-0-	-0-	44,599	41,850
Electric operations	-0-	-0-	1,930,136	2,038,756	1,930,136	2,038,756
Water/Sewer operations	-0-	-0-	916,535	952,294	916,535	952,294
Transfers	-0-	-0-	824,006	984,892	824,006	984,892
TOTAL EXPENSES	2,618,506	2,678,653	3,670,677	3,975,942	6,289,183	6,654,595
INCREASE (DECREASE) IN NET POSITION	517,752	536,362	265,548	(62,706)	783,300	473,656
NET POSITION, BEGINNING OF YEAR	4,373,015	3,836,653	2,670,861	2,733,567	7,043,876	6,570,220
NET POSITION, END OF YEAR	\$ 4,890,767	\$ 4,373,015	\$ 2,936,409	\$ 2,670,861	\$ 7,827,176	\$ 7,043,876

Governmental Activities

The cost of all governmental activities in 2019 was \$2.6 million. The amount that taxpayers ultimately financed for these activities through Town taxes was \$974 thousand, or 37 percent. Other costs were paid by those who directly benefited from the programs (\$862 thousand, or 33 percent) or by government agencies and organizations that subsidized funding with intergovernmental aid and contributions (\$1.3 million, or 50 percent).

Increase in charges for services relate primarily to an increase in impact fees which can be attributed to the continued development within Town limits. Also, charges for services increased due to the change in the monthly trash rate from \$24.62 to \$26.09. Increases in taxes relate primarily to the increase in property taxes from the prior year in the amount of \$66 thousand due to the increase in the property tax rate from \$0.750 to \$0.825. Also, there was an increase in transfer taxes from the prior year in the amount of \$12 thousand.

TOWN OF CLAYTON
Management's Discussion and Analysis – Unaudited (cont'd)
December 31, 2019

As indicated by the governmental program expenses, general government programs accounted for 27 percent of the Town's governmental activities and remained consistent with prior year amounts. Public safety expenses accounted for 49 percent of the Town's governmental activities, public works expenses accounted for 22 percent, and licensing and inspection expenses accounted for 2 percent, all consistent with prior year amounts.

Business-Type Activities And Proprietary Funds

Charges for services represent the principal revenue source for the Town's business-type activities and proprietary funds were \$3.9 million which was consistent with the prior year. The overall expenses of the business-type activities decreased by approximately 5 percent. Expense decreases are due primarily due to a decrease in supplies and maintenance.

FINANCIAL ANALYSIS OF THE TOWN'S FUNDS

The Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The focus of the Town's governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is valuable in assessing the Town's financing requirements. In particular, the unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of December 31, 2019, the Town's governmental funds reported combined ending fund balances of \$4.8 million, which is an increase of approximately \$600 thousand compared to the prior year. The governmental funds increased mainly due to increases in taxes of approximately \$78 thousand, impact assessments of approximately \$282 thousand, and investment income by approximately \$80 thousand. Approximately 79 percent, or \$3.8 million, constitutes fund balance reserved for special purposes, leaving an unassigned portion of fund balance of \$1.0 million.

The General Fund is the chief operating fund of the Town. As of December 31, 2019, the total of the General Fund was approximately \$1.5 million, of which \$1.0 million is unreserved and undesignated, \$319 thousand has been designated by the Town to fund future costs for post-employment benefits, \$99 thousand has been reserved for future public safety costs, \$200 thousand has been reserved for future public works costs, and \$17 thousand has been reserved for inventory and prepaid costs. The fund balance increased by \$200 thousand during the year ended December 31, 2019.

The other major fund of the Town is the Impact Fees Fund which is used to accumulate resources for future growth initiatives as mandated by law.

Significant changes in revenues and expenditures for the governmental funds are consistent with the prior analysis of the governmental activities revenues and expenses. Other financing sources consisted of transfers from the proprietary funds to subsidize the government's primary governmental operations.

TOWN OF CLAYTON
Management's Discussion and Analysis – Unaudited (cont'd)
December 31, 2019

GENERAL FUND BUDGETARY HIGHLIGHTS

The schedule comparing the Town's budget and actual results can be found on page 44. There were no amendments to the original budget. A summary of significant variations between budget amounts and actual results are as follows:

- Transfer tax revenue was \$239 thousand more than budget due to the timing of the completion of development projects and the sale of the associated properties.
- Charges for services revenue were \$81 thousand more than budget due to increased permits and trash fees collected.
- Intergovernmental revenues were \$217 thousand more than budget due to additional grant funding.
- Fines and forfeits revenues were \$30 thousand less than budget due to less fines issued.
- General government expenses were over budget by \$47 thousand due to an increase in expenses relating to insurance for property and worker's compensation.
- Public safety expenses were over budget by \$56 thousand due to increased pension and equipment expenses paid with grant proceeds for the public safety department.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

The Town's capital assets for its governmental and business-type activities as of December 31, 2019, amounted to \$5.2 million, net of accumulated depreciation. Capital assets include land, building and improvements, improvements other than buildings, machinery and equipment, vehicles, and infrastructure. Current year capital outlays of \$603 thousand exceeded depreciation expense of \$283 thousand.

More detailed information about the Town's capital assets is presented in the notes to the basic financial statements.

Debt Administration

During the year ended December 31, 2019, the Town paid approximately \$43 thousand to bring the total debt to approximately \$440 thousand through the Delaware Department of Natural Resources and Environmental Control to finance the Town's water treatment facilities.

More detailed information about the Town's long-term liabilities is presented in the notes to the basic financial statements.

TOWN OF CLAYTON
Management's Discussion and Analysis – Unaudited (cont'd)
December 31, 2019

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

The primary economic factor affecting the budget for the Town of Clayton is the residential housing market. Industrial and commercial activities are minimal. Impact fees imposed upon new residential construction support infrastructure improvements. Permit fees and transfer taxes support the operations of Public Works and Administrative department operations, respectively.

Rates for taxes and fees for services will remain consistent in 2020 in relation to 2019.

REQUESTS FOR INFORMATION

This financial report is designed to provide our citizens, customers, investors, and creditors with a general overview of the Town's finances. If you have questions about this report or need any additional information, please contact the Town of Clayton, 414 Main Street, P. O. Box 1130, Clayton, Delaware 19938-1130.

TOWN OF CLAYTON
STATEMENT OF NET POSITION
DECEMBER 31, 2019
(With Summarized Comparative Data for December 31, 2018)

	Governmental Activities	Business-Type Activities	Totals	
			2019	2018 *
ASSETS				
Current Assets:				
Cash and cash equivalents	\$ 4,743,963	\$ 627,901	\$ 5,371,864	\$ 4,916,806
Investments	158,561	-0-	158,561	135,184
Taxes receivable	14,828	-0-	14,828	12,824
Accounts receivable	9,163	87,368	96,531	84,210
Other receivables	56,794	15,324	72,118	85,667
Inventory	2,447	73,043	75,490	63,685
Prepaid expenses	38,483	6,172	44,655	44,680
Due from other fund	4,232	7,620	11,852	150,556
Total Current Assets	5,028,471	817,428	5,845,899	5,493,612
Noncurrent Assets:				
Capital assets, net	2,214,035	3,001,712	5,215,747	4,895,863
Total Noncurrent Assets	2,214,035	3,001,712	5,215,747	4,895,863
TOTAL ASSETS	7,242,506	3,819,140	11,061,646	10,389,475
DEFERRED OUTFLOWS OF RESOURCES				
Deferred contributions and changes in proportion related to pension activity	252,161	-0-	252,161	284,707
Deferred contributions and changes in proportion related to OPEB activity	101,223	-0-	101,223	127,776
TOTAL DEFERRED OUTFLOWS OF RESOURCES	353,384	-0-	353,384	412,483
 TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	 \$ 7,595,890	 \$ 3,819,140	 \$ 11,415,030	 \$ 10,801,958

* Restated for comparative purposes.

The accompanying notes are an integral part of these financial statements.

	Governmental Activities	Business-Type Activities	Totals	
			2019	2018 *
LIABILITIES AND NET POSITION				
LIABILITIES:				
Current Liabilities:				
Accounts payable	\$ 11,725	\$ 206,229	\$ 217,954	\$ 252,364
Due to other fund	11,852	-0-	11,852	150,556
Impact fee escrows	91,090	-0-	91,090	146,469
Accrued salaries and benefits	44,522	10,272	54,794	51,362
Accrued interest	967	4,938	5,905	7,309
Loan payable	24,774	43,726	68,500	66,258
Accrued compensated absences	56,029	22,374	78,403	63,774
Utility deposits	-0-	164,935	164,935	158,225
Total Current Liabilities	<u>240,959</u>	<u>452,474</u>	<u>693,433</u>	<u>896,317</u>
Noncurrent Liabilities:				
Accrued compensated absences	100,617	34,479	135,096	109,992
Net pension liability	234,326	-0-	234,326	197,002
Post-employment benefits	1,551,794	-0-	1,551,794	1,710,238
Loan payable	-0-	395,778	395,778	464,279
Total Noncurrent Liabilities	<u>1,886,737</u>	<u>430,257</u>	<u>2,316,994</u>	<u>2,481,511</u>
TOTAL LIABILITIES	<u>2,127,696</u>	<u>882,731</u>	<u>3,010,427</u>	<u>3,377,828</u>
DEFERRED INFLOWS OF RESOURCES				
Deferred investment earnings related to pension activity	81,524	-0-	81,524	123,222
Deferred postemployment benefits	495,903	-0-	495,903	257,032
TOTAL DEFERRED INFLOWS OF RESOURCES	<u>577,427</u>	<u>-0-</u>	<u>577,427</u>	<u>380,254</u>
NET POSITION				
Invested in capital assets, net of related debt	2,189,261	2,562,208	4,751,469	4,365,326
Unrestricted (deficit)	(759,046)	374,201	(384,845)	(460,595)
Restricted for police	98,760	-0-	98,760	106,804
Restricted for public works	200,167	-0-	200,167	174,936
Restricted for future growth initiatives	3,161,625	-0-	3,161,625	2,857,405
TOTAL NET POSITION	<u>4,890,767</u>	<u>2,936,409</u>	<u>7,827,176</u>	<u>7,043,876</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION	<u>\$ 7,595,890</u>	<u>\$ 3,819,140</u>	<u>\$ 11,415,030</u>	<u>\$ 10,801,958</u>

* Restated for comparative purposes.

TOWN OF CLAYTON
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2019
(With Summarized Comparative Data for the Year Ended December 31, 2018)

	Program Revenues			Net (Expense) Revenue and Changes in Net Position		
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities
GOVERNMENTAL ACTIVITIES						
General government	\$ 701,728	\$ 3,142	\$ 4,000	\$ 108,584	\$ (586,002)	\$ (586,002)
Public safety	1,284,668	83,699	156,871	24,420	(1,019,678)	(1,019,678)
Public works	587,511	698,240	56,152	-0-	166,881	166,881
Licensing and inspection	44,599	77,006	-0-	-0-	32,407	32,407
TOTAL GOVERNMENTAL ACTIVITIES	2,618,506	862,087	217,023	133,004	(1,406,392)	(1,406,392)
BUSINESS-TYPE ACTIVITIES						
Electric	1,930,136	2,913,709	-0-	-0-	983,573	983,573
Water/Sewer	916,535	1,016,865	-0-	-0-	100,330	100,330
TOTAL BUSINESS-TYPE ACTIVITIES	2,846,671	3,930,574	-0-	-0-	1,083,903	1,083,903
TOTAL PRIMARY GOVERNMENT	\$ 5,465,177	\$ 4,792,661	\$ 217,023	\$ 133,004	(1,406,392)	(322,489)
GENERAL REVENUE						
Real estate taxes				495,101	-0-	495,101
Real estate transfer taxes				478,697	-0-	478,697
Franchise fees				51,881	-0-	51,881
Investment income (losses)				70,902	5,651	76,553
Miscellaneous				3,557	-0-	3,557
TRANSFERS				824,006	(824,006)	-0-
TOTAL GENERAL REVENUES AND TRANSFERS				1,924,144	(818,355)	1,105,789
CHANGE IN NET POSITION						
				517,752	265,548	783,300
NET POSITION, BEGINNING OF YEAR				4,373,015	2,670,861	7,043,876
NET POSITION, END OF YEAR				\$ 4,890,767	\$2,936,409	\$ 7,827,176

* Restated for comparative purposes.

The accompanying notes are an integral part of these financial statements.

TOWN OF CLAYTON
BALANCE SHEET – GOVERNMENTAL FUNDS
DECEMBER 31, 2019
(With Summarized Comparative Data for December 31, 2018)

	Totals				
	General Fund	Impact Fees Fund	Nonmajor Governmental Funds	2019	2018 *
ASSETS					
Cash and cash equivalents	\$ 1,376,083	\$ 3,252,715	\$ 115,165	\$ 4,743,963	\$ 4,288,682
Investments	158,561	-0-	-0-	158,561	135,184
Taxes receivable	14,828	-0-	-0-	14,828	12,824
Accounts receivable	9,163	-0-	-0-	9,163	7,922
Other receivables	56,794	-0-	-0-	56,794	65,157
Inventory	2,447	-0-	-0-	2,447	3,372
Prepaid expenses	38,483	-0-	-0-	38,483	39,382
Due from other funds	4,232	-0-	-0-	4,232	137,468
TOTAL ASSETS	1,660,591	3,252,715	115,165	5,028,471	4,689,991
LIABILITIES AND FUND BALANCES					
LIABILITIES:					
Accounts payable	11,725	-0-	-0-	11,725	47,009
Impact fee escrows	-0-	91,090	-0-	91,090	146,469
Accrued salaries and benefits	44,522	-0-	-0-	44,522	42,426
Accrued compensated absences	56,029	-0-	-0-	56,029	43,141
Due to other funds	7,620	-0-	4,232	11,852	150,556
TOTAL LIABILITIES	119,896	91,090	4,232	215,218	429,601
DEFERRED INFLOWS OF RESOURCES					
Unavailable revenue -- property taxes	14,828	-0-	-0-	14,828	12,824
TOTAL DEFERRED INFLOWS OF RESOURCES	14,828	-0-	-0-	14,828	12,824
FUND BALANCES:					
Unassigned	1,001,392	-0-	-0-	1,001,392	812,463
Committed for: Post-employment benefits	319,206	-0-	-0-	319,206	279,762
Restricted for police	90,324	-0-	8,436	98,760	106,804
Restricted for public works	97,670	-0-	102,497	200,167	174,936
Restricted for future growth initiatives	-0-	3,161,625	-0-	3,161,625	2,857,405
Nonspendable	17,275	-0-	-0-	17,275	16,196
TOTAL FUND BALANCES	\$ 1,525,867	\$ 3,161,625	\$ 110,933	\$ 4,798,425	\$ 4,247,566

* Restated for comparative purposes.

The accompanying notes are an integral part of these financial statements.

TOWN OF CLAYTON
RECONCILIATION OF BALANCE SHEET – GOVERNMENTAL FUNDS TO STATEMENT OF NET POSITION
DECEMBER 31, 2019

TOTAL GOVERNMENTAL FUND BALANCES	\$	4,798,425
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Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.		2,214,035
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Some of the Town's assets are not available soon enough to pay for current period expenditures and, therefore, are deferred in the funds.		14,828
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Some assets and liabilities, including loans payable and net pension benefits (obligations), that are not due and payable in the current period and, therefore, are not reported in the funds.

Accrued interest	\$	(967)	
Loans payable		(24,774)	
Net pension asset (liability)		(234,326)	
Post-employment benefits		<u>(1,551,794)</u>	(1,811,861)

Expenses accrued for compensated absences reported in the statement of activities that do not require the use of current financial resources are not reported as expenditures in the governmental funds.		(100,617)
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Deferred outflows and inflows or resources related to pension and OPEB activities are applicable to future periods and, therefore, are not reported in the funds:

Deferred outflows of resources related to pension activity of \$252,161 consists of \$194,031 of deferred outflows of resources pension expense and \$58,130 of deferred outflow of 2019 employer contributions related to the pension.		252,161
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Deferred inflows of resources related to pension activity.		(81,524)
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Deferred outflows of resources related to OPEB activity of \$101,223 consists of \$101,223 of deferred outflows of resources OPEB expense and \$-0- of deferred outflow of 2019 employer contributions related to the OPEB.		101,223
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Deferred inflows of resources related to OPEB activity.		<u>(495,903)</u>
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NET POSITION OF GOVERNMENTAL ACTIVITIES	\$	<u>4,890,767</u>
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The accompanying notes are an integral part of these financial statements.

TOWN OF CLAYTON
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES – GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2019
(With Summarized Comparative Data for the Year Ended December 31, 2018)

	General Fund	Impact Fees Fund	Nonmajor Governmental Funds	Totals	2018 *
REVENUES					
Taxes:					
Property taxes	\$ 493,097	\$ -0-	\$ -0-	\$ 493,097	\$ 429,545
Transfer taxes	478,697	-0-	-0-	478,697	466,565
Public safety taxes	20,940	-0-	-0-	20,940	20,930
Special assessment/impact fees	-0-	282,000	-0-	282,000	353,000
Charges for services	504,412	-0-	-0-	504,412	463,401
Intergovernmental	306,603	-0-	43,424	350,027	381,634
Licenses and fees	9,450	-0-	-0-	9,450	9,935
Fines and forfeits	45,273	-0-	-0-	45,273	51,010
Franchise fees	51,881	-0-	-0-	51,881	63,357
Investment income (loss)	30,466	39,697	739	70,902	(9,299)
Miscellaneous	1,015	-0-	-0-	1,015	72
TOTAL REVENUES	1,941,834	321,697	44,163	2,307,694	2,230,150
EXPENDITURES					
Current:					
General government	553,585	-0-	-0-	553,585	618,614
Public safety	1,180,269	-0-	8,699	1,188,968	1,169,801
Public works	500,198	17,477	16,423	534,098	524,543
Licensing and inspection	44,599	-0-	-0-	44,599	41,850
Debt Service:					
Principal	23,698	-0-	-0-	23,698	24,723
Interest	2,201	-0-	-0-	2,201	1,520
Capital outlays	236,246	-0-	-0-	236,246	152,807
TOTAL EXPENDITURES	2,540,796	17,477	25,122	2,583,395	2,533,858
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(598,962)	304,220	19,041	(275,701)	(303,708)
OTHER FINANCING SOURCES					
Proceeds from sale of capital assets	2,554	-0-	-0-	2,554	500
Loan proceeds	-0-	-0-	-0-	-0-	48,473
Transfers in	824,006	-0-	-0-	824,006	984,892
TOTAL OTHER FINANCING SOURCES	826,560	-0-	-0-	826,560	1,033,865
NET CHANGES IN FUND BALANCES	227,598	304,220	19,041	550,859	730,157
FUND BALANCES, BEGINNING OF YEAR	1,298,269	2,857,405	91,892	4,247,566	3,517,409
FUND BALANCES, END OF YEAR	\$ 1,525,867	\$ 3,161,625	\$ 110,933	\$ 4,798,425	\$ 4,247,566

* Restated for comparative purposes.

The accompanying notes are an integral part of these financial statements.

TOWN OF CLAYTON
STATEMENT OF NET POSITION – PROPRIETARY FUNDS
DECEMBER 31, 2019
(With Summarized Comparative Data for December 31, 2018)

	Electric Fund	Water And Sewer Fund	Totals	
			2019	2018 *
ASSETS				
Current Assets:				
Cash and cash equivalents	\$ 405,174	\$ 222,727	\$ 627,901	\$ 628,124
Accounts receivable	64,885	22,483	87,368	76,288
Other receivables	303	15,021	15,324	20,510
Inventory	65,206	7,837	73,043	60,313
Prepaid expenses	2,057	4,115	6,172	5,298
Due from other funds	7,620	-0-	7,620	13,088
Total Current Assets	<u>545,245</u>	<u>272,183</u>	<u>817,428</u>	<u>803,621</u>
Noncurrent Assets:				
Capital assets, net	<u>1,299,507</u>	<u>1,702,205</u>	<u>3,001,712</u>	<u>2,778,819</u>
TOTAL ASSETS	<u>\$ 1,844,752</u>	<u>\$ 1,974,388</u>	<u>\$ 3,819,140</u>	<u>\$ 3,582,440</u>
LIABILITIES AND NET POSITION				
Current Liabilities:				
Accounts payable	\$ 133,078	\$ 73,151	\$ 206,229	\$ 205,355
Accrued salaries and benefits	3,424	6,848	10,272	8,936
Accrued interest	-0-	4,938	4,938	5,416
Loan payable	-0-	43,726	43,726	42,560
Accrued compensated absences	7,458	14,916	22,374	20,633
Utility deposits	164,935	-0-	164,935	158,225
Total Current Liabilities	<u>308,895</u>	<u>143,579</u>	<u>452,474</u>	<u>441,125</u>
Noncurrent Liabilities:				
Accrued compensated absences	11,493	22,986	34,479	30,950
Loan payable	-0-	395,778	395,778	439,504
Total Noncurrent Liabilities	<u>11,493</u>	<u>418,764</u>	<u>430,257</u>	<u>470,454</u>
TOTAL LIABILITIES	<u>320,388</u>	<u>562,343</u>	<u>882,731</u>	<u>911,579</u>
NET POSITION				
Invested in capital assets, net of related debt	1,299,507	1,262,701	2,562,208	2,296,755
Unrestricted	<u>224,857</u>	<u>149,344</u>	<u>374,201</u>	<u>374,106</u>
TOTAL NET POSITION	<u>1,524,364</u>	<u>1,412,045</u>	<u>2,936,409</u>	<u>2,670,861</u>
TOTAL LIABILITIES AND NET POSITION	<u>\$ 1,844,752</u>	<u>\$ 1,974,388</u>	<u>\$ 3,819,140</u>	<u>\$ 3,582,440</u>

* Restated for comparative purposes.

The accompanying notes are an integral part of these financial statements.

TOWN OF CLAYTON
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION – PROPRIETARY FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2019
(With Summarized Comparative Data for the Year Ended December 31, 2018)

	Electric Fund	Water and Sewer Fund	Totals	
			2019	2018 *
OPERATING REVENUES				
User service charges	\$ 2,816,309	\$ 970,860	\$ 3,787,169	\$ 3,769,606
Other operating revenue	97,400	46,005	143,405	143,630
Total Operating Revenue	<u>2,913,709</u>	<u>1,016,865</u>	<u>3,930,574</u>	<u>3,913,236</u>
OPERATING EXPENSES				
Electric purchased	1,591,851	-0-	1,591,851	1,610,166
Utility tax	8,597	-0-	8,597	8,474
Sewer charges	-0-	361,715	361,715	344,196
System upgrades and maintenance	79,534	117,142	196,676	281,853
Salaries and wages	101,294	202,588	303,882	273,538
Employee benefits	32,716	65,432	98,148	92,162
Bad debt expense	-0-	-0-	-0-	69,435
Depreciation	62,432	81,237	143,669	150,608
Supplies	8,805	46,930	55,735	75,192
Administration expenses	6,235	10,114	16,349	11,873
Professional services	38,672	19,030	57,702	60,059
Total Operating Expenses	<u>1,930,136</u>	<u>904,188</u>	<u>2,834,324</u>	<u>2,977,556</u>
OPERATING INCOME	<u>983,573</u>	<u>112,677</u>	<u>1,096,250</u>	<u>935,680</u>
NONOPERATING REVENUES (EXPENSES)				
Interest income	4,261	1,390	5,651	-0-
Interest expense	-0-	(12,347)	(12,347)	(13,494)
Total Nonoperating Revenues (Expenses)	<u>4,261</u>	<u>(10,957)</u>	<u>(6,696)</u>	<u>(13,494)</u>
INCOME BEFORE TRANSFERS AND CONTRIBUTIONS	<u>987,834</u>	<u>101,720</u>	<u>1,089,554</u>	<u>922,186</u>
Transfers in (out)	<u>(969,609)</u>	<u>145,603</u>	<u>(824,006)</u>	<u>(984,892)</u>
CHANGE IN NET POSITION	<u>18,225</u>	<u>247,323</u>	<u>265,548</u>	<u>(62,706)</u>
NET POSITION, BEGINNING OF YEAR	<u>1,506,139</u>	<u>1,164,722</u>	<u>2,670,861</u>	<u>2,733,567</u>
NET POSITION, END OF YEAR	<u>\$ 1,524,364</u>	<u>\$ 1,412,045</u>	<u>\$ 2,936,409</u>	<u>\$ 2,670,861</u>

* Restated for comparative purposes.

The accompanying notes are an integral part of these financial statements.

TOWN OF CLAYTON
STATEMENT OF CASH FLOWS – PROPRIETARY FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2019
(With Summarized Comparative Data for the Year Ended December 31, 2018)

	Electric Fund	Water and Sewer Fund	Totals	
			2019	2018 *
CASH FLOWS FROM OPERATING ACTIVITIES:				
Received from customers	\$ 2,909,188	\$ 1,022,202	\$ 3,931,390	\$ 3,897,681
Paid to suppliers for goods and services	(1,723,591)	(576,890)	(2,300,481)	(2,379,064)
Paid to employees for services	(132,100)	(264,198)	(396,298)	(367,604)
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>1,053,497</u>	<u>181,114</u>	<u>1,234,611</u>	<u>1,151,013</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:				
Received (Due) from other funds	5,468	-0-	5,468	(6,714)
Transfers in (out)	(969,609)	145,603	(824,006)	(984,892)
NET CASH PROVIDED (USED) BY NONCAPITAL FINANCING ACTIVITIES	<u>(964,141)</u>	<u>145,603</u>	<u>(818,538)</u>	<u>(991,606)</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:				
Acquisition and construction of capital assets	(316,565)	(49,997)	(366,562)	(34,490)
Loan payment	-0-	(42,560)	(42,560)	(41,425)
Interest paid	-0-	(12,825)	(12,825)	(13,959)
NET CASH USED BY CAPITAL AND RELATED FINANCING ACTIVITIES	<u>(316,565)</u>	<u>(105,382)</u>	<u>(421,947)</u>	<u>(89,874)</u>
CASH FLOWS FROM INVESTING ACTIVITIES:				
Interest received	4,261	1,390	5,651	-0-
NET CASH PROVIDED BY INVESTING ACTIVITIES	<u>4,261</u>	<u>1,390</u>	<u>5,651</u>	<u>-0-</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(222,948)	222,725	(223)	69,533
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>628,122</u>	<u>2</u>	<u>628,124</u>	<u>558,591</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	<u>\$ 405,174</u>	<u>\$ 222,727</u>	<u>\$ 627,901</u>	<u>\$ 628,124</u>

* Restated for comparative purposes.

The accompanying notes are an integral part of these financial statements.

TOWN OF CLAYTON
STATEMENT OF CASH FLOWS – PROPRIETARY FUNDS, CONTINUED
FOR THE YEAR ENDED DECEMBER 31, 2019
(With Summarized Comparative Data for the Year Ended December 31, 2018)

	Electric Fund	Water and Sewer Fund	Totals	
			2019	2018 *
CASH FLOWS FROM OPERATING ACTIVITIES:				
Operating income	\$ 983,573	\$ 112,677	\$ 1,096,250	\$ 935,680
Adjustments to reconcile operating income to net cash provided by operating activities:				
Depreciation	62,432	81,237	143,669	150,608
Changes in assets and liabilities:				
(Increase) Decrease in accounts receivable	(10,928)	5,337	(5,591)	41,175
(Increase) Decrease in other receivables	(303)	-0-	(303)	(25)
(Increase) Decrease in inventory	(8,736)	(3,994)	(12,730)	28,540
(Increase) Decrease in prepaid expenses	(291)	(583)	(874)	(299)
Increase (Decrease) in accounts payable	18,839	(17,965)	874	(9,496)
Increase (Decrease) in accrued salaries and benefits	445	891	1,336	(1,476)
Increase (Decrease) in compensated absences	1,756	3,514	5,270	(129)
Increase (Decrease) in utility deposits	6,710	-0-	6,710	6,435
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>\$ 1,053,497</u>	<u>\$ 181,114</u>	<u>\$ 1,234,611</u>	<u>\$ 1,151,013</u>

* Restated for comparative purposes.

The accompanying notes are an integral part of these financial statements.

TOWN OF CLAYTON
NOTES TO THE FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Town of Clayton complies with generally accepted accounting principles ("GAAP"). GAAP includes all relevant Governmental Accounting Standards Board ("GASB") pronouncements. The accounting and reporting framework and the more significant accounting policies are discussed in subsequent subsections of this Note.

Financial Reporting Entity

The Town of Clayton, Delaware (the "Town") was incorporated in 1887 under the provisions of the State of Delaware. The Town operates under a Council form of government and provides the following services as authorized by its charter: public safety, public works, utilities, licensing and inspection, and general government.

The Government Accounting Standards Board established the criteria for determining the activities, organizations and functions of government to be included in the financial statements of the reporting entity. GASB Statement No. 61, "The Financial Reporting Entity: Omnibus," established the treatment of component units within the financial statements. The criteria used in determining whether such organizations should be included in the Town's financial reporting entity are financial interdependences, selection of governing authority, designation of management, ability to significantly influence operations, accountability for fiscal matters, scope of public service and special financing relationships.

The Town has determined that no other outside agency meets the above criteria and; therefore, no other agency has been included as a component unit in the Town's financial statements. In addition, the Town is not aware of any entity which would exercise such oversight which would result in the Town being considered a component unit of the entity.

Entity-Wide And Fund Financial Statements

The entity-wide financial statements (i.e., the statement of net position and the statement of changes in net position) report information on all of the nonfiduciary activities of the Town. Governmental activities, which normally are supported by taxes and inter-governmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers who purchase, use or directly benefit from goods, services or privileges provided by a function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual proprietary funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as nonmajor funds.

TOWN OF CLAYTON
NOTES TO THE FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Measurement Focus, Basis Of Accounting And Financial Statement Presentation

The entity-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of the timing of the related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items (nonexchange transactions) are recognized as revenue as soon as all eligibility requirements imposed by the provider have been satisfied.

The entity-wide financial statements report net position in one of three components. Invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation and reduced by the outstanding balances of borrowing attributable to acquiring, constructing or improving those assets. Net position are reported as restricted when constraints placed on net position use are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation. Those restrictions affect net position arising from special revenue and capital funds. Unrestricted net position consist of net position that do not meet the definition of "invested in capital assets, net of related debt" or "restricted."

Except for interfund activity and balances between the funds that underlie governmental activities and the funds that underlie business-type activities, which are reported as transfers and internal balances, the effect of interfund activity has been removed from these statements.

The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they become both measurable and available. Revenues are considered to be available if they are collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers property tax revenue to be available if collected within 60 days of the end of the fiscal period. Revenue from federal, state and other grants designated for payment of specific Town expenditures is recognized when the related expenditures are incurred; accordingly, when such funds are received, they are reported as deferred revenues until earned. Other revenues, including charges for services and miscellaneous revenues, are recorded as revenue when received in cash because they generally are not measurable until actually received.

Expenditures are recorded when the related fund liability is incurred (upon receipt of goods or services), except for claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds.

The Town reports the following major governmental funds:

General Fund – This fund is used to account for the general operating activities of the Town. General government, public safety, public works, and licensing and inspections are financed through this fund with receipts from general property taxes, transfer taxes, licenses and permits, investment interest, fines, charges for current services, intergovernmental and other revenue.

Impact Fees Fund – This fund is used to account for impact fees until they are transferred to the appropriate fund for specific, eligible projects.

TOWN OF CLAYTON
NOTES TO THE FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Nonmajor Governmental Funds – In addition to the aforementioned major governmental funds, the Town includes the Municipal Street Aid, S.A.L.L.E., E.I.D.E., and seized asset illegal drug enforcement funds in its financial statements.

Proprietary funds are accounted for using the accrual basis of accounting. These funds account for operations that are financed primarily by user charges. The economic resource focus concerns determining costs as a means of maintaining the capital investment and management control. Revenues are recognized when they are earned and expenses are recognized when they are incurred.

These funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods or services in connection with the proprietary funds' principal ongoing operations. The principal operating revenues of the Town's proprietary funds are electric and water/sewer charges. Operating expenses for the Town's proprietary funds include salaries, employee benefits, production costs, supplies and administrative costs. All revenues or expenses not meeting this definition are reported as nonoperating revenues and expenses.

The Town reports the following major proprietary funds:

Electric Fund – Used to account for the operation of an electric distribution system.

Water And Sewer Fund – Used to account for the operation of a water supply and sewage collection system.

Cash And Cash Equivalents

For the purpose of the statement of cash flows, the proprietary funds consider all highly liquid investments with an original maturity of three months or less when purchased to be cash equivalents.

Allowance For Doubtful Accounts

The Town of Clayton's water, sewer and electric utilities experience very small losses from uncollectible accounts. Water and sewer fees constitute a lien against real property and usually can be collected in full when title transfers. Only balances that remain after tax sales are written off each year. Electric fees do not constitute a lien; however, maintenance of adequate customer deposits, monthly billing and diligent collection procedures minimize losses from uncollectible accounts. Accordingly, an allowance for doubtful accounts has not been established by the Town for its proprietary funds.

Inventories And Prepaid Expenses

Inventories of business-type activities and proprietary fund types are presented at the lower of cost or market on a first-in, first-out basis, and are expensed when used. Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid expenses.

TOWN OF CLAYTON
NOTES TO THE FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Capital Assets

Capital assets, including property, plant and equipment, are reported in the applicable governmental or business-type activities columns in the entity-wide financial statements. During the year ended December 31, 2007, the Town adopted a capitalization threshold of \$5,000 with an estimated life in excess of one year. Capital assets placed in service prior to January 1, 2007, with a cost of less than \$5,000 will continue to be depreciated until the asset is fully depreciated or disposed. Capital assets may be purchased or constructed and are recorded at cost. Donated capital assets are recorded at estimated fair value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset's life are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed, inclusive of ancillary costs.

GASB Statement No. 34 permits Phase III local governments to elect not to report infrastructure retroactively and report general infrastructure prospectively only. Management has assessed the impact of infrastructure capitalization on the financial statements and has determined that the cost outweighs the benefit of reporting the Town's infrastructure retroactively.

Capital assets of the Town are depreciated using the straight-line method over the estimated useful lives of the related assets as follows:

Buildings and improvements	7-40 years
Vehicles	5-10 years
Land improvements	20 years
Machinery and equipment	7-10 years
Infrastructure	5-50 years

Compensated Absences

Regular, full-time employees are allowed sick leave on the basis of 10 days per year. Each January, employees have the option to continue accruing sick leave or be paid for unused sick leave from the previous year. Upon termination or retirement, an employee shall be paid a maximum of 45 days of accrued unused sick leave.

Regular, full-time employees accrue vacation leave on the basis of two weeks per year after completion of one year of continuous service. After three years of continuous service, two weeks vacation will be accrued. After six years of continuous service, three weeks vacation will be accrued. After 14 years of continuous service, four weeks vacation will be accrued. If an employee resigns or is terminated for any reason including dismissal or dies with unused annual leave credit, the employee, or in the case of his/her death, his/her estate, shall be paid for unused vacation time. Employees leaving the Town's employment on or before the 15th of a month will not receive credit for that month. Those employees departing the Town's employment after the 15th of a month will receive full credit for that month.

Accumulated vacation and sick leave is accrued when incurred in the entity-wide financial statements and proprietary fund types. A liability is reported in the governmental funds only if it is expendable from available financial resources. Historically, the General Fund has been responsible for liquidation of compensated absences associated with governmental fund activities. Compensated absences associated with proprietary funds are liquidated from the fund in which the liability was generated.

TOWN OF CLAYTON
NOTES TO THE FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. The proprietary funds report the same three components of net position as do the entity-wide financial statements. When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first and then unrestricted resources as they are needed.

The Town follows the provisions of GASB Statement No. 54 "Fund Balance Reporting and Governmental Fund Type Definitions," which addresses a change in the classification of fund balance. The objective of this statement is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund type definitions. This statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the resources reported in governmental funds.

Fund balance will be displayed in the following classification depicting the relative strength of the spending constraints placed on the purposes for which resources can be used:

- *Nonspendable fund balance* – amounts that are not in a spendable form (such as inventory) or are required to be maintained intact (such as the corpus of an endowment fund).
- *Restricted fund balance* – amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions or by enabling legislation.
- *Committed fund balance* – amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint.
- *Assigned fund balance* – amounts a government *intends* to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority.
- *Unassigned fund balance* – amounts that are available for any purpose; these amounts are reported only in the general fund.

Property Taxes

Property taxes attach as an enforceable lien on property when levied. All liens continue until property taxes are paid in full. Taxes are levied on July 1 and are payable on or before September 30. Taxes paid after the payable date are assessed interest at one percent per month after the due date. The Town bills and collects its own property taxes. Town property tax revenues are recognized on a pro rata basis. Delinquent taxes are considered fully collectible; therefore, no allowance for uncollectible taxes is provided. The property tax rate for 2019 was 0.825 cents per \$100 of assessed value.

TOWN OF CLAYTON
NOTES TO THE FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Use Of Estimates In The Preparation Of Financial Statements

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Comparative Data

Comparative totals for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in the Town's financial position and operations. However, presentation of prior year totals by fund and activity type have not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read. Summarized comparative information should be read in conjunction with the Town's financial statements for the year ended December 31, 2018, from which the summarized information was derived.

Restricted Assets

Certain assets are classified as restricted at the entity-wide level because they are maintained in separate bank accounts and their use is limited.

NOTE 2 STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Budgetary Information

The Town follows these procedures in establishing the budgetary data reflected in the financial statements:

- a. Formal budgetary integration is employed as a management control device during the year for the General Fund. This budget is adopted on a basis consistent with generally accepted accounting principles.
- b. The Town Council adopts legal annual budgets for the General Fund and Proprietary Funds. The Town Council also adopts legal project length budgets for its Impact Fees Fund and certain nonmajor governmental funds. Since project periods may differ from the Town's fiscal year, a comparison of budgetary information for the combined Impact Fees Fund and certain nonmajor governmental funds would not be meaningful and has not been presented in the accompanying financial statements.
- c. Management is authorized to transfer budget amounts between departments within any fund; however, any revisions that alter the total appropriations of any fund must be approved by the Town Council. Therefore, the level of budgetary responsibility is by total appropriations; however, for report purposes, this level has been expanded to a functional basis.
- d. Unused appropriations for all of the above annually budgeted funds lapse at year end.
- e. For 2019 there were no revisions to any legally adopted budgets.

TOWN OF CLAYTON
NOTES TO THE FINANCIAL STATEMENTS

NOTE 2 STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY (cont'd)

Excess Of Expenditures Over Appropriations

For the year ended December 31, 2019, the General Fund incurred expenditures in excess of appropriations in the following functions:

General government	\$ 46,833
Public safety	\$ 56,395
Debt service	\$ 25,899
Capital outlays	\$236,246

All excess of expenditures over appropriations were funded by higher than anticipated revenues, transfers from other funds and the use of existing fund balances.

NOTE 3 CASH, CASH EQUIVALENTS, AND INVESTMENTS

The Town of Clayton as a depositor and an investor generally requires full and continuous collateralization based upon fair value in the form of:

- Obligations of or guaranteed by the United States of America, or
- Obligations of the Federal National Mortgage Association, the Federal Home Mortgage Corporation, Public Housing Authority or an agency or instrumentality of the United States of America, or
- General or revenue obligations of the State of Delaware or its municipalities, subdivisions, public housing authorities or any agency or instrumentality of the State of Delaware.

As an investor, the Town of Clayton may invest in any of the above cited instruments and/or certificates of deposit or repurchase agreements fully collateralized by one or more of the above-cited instruments.

The Town maintains a cash and investment pool that is available for use by all funds. This pool is displayed on the balance sheet and the statement of net position as cash and cash equivalents. Deposits and investments of governmental and proprietary funds are reported at fair value.

Deposits

Custodial Credit Risk

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned. The Town does not have a policy regarding custodial credit risk for deposits. At December 31, 2019, the carrying amount of the Town's deposits was \$ 5,371,864 and the bank balance was \$5,414,119. Of the bank balance, \$250,000 was covered by federal depository insurance, and \$5,164,119 was uninsured and collateralized with securities held by the pledging financial institution's trust department, but not in the Town's name.

TOWN OF CLAYTON
NOTES TO THE FINANCIAL STATEMENTS

NOTE 3 CASH, CASH EQUIVALENTS, AND INVESTMENTS (cont'd)

Investments

The Town had the following investments at December 31:

	2019	2018
U.S. Treasury bills	\$ 7,618	\$ 6,912
Exchange traded funds	68,464	55,912
Mutual funds	82,479	72,360
	<u>\$ 158,561</u>	<u>\$ 135,184</u>

U.S. Treasury bills are securities of agencies of the U.S. Government that have an implied but not explicit guarantee. Investments in external investment pools, such as those in mutual funds and exchange traded funds, are disclosed but not subject to interest rate, custodial, credit, or concentration risks because they are not evidenced by securities that exist in physical or book entry form.

The Town's investments are stated at fair value in the balance sheet at December 31, 2019 and 2018.

	Quoted Prices in Active Markets for Identical Assets or Liabilities (Level 1)	December 31, 2019 Total	Quoted Prices in Active Markets for Identical Assets or Liabilities (Level 1)	December 31, 2018 Total
Investments:				
U.S. Treasury bills	\$ 7,618	\$ 7,618	\$ 6,912	\$ 6,912
Exchange traded funds	68,464	68,464	55,912	55,912
Mutual funds	82,479	82,479	72,360	72,360
Total Assets At Fair Value	<u>\$ 158,561</u>	<u>\$ 158,561</u>	<u>\$ 135,184</u>	<u>\$ 135,184</u>

The fair value measurement accounting literature establishes a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. This hierarchy consists of three broad levels defined below:

Level 1: Inputs consist of unadjusted quoted prices in active markets for identical assets and have the highest priority. Since valuations are based on quoted prices that are readily and regularly available in an active market, valuation of these securities does not entail a significant degree of judgment.

Level 2: Inputs consist of quoted prices in markets that are not active or for which all significant inputs are observable, either directly or indirectly.

Level 3: Inputs are unobservable and have the lowest priority.

Interest Rate Risk

At December 31, 2019, the Town's investments in U.S. Treasury bills had maturity dates of less than one year.

Custodial Credit Risk

For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the Town will not be able to recover the value of its investments or collateral security that are in the possession of an outside party. The Town has no investments subject to custodial credit risk.

TOWN OF CLAYTON
NOTES TO THE FINANCIAL STATEMENTS

NOTE 4 CAPITAL ASSETS

The capital asset activity for the year ended December 31, 2019, was as follows:

	Beginning Balance*	Increase	Decrease	Ending Balance
Governmental Activities:				
Capital assets not being depreciated:				
Land	\$ 433,916	\$ -0-	\$ -0-	\$ 433,916
Total Capital Assets Not Being Depreciated	<u>433,916</u>	<u>-0-</u>	<u>-0-</u>	<u>433,916</u>
Capital assets being depreciated:				
Buildings, infrastructure, and improvements	1,751,457	236,246	-0-	1,987,703
Vehicles	857,643	-0-	25,510	883,153
Machinery and equipment	386,988	-0-	-0-	386,988
Total Capital Assets Being Depreciated	<u>2,996,088</u>	<u>236,246</u>	<u>25,510</u>	<u>3,257,844</u>
Accumulated depreciation:				
Buildings, infrastructure, and improvements	347,023	51,188	-0-	398,211
Vehicles	647,589	72,524	25,510	745,623
Machinery and equipment	318,348	15,543	-0-	333,891
Total Accumulated Depreciation	<u>1,312,960</u>	<u>139,255</u>	<u>25,510</u>	<u>1,477,725</u>
Total Capital Assets Being Depreciated, Net	<u>1,683,128</u>	<u>96,991</u>	<u>-0-</u>	<u>1,780,119</u>
Governmental Activities Assets, Net	<u>\$ 2,117,044</u>	<u>\$ 96,991</u>	<u>\$ -0-</u>	<u>\$ 2,214,035</u>
Business-Type Activities:				
Capital assets being depreciated:				
Buildings and infrastructure	\$ 4,923,825	\$ 316,565	\$ -0-	\$ 5,240,390
Vehicles	259,517	49,997	-0-	309,514
Machinery and equipment	168,013	-0-	-0-	168,013
Total Capital Assets Being Depreciated	<u>5,351,355</u>	<u>366,562</u>	<u>-0-</u>	<u>5,717,917</u>
Accumulated depreciation:				
Buildings and improvements	2,225,236	114,288	-0-	2,339,524
Vehicles	204,794	17,573	-0-	222,367
Machinery and equipment	142,506	11,808	-0-	154,314
Total Accumulated Depreciation	<u>2,572,536</u>	<u>143,669</u>	<u>-0-</u>	<u>2,716,205</u>
Business-Type Activities Assets, Net	<u>\$ 2,778,819</u>	<u>\$ 222,893</u>	<u>\$ -0-</u>	<u>\$ 3,001,712</u>

* Restated for comparative purposes.

TOWN OF CLAYTON
NOTES TO THE FINANCIAL STATEMENTS

NOTE 4 CAPITAL ASSETS (cont'd)

Depreciation expense was charged to the functions as follows:

Governmental Activities:		
General government	\$	37,484
Public safety		49,856
Public works		<u>51,915</u>
Total Depreciation Expense – Governmental Activities	\$	<u>139,255</u>
Business-Type Activities:		
Electric	\$	62,432
Water		<u>81,237</u>
Total Depreciation Expense – Business-Type Activities	\$	<u>143,669</u>

NOTE 5 CHANGES IN COMPENSATED ABSENCES

	<u>Beginning Balance*</u>	<u>Increase</u>	<u>Decrease</u>	<u>Ending Balance</u>
Governmental Activities:				
Accumulated compensated absences	\$ <u>122,183</u>	\$ <u>35,953</u>	\$ <u>1,490</u>	\$ <u>156,646</u>
Business-Type Activities:				
Accumulated compensated absences				
Electric	\$ <u>17,195</u>	\$ <u>1,861</u>	\$ <u>105</u>	\$ <u>18,951</u>
Sewer	<u>34,388</u>	<u>3,722</u>	<u>208</u>	<u>37,902</u>
	\$ <u>51,583</u>	\$ <u>5,583</u>	\$ <u>313</u>	\$ <u>56,853</u>

* Restated for comparative purposes.

NOTE 6 INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

The composition of interfund balances as of December 31, 2019, is as follows:

<u>Due To</u>	<u>Amount</u>	<u>Due From</u>	<u>Amount</u>
Electric Fund	\$ <u>7,620</u>	General Fund	\$ <u>7,620</u>
General Fund	<u>4,232</u>	E.I.D.E. Fund	<u>4,232</u>
Total	\$ <u>11,852</u>	Total	\$ <u>11,852</u>

Interfund balances between funds represent temporary loans recorded at year end subsequent to a final allocation of expenses. The balances generally are paid shortly after year end.

TOWN OF CLAYTON
NOTES TO THE FINANCIAL STATEMENTS

NOTE 6 INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS (cont'd)

The composition of interfund transfers for the year ended December 31, 2019, was as follows:

	<u>Transfer In</u>	<u>Transfer Out</u>
General Fund	\$ 824,006	\$ -0-
Electric Fund	-0-	969,609
Water and Sewer Fund	<u>145,603</u>	<u>-0-</u>
Total	<u>\$ 969,609</u>	<u>\$ 969,609</u>

Transfers from the electric fund and water and sewer funds to the impact fees fund and general fund were to subsidize those funds' operating activities.

NOTE 7 LONG-TERM DEBT

A change in the long-term debt is as follows:

	<u>Beginning Balance</u>	<u>Decrease</u>	<u>Ending Balance</u>
Governmental Activities:			
Loan payable – Ally Bank	<u>\$ 48,473</u>	<u>\$ 23,699</u>	<u>\$ 24,774</u>

The loan payable between Ally Bank and the Town of Clayton Police Department is for two 2018 police vehicles. The loan was entered into on February 20, 2018, and bears interest at 4.54 percent with principal and interest payable in February in the amount of \$25,899. The loan matures in February 2020.

The maturity of debt obligation, including interest, is as follows:

<u>Year Ended December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	<u>\$ 24,774</u>	<u>\$ 1,125</u>	<u>\$ 25,899</u>

A schedule of changes in the long-term debt is as follows:

	<u>Beginning Balance</u>	<u>Decreases</u>	<u>Ending Balance</u>
Business-Type Activities:			
Loan payable	<u>\$ 482,064</u>	<u>\$ 42,650</u>	<u>\$ 439,504</u>

The loan payable is issued by the Delaware Department of Natural Resources and Environmental Control and administered by the Delaware Department of Health and Social Services to finance the arsenic removal project. The revolving loan converted to permanent financing on August 1, 2008, and bears interest at 2.72 percent payable on February 1 and August 1. The loan matures on August 1, 2028.

TOWN OF CLAYTON
NOTES TO THE FINANCIAL STATEMENTS

NOTE 7 LONG-TERM DEBT (cont'd)

Maturities of debt obligations, including interest, are as follows:

<u>Year Ended December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 43,725	\$ 11,659	\$ 55,384
2021	44,923	10,461	55,384
2022	46,153	9,231	55,384
2023	47,417	7,967	55,384
2024	48,715	6,669	55,384
2025 - 2028	208,571	12,965	221,536
	<u>\$ 439,504</u>	<u>\$ 58,952</u>	<u>\$ 498,456</u>

NOTE 8 PENSIONS

Delaware County And Municipal Police/Firefighter Pension Plan

Delaware County And Municipal Police/Firefighter Pension Plan

The Town's pension plan is part of the County & Municipal Police and Firefighters' Pension Plan (the Plan) which is a cost sharing multiple-employer defined benefit pension plan established in the Delaware Code. The State of Delaware General Assembly is responsible for setting benefits and contributions and amending the Plan's provisions; administrative rules and regulations are adopted and maintained by the Board of Pension Trustees (the Board). The management of the Plan is the responsibility of the Board, which is comprised of five members appointed by the Governor and confirmed by the State Senate, plus two exofficio members. The daily operation is the responsibility of the Delaware Office of Pensions. Although most of the assets of the Plan are commingled with other plans for investment purposes, the Plan's assets may be used only for the payment of benefits to the members of the Plan in accordance with the terms of the Plan. The following is a brief description of the Plan in effect at December 31, 2019. For a more complete description, refer to the Delaware Public Employee's Retirement System (DPERS) CAFR.

Separately issued financial statements for DPERS are available from the Delaware Office of Pensions at: McArdel Building, Suite 1; 860 Silver Lake Boulevard; Dover, DE 19904.

General Information About The Plan

Plan Description And Eligibility: The County & Municipal Police and Firefighters' Pension Plan covers police officers and firefighters employed by a county or municipality of the State that have joined the Plan.

Service Benefits: 2.5% of final average monthly compensation multiplied by years of credited service up to 20 years, plus 3.5% of final average monthly compensation multiplied by years of service in excess of 20 years. For the Plan, final average monthly compensation is the monthly average of the highest three periods of consecutive years of compensation (excluding overtime and special pay).

Vesting: 5 years of credited service.

TOWN OF CLAYTON
NOTES TO THE FINANCIAL STATEMENTS

NOTE 8 PENSIONS (cont'd)

Delaware County And Municipal Police/Firefighter Pension Plan (cont'd)

General Information About The Plan

Retirement: Age 62 with 5 years of service; age plus credited service (but not less than 10 years) equals 75; or 20 years of credited service.

Disability Benefits: Based on the following categories:

Duty – Total Disability – 75% of final average compensation plus 10% for each dependent not to exceed 25% for all dependents.

Duty – Partial Disability – Calculated the same as Service Benefits subject to minimum 50% of final average compensation.

NonDuty – Same as Service Benefits, total disability subject to a minimum 50% of final average monthly compensation plus 5% of each dependent not to exceed 20% for all dependents. Partial disability to a minimum of 30% of final average monthly compensation.

Survivor Benefits: If employee is receiving a pension, then eligible survivor receives a minimum of 50% of pension; if employee is active, eligible survivor receives 75% of pension the employee would have received at 62. If the member is killed in the line of duty, the eligible survivor receives 75% of the member's compensation.

Contributions:

- Employer: Determined by the Board. Employer contributions were 16.68% and 11.42% of earnings for fiscal years 2019 and 2018, respectively.
- Member: 7% of compensation.

Pension Liabilities, Pension Expense, Deferred Outflows Of Resources, And Deferred Inflows Of Resources Related To Pensions

At December 31, 2019, the Town reported a pension liability (asset) of \$179,121 for its proportionate share of the net pension liability (asset). The net pension liability (asset) was measured as of June 30, 2019, and the total pension liability (asset) used to calculate the net pension liability (asset) was determined by an actuarial valuation as of June 30, 2018, with update procedures used to roll forward the total pension liability (asset) to June 30, 2019. The Town's proportion of the net pension liability (asset) was based on a projection of the Town's long-term share of contributions to the pension plan relative to the total projected contributions of the State that have joined, actuarially determined. At June 30, 2019, the Town's proportion was 0.6236 percent, which was a decrease of 0.0528 percent from its proportion measured as of June 30, 2018.

As a result of its requirement to contribute to DPERS, the Town recognized pension expense of \$119,384 for the year ended December 31, 2019. At December 31, 2019, the Town reported deferred outflows of resources and deferred inflows of resources from the following sources as a result of its requirement to contribute to DPERS:

TOWN OF CLAYTON
NOTES TO THE FINANCIAL STATEMENTS

NOTE 8 PENSIONS (cont'd)

Delaware County And Municipal Police/Firefighter Pension Plan (cont'd)

Pension Liabilities, Pension Expense, Deferred Outflows Of Resources, And Deferred Inflows Of Resources Related To Pensions (cont'd)

Description	Deferred Resources	
	Outflows	Inflows
Difference between expected and actual experience	\$ 109,515	\$ 35,029
Changes of assumptions	41,283	17,374
Net difference between projected and actual earnings on pension plan investments	1,723	-0-
Contributions subsequent to measurement date	41,048	-0-
Change in proportion and differences between Town contributions and proportionate share of contributions	594	4,823
Totals	<u>\$ 194,163</u>	<u>\$ 57,226</u>

The \$41,048 reported as deferred outflows of resources related to the pension resulting from Town contributions subsequent to the measurement date will be recognized as a reduction (increase) of the net pension liability (asset) in the year ended December 31, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to the pension will be recognized in pension expense as follows:

2020	\$ 24,639
2021	(6,856)
2022	7,491
2023	22,461
2024	11,500
Thereafter	36,654
	<u>\$ 95,889</u>

Actuarial Assumptions: The total pension liability (asset) for the June 30, 2019, measurement date was determined by an actuarial valuation as of June 30, 2018, with update procedures used to roll forward the total pension liability (asset) to June 30, 2019. This actuarial valuation used the following actuarial assumptions:

Description	Percentages
Inflation	2.5%
Projected salary increases	2.5% + merit, including inflation
Investment rate of return	7.0%, net of pension plan investment expense, including inflation rate of 2.5%
Cost-of-living adjustments	0.0%

Mortality rates were based on the RP-2014 tables with gender adjustments for healthy annuitants and disabled retirees and an adjusted version on MP-2015 mortality improvement scale on a fully generational basis.

TOWN OF CLAYTON
NOTES TO THE FINANCIAL STATEMENTS

NOTE 8 PENSIONS (cont'd)

Pension Liabilities, Pension Expense, Deferred Outflows Of Resources, And Deferred Inflows Of Resources Related To Pensions (cont'd)

Projected benefit payments do not include the effects of projected ad hoc cost-of-living adjustments (ad hoc COLAs) as they are not substantively automatic. The primary considerations relevant to making this determination include the historical pattern of granting the changes and the consistency in the amounts of the changes.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by an asset allocation percentage, which is based on the nature and mix of current and expected Plan investments, and by adding expected inflation. Best estimates of geometric real rates of return for each major asset class included in the System's current and expected asset allocation is summarized in the following table:

Asset Class	Long-Term Expected Real Rate Of Return	Asset Allocation
Domestic equity	5.7%	29.5%
International equity	5.7%	13.5%
Fixed income	2.0%	27.1%
Alternative investments	7.8%	22.4%
Cash and equivalents	0.0%	7.5%

Discount Rate: The discount rate for the Plan used to measure the total pension liability was 7.0. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from employers will be made at rates determined by the Board of Pension Trustees, actuarially determined. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity Of The Town's Proportionate Share Of The Net Pension Liability (Asset) To Changes In The Discount Rate: The following presents the Town's proportionate share of the net pension liability (asset) calculated using the discount rate of 7.0%, as well as what the Town's proportionate share of the net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current rate:

Plan	1% Decrease (6.0%)	Current Discount Rate (7.0%)	1% Increase (8.0%)
Municipal Police of Clayton	\$ 588,385	\$ 179,121	\$ (154,721)

TOWN OF CLAYTON
NOTES TO THE FINANCIAL STATEMENTS

NOTE 8 PENSIONS (cont'd)

Pension Liabilities, Pension Expense, Deferred Outflows Of Resources, And Deferred Inflows Of Resources Related To Pensions (cont'd)

State Employees' Pension Plan

The Town's pension plan is part of the County & Municipal Other Employees' Pension Plan (the Plan) which is a cost sharing multiple-employer defined benefit pension plan established in the Delaware Code. The State of Delaware General Assembly is responsible for setting benefits and contributions and amending the Plan's provisions; administrative rules and regulations are adopted and maintained by the Board of Pension Trustees (the Board). The management of the Plan is the responsibility of the Board, which is comprised of five members appointed by the Governor and confirmed by the State Senate, plus two exofficio members. The daily operation is the responsibility of the Delaware Office of Pensions. Although most of the assets of the Plan are commingled with other plans for investment purposes, the Plan's assets may be used only for the payment of benefits to the members of the Plan in accordance with the terms of the Plan. The following is a brief description of the Plan in effect at December 31, 2019. For a more complete description, refer to the Delaware Public Employee's Retirement System (DPERS) CAFR.

Separately issued financial statements for DPERS are available from the Delaware Office of Pensions at: McArdel Building, Suite 1; 860 Silver Lake Boulevard; Dover, DE 19904.

General Information About The Plan

Plan Description and Eligibility: The County & Municipal Other Employees' Pension Plan covers employees of counties or municipalities that have joined the Plan.

Service Benefits: 1/60th of final average monthly compensation multiplied by years of credited service, subject to maximum limitations. For this plan, final average monthly compensation is the monthly average of the highest five years of compensation.

Vesting: 5 years of credited service.

Retirement: Age 62 with 5 years of service; age 60 with 15 years of credited service; or after 30 years of credited service.

Disability Benefits: Same as Service Benefits. The employee must have 5 years of credited service.

Survivor Benefits: If employee is receiving a pension, then eligible survivor receives 50% of pension; if employee is active, eligible survivor receives 50% of pension the employee would have received at 62.

Contributions:

- Employer: Determined by the Board. Employer contributions were 7.3% and 7.1% of earnings for fiscal years 2019 and 2018, respectively.
- Member: 3% of earnings in excess of \$6,000.

TOWN OF CLAYTON

NOTES TO THE FINANCIAL STATEMENTS

NOTE 8 PENSIONS (cont'd)

Pension Liabilities, Pension Expense, Deferred Outflows Of Resources, And Deferred Inflows Of Resources Related To Pensions (cont'd)

General Information About The Plan (cont'd)

At December 31, 2019, the Town reported a pension liability (asset) of \$55,205 for its proportionate share of the net pension liability (asset). The net pension liability (asset) was measured as of June 30, 2019, and the total pension liability (asset) used to calculate the net pension liability (asset) was determined by an actuarial valuation as of June 30, 2018, with update procedures used to roll forward the total pension liability (asset) to June 30, 2019. The Town's proportion of the net pension liability (asset) was based on a projection of the Town's long-term share of contributions to the pension plan relative to the total projected contributions of participating counties or municipalities, actuarially determined. At June 30, 2019, the Town's proportion was 1.2050 percent, which was a decrease of 0.1049 percent from its proportion measured as of June 30, 2018.

As a result of its requirement to contribute to DPERS, the Town recognized pension expense of \$42,419 for the year ended December 31, 2019. At December 31, 2019, the Town reported deferred outflows of resources and deferred inflows of resources from the following sources as a result of its requirement to contribute to DPERS:

Description	Deferred Resources	
	Outflows	Inflows
Difference between expected and actual experience	\$ 21,638	\$ 18,202
Changes of assumptions	18,363	-0-
Net difference between projected and actual earnings on pension plan investments	915	-0-
Contributions subsequent to measurement date	17,082	-0-
Change in proportion and differences between Town contributions and proportionate share of contributions	-0-	6,096
Totals	<u>\$ 57,998</u>	<u>\$ 24,298</u>

The \$17,082 reported as deferred outflows of resources related to the pension resulting from Town contributions subsequent to the measurement date will be recognized as a reduction (increase) of the net pension liability (asset) in the year ended December 31, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to the pension will be recognized in pension expense as follows:

2020	\$ 6,069
2021	(3,407)
2022	1,685
2023	7,550
2024	4,208
Thereafter	513
	<u>\$ 16,618</u>

TOWN OF CLAYTON
NOTES TO THE FINANCIAL STATEMENTS

NOTE 8 PENSIONS (cont'd)

Pension Liabilities, Pension Expense, Deferred Outflows Of Resources, And Deferred Inflows Of Resources Related To Pensions (cont'd)

Actuarial Assumptions: The total pension liability (asset) in the June 30, 2019, measurement date was determined by an actuarial valuation as of June 30, 2018, with update procedures used to roll forward the total pension liability (asset) to June 30, 2019. This actuarial valuation used the following actuarial assumptions:

Description	Percentages
Inflation	2.5%
Projected salary increases	2.5% + merit, including inflation
Investment rate of return	7.0%, net of pension plan investment expense, including inflation rate of 2.5%
Cost-of-living adjustments	0.0%

Mortality rates were based on the RP-2014 tables with gender adjustments for healthy annuitants and disabled retirees and an adjusted version on MP-2015 mortality improvement scale on a fully generational basis.

Projected benefit payments do not include the effects of projected ad hoc cost-of-living adjustments (ad hoc COLAs) as they are not substantively automatic. The primary considerations relevant to making this determination include the historical pattern of granting the changes and the consistency in the amounts of the changes.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by an asset allocation percentage, which is based on the nature and mix of current and expected Plan investments, and by adding expected inflation. Best estimates of geometric real rates of return for each major asset class included in the System's current and expected asset allocation is summarized in the following table:

Asset Class	Long-Term Expected Real Rate Of Return	Asset Allocation
Domestic equity	5.7%	29.5%
International equity	5.7%	13.5%
Fixed income	2.0%	27.1%
Alternative investments	7.8%	22.4%
Cash and equivalents	0.0%	7.5%

Discount Rate: The discount rate for the Plan used to measure the total pension liability was 7.0%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rates and that contributions from employers will be made at rates determined by the Board of Pension Trustees, actuarially determined. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

TOWN OF CLAYTON
NOTES TO THE FINANCIAL STATEMENTS

NOTE 8 PENSIONS (cont'd)

Pension Liabilities, Pension Expense, Deferred Outflows Of Resources, And Deferred Inflows Of Resources Related To Pensions (cont'd)

Sensitivity Of The Town's Proportionate Share Of The Net Pension Liability (Asset) To Changes In The Discount Rate: The following presents the Town's proportionate share of the net pension liability (asset) calculated using the discount rate of 7.0%, as well as what the Town's proportionate share of the net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current rate:

Plan	1% Decrease (6.0%)	Current Discount Rate (7.0%)	1% Increase (8.0%)
County & Municipal Other Employees of Clayton	\$ 173,086	\$ 55,201	\$ (41, 609)

NOTE 9 POST-EMPLOYMENT RETIREMENT BENEFITS

Plan Description And Eligibility: The Town's post-employment healthcare plan is a single-employer defined benefit healthcare plan. The plan provides medical, dental, and pharmacy benefits to eligible retirees. The Mayor and Council have the authority to establish and amend benefit provisions through the collective bargaining process with members of the professional and support staff, an agreement with administrative employees and individual employment contracts with certain employees. The plan does not issue any financial report and is not included in the report of any public employee retirement system or any other entity.

Participant data consisted of the following at January 1, 2019, the date of the latest actuarial valuation.

Participants	
Active	14
Retired	<u>1</u>
Total	<u>15</u>

Retirement from active service after the completion of 20 years of service.

Contributions: The contribution requirements of plan members are established and may be amended by the Town Council. The required contribution is based on projected pay-as-you-go financing requirements, with any additional amount to prefund as determined annually by the Town Council. For December 31 2019, the Town contributed \$20,000 to the plan for current and future premiums.

Post-employment retirement benefits paid for the year ended December 31, 2019, totaled \$4,975, or approximately 85 percent of total premiums. Plan members receiving benefits contributed \$878, or approximately 15 percent of total premiums, through their required monthly contributions. The Annual OPEB Cost (AOC) was \$144,282 for the year ended December 31, 2019.

TOWN OF CLAYTON
NOTES TO THE FINANCIAL STATEMENTS

NOTE 9 POST-EMPLOYMENT RETIREMENT BENEFITS (cont'd)

OPEB Liabilities, OPEB Expense, And Deferred Outflows Of Resources And Deferred Inflows Of Resources Related To OPEB

At December 31, 2019, the Town reported a liability of \$1,551,794 for its net OPEB liability. The net OPEB liability was measured as of December 31, 2019, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of January 1, 2019.

For the year ended December 31, 2019, the Town recognized OPEB expense of \$106,980. At December 31, 2019, the Town reported deferred outflows and inflows of resources related to OPEB from the following sources:

Description	Deferred Resources	
	Outflows	Inflows
Difference between expected and actual experience	\$ -0-	\$ 270,107
Changes of assumptions	100,365	225,796
Net difference between projected and actual earnings on OPEB plan investments	858	-0-
Totals	<u>\$ 101,223</u>	<u>\$ 495,903</u>

Other amounts reported as deferred outflows and inflows of resources related to OPEB will be recognized in OPEB expense as follows:

2020	\$ (45,526)
2021	(45,528)
2022	(44,674)
2023	(49,030)
2024	(46,404)
Thereafter	<u>(163,518)</u>
	<u>\$ (394,680)</u>

Actuarial Assumptions: The total OPEB liability in the December 31, 2019, measurement date was determined by an actuarial valuation as of January 1, 2019, with update procedures used to roll forward the OPEB liability to December 31, 2019. This actuarial valuation used the following actuarial assumptions, applied to all periods included in the measurement the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Valuation Timing	Full actuarial valuations are performed biennially as of January 1, 2019, with interim valuations reflecting asset performance and any significant events performed in the "other" years.
Actuarial Cost Method	Entry Age Normal
Amortization Method	Level Dollar Amortization: The amortization period is 30 years on an open basis.
Asset Valuation Method	Market Value
Salary Increases	3.00% per year
Investment Rate Of Return	3.75%
Other Assumptions	See Appendices to this report.

TOWN OF CLAYTON

NOTES TO THE FINANCIAL STATEMENTS

NOTE 9 POST-EMPLOYMENT RETIREMENT BENEFITS (cont'd)

OPEB Liabilities, OPEB Expense, And Deferred Outflows Of Resources And Deferred Inflows Of Resources Related To OPEB (cont'd)

Due to the size of the Town, no formal experience study has been conducted. As such, various actuarial assumptions are based on the assumptions used in the Delaware County & Municipal Employees' Pension Plan as of June 30, 2019, Delaware County & Municipal Police/Firefighters Pension Plan as of June 30, 2019, and Postretirement Health Plan Actuarial Valuation as of July 1, 2018, adjusted to reflect the Town's anticipated experience based on the actuary's judgment.

Discount Rate: 2.74% per annum as of the January 1, 2019, actuarial evaluation, and 2.74% per annum as of December 31, 2019, reflecting the applicable Bond Buyer General Obligation 20-Bond Municipal Bond Index of 2.74% per annum as of January 1, 2019, actuarial evaluation, and 2.74% per annum as of December 31, 2019.

Expected Long-Term Rate Of Return On Investments: 3.75% per year.

Salary Scale: 3.0% per year.

Expected Inflation Rate: 2.2% per year.

Health Cost Trend: The healthcare trend assumption is based on the Society of Actuaries-Getzen Model version 2020.2 utilizing the baseline assumptions included in the model. Adjustments are applied based on percentage of costs associated with administrative expenses, aging factors and healthcare reform provisions including changes due to H.R. 1865 (December 2019). H.R. 1865 eliminated any potential excise taxes and the following table displays the trends with and without the excise tax:

Valuation Year	% Without H.R. 1865		% With H.R. 1865	
	Pre-65 Trend	Post-65 Trend	Pre-65 Trend	Post-65 Trend
2019	6.9	4.8	6.9	4.8
2020	6.9	5.0	6.9	5.0
2021	6.0	5.1	6.0	5.1
2022	5.2	5.2	5.2	5.2
2023	5.1	5.1	5.1	5.1
2028	5.5	4.6	4.6	4.6
2038	5.3	4.7	4.7	4.7
2048	5.3	5.9	4.8	4.8
2058	4.9	5.2	4.5	4.5
2068	4.4	4.6	4.1	4.1
2078	3.9	4.0	3.7	3.7

The health cost trend assumption for dental benefits and premiums is assumed to be 3.0% per year.

For purposes of applying the Entry Age Normal cost method, the healthcare trend prior to the valuation date is based on the ultimate rate, which is 3.7% for costs prior to 65 and 3.7% of costs at age 65 and later.

TOWN OF CLAYTON
NOTES TO THE FINANCIAL STATEMENTS

NOTE 9 POST-EMPLOYMENT RETIREMENT BENEFITS (cont'd)

OPEB Liabilities, OPEB Expense, And Deferred Outflows Of Resources And Deferred Inflows Of Resources Related To OPEB (cont'd)

Monthly Per Capita Claims Cost: Age adjustments are required for valuing healthcare benefits due to a change in actuarial standards. Age adjustments reflect that health costs are typically higher for retirees under age 65 than an average active population and, upon reaching Medicare. Expected claim costs vary by age and gender. The claim costs shown below are from the State of Delaware Postretirement Health Plan Actuarial Valuation Report as of July 1, 2018, plus a provision for administrative expenses due to Risk Fee and Contract Charge applied to local municipalities.

<u>Representative Ages</u>	<u>Male Members</u>	<u>Female Members</u>	<u>Admin. Load</u>	<u>Male Total</u>	<u>Female Total</u>
40	481	813	42	523	855
45	633	863	42	675	905
50	824	998	42	866	1,040
55	1,055	1,211	42	1,097	1,253
60	1,325	1,423	42	1,367	1,465
64	1,569	1,471	42	1,611	1,513
65	372	354	26	398	380
70	430	382	26	456	408
75	459	405	26	485	431
80	473	422	26	499	448
85	479	432	26	505	458

The member costs shown in the above table include both medical and prescription costs. Amounts are interpolated for other ages. For the dental PPO plan, premiums are used as the claim costs.

Coverage Election Rates: 100% of current active Town members and 75% of current police officers are assumed to elect coverage if age and service requirements are met at retirement. Actual elections for current retirees are used.

Mortality: PUBG-2010 Mortality Table headcount weighted for general employees and PUBS-2010 Mortality Table, head count weighted for public safety employees for males and females with separate rates for employees, healthy annuitants and disabled annuitants, adjusted to reflect Mortality Improvement Scale MP-2019 from 2010 base year and projected forward on a generational basis to reflect mortality improvements both before and after the valuation date.

Actuarial Cost Method: In accordance with GASB 74/75, the Entry Age Normal cost method was used for determining service costs and the actuarial accrued liability. Costs are determined as a level percent of pay.

For determining the actuarial accrued liability, the employee's service as of the valuation date is the elapsed time from the provided date of hire with the County to the valuation date.

TOWN OF CLAYTON

NOTES TO THE FINANCIAL STATEMENTS

NOTE 9 POST-EMPLOYMENT RETIREMENT BENEFITS (cont'd)

OPEB Liabilities, OPEB Expense, And Deferred Outflows Of Resources And Deferred Inflows Of Resources Related To OPEB (cont'd)

Sensitivity Analysis

The following presents the net OPEB liability of the Town, calculated using the discount rate of 2.74%, as well as what the Town's net OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower (1.74%) or 1 percentage point higher (3.74%) than the current rate.

	<u>1%</u> <u>1% Decrease</u> <u>1.74%</u>	<u>Current</u> <u>Discount Rate</u> <u>2.74%</u>	<u>1%</u> <u>1% Increase</u> <u>3.74%</u>
Total OPEB liability	\$ 2,309,000	\$ 1,871,000	\$ 1,536,000
Fiduciary net position	319,206	319,206	319,206
Net OPEB liability	<u>\$ 1,989,794</u>	<u>\$ 1,551,794</u>	<u>\$ 1,216,794</u>

The following presents the net OPEB liability of the Town, calculated using the current healthcare cost trend rates as well as what the Town's net OPEB liability would be if it were calculated using trend rates that are 1 percentage point lower or 1 percentage point higher than the current trend rates.

	<u>1% Decrease</u>	<u>Current</u> <u>Trend Rate</u>	<u>1% Increase</u>
Total OPEB liability	\$ 1,468,000	\$ 1,871,000	\$ 2,422,000
Fiduciary net position	319,206	319,206	319,206
Net OPEB liability	<u>\$ 1,148,794</u>	<u>\$ 1,551,794</u>	<u>\$ 2,102,794</u>

NOTE 10 COMMITMENTS AND CONTINGENCIES

Government Grants and Awards

The Town participates in state and county assisted grant programs. These programs are subject to program compliance audits by the grantors or their representatives. The Town is potentially liable for any expenditures which may be disallowed pursuant to the terms of these grant programs. Management is not aware of any material items of noncompliance which would result in the disallowance of program expenditures.

Delaware Municipal Electric Corporation

The Town is a member of the Delaware Municipal Electric Corporation ("DEMEC"). DEMEC is a public corporation constituted as a joint action agency and a wholesale electric utility. DEMEC was established in 1979 and represents nine municipal electric distribution utilities located in the State of Delaware. DEMEC provides full requirements wholesale electric power supply service to seven of the nine members, including the Town, through the operation of owned generation assets and various contractual wholesale supply contracts with external parties.

Participating members purchase 100 percent of their electric supply requirements from DEMEC under a long-term full requirements service contracts that became effective January 1, 2004, and which will remain in effect unless terminated upon one year's written notice by either party. The obligation of the participating members to purchase and pay for full requirements service, including its allocated costs under any then current forward contract for capacity and energy between DEMEC and a third party in effect as of the date of notice of termination, shall survive the termination of this agreement.

TOWN OF CLAYTON
NOTES TO THE FINANCIAL STATEMENTS

NOTE 10 COMMITMENTS AND CONTINGENCIES (cont'd)

Delaware Municipal Electric Corporation (cont'd)

Participating members have entered into a separate power sales agreement effective May 1, 2001, to purchase an interest in the capacity produced by Unit No. 1 of the Warren F. "Sam" Beasley Power Station located in Smyrna, Delaware, owned by DEMEC. The Town is entitled to a percentage of all power supply and ancillary products generated from the existing nominal 45 MW natural gas fired combustion turbine generator for the useful life of the facility.

Participating members have entered into separate power sales agreements effective May 1, 2011, to purchase an interest in the capacity produced by Unit #2 of the Warren F. "Sam" Beasley Power Station located in Smyrna, Delaware, owned by DEMEC. Unit #2 went into commercial operation June 1, 2012. Participating members are entitled to their contractual share of all power supply and ancillary products generated from the Unit #2 nominal 50 MW natural gas fired combustion turbine generator for the useful life of the facility.

Under the terms of the various agreements, DEMEC is authorized to act as agent for the Town in all matters relating to the acquisition and delivery of its wholesale power supply and management of energy cost risk on behalf of the Town in the deregulated energy markets.

Judgements And Claims

During 2019 a discrimination lawsuit was brought against the Town under Title VII of the Civil Rights Act of 1964 and the Delaware Discrimination in Employment Act by a former employee. The Town and their counsel believes that the allegations are without merit should be dismissed. At this time the Town is unable to provide an accurate estimation, if any, of the potential cost of this lawsuit.

NOTE 11 RISK MANAGEMENT

The Town maintains commercial insurance coverage for risk of losses relating to general, automotive, police professional, public officials and crime. There have been no significant changes in coverage, and there have been no losses above insurance limits during the past year.

NOTE 12 SUBSEQUENT EVENTS

With the recent national outbreak of the Novel Coronavirus (COVID-19), operations in various States have been disrupted due to Governors Stay At Home Orders. At this time neither the full duration nor scope of the disruption can be predicted.

The Town may experience delays in collecting charges for services and outstanding balances which may result in significant uncollectible balances as a result of the pandemic. The actual impact, if any, cannot be determined at this time.

The Town has evaluated all subsequent events through November 20, 2020, the date the financial statements were available to be issued.

REQUIRED SUPPLEMENTARY INFORMATION

**TOWN OF CLAYTON
BUDGETARY COMPARISON SCHEDULE – GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2019**

	Original and Final Appropriated Budget	Actual Amounts (Budgetary Basis)	Variance Positive (Negative)
REVENUES			
Taxes:			
Property taxes	\$ 472,382	\$ 493,097	\$ 20,715
Transfer taxes	240,000	478,697	238,697
Public safety taxes	22,000	20,940	(1,060)
Charges for services	423,180	504,412	81,232
Intergovernmental	90,000	306,603	216,603
Licenses and fees	6,300	9,450	3,150
Fines and forfeits	75,000	45,273	(29,727)
Franchise fees	49,798	51,881	2,083
Investment income (loss)	-0-	30,466	30,466
Miscellaneous	1,050	1,015	(35)
TOTAL REVENUES	<u>1,379,710</u>	<u>1,941,834</u>	<u>562,124</u>
EXPENDITURES			
Current:			
General government	506,752	553,585	(46,833)
Public safety	1,123,874	1,180,269	(56,395)
Public works	561,086	500,198	60,888
Licensing and inspection	52,235	44,599	7,636
Debt service:			
Principal	-0-	23,698	(23,698)
Interest	-0-	2,201	(2,201)
Capital outlay	-0-	236,246	(236,246)
TOTAL EXPENDITURES	<u>2,243,947</u>	<u>2,540,796</u>	<u>(296,849)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	<u>(864,237)</u>	<u>(598,962)</u>	<u>265,275</u>
OTHER FINANCING SOURCES			
Proceeds from sale of capital assets	5,000	2,554	(2,446)
Transfers in	824,006	824,006	-0-
TOTAL OTHER FINANCING SOURCES	<u>829,006</u>	<u>826,560</u>	<u>(2,446)</u>
NET CHANGE IN FUND BALANCE	(35,231)	227,598	262,829
FUND BALANCE, BEGINNING OF YEAR	<u>1,298,269</u>	<u>1,298,269</u>	<u>-0-</u>
FUND BALANCE, END OF YEAR	<u>\$ 1,263,038</u>	<u>\$ 1,525,867</u>	<u>\$ 262,829</u>

See Report Of Independent Auditor.

TOWN OF CLAYTON
SCHEDULE OF PROPORTIONATE SHARE OF NET PENSION LIABILITY

	For The Year-Ended December 31	Actuarial Valuation Date	Portion Of Collective Net Pension Liability	Proportion Of Total Pension Liability (Asset)	Town's Covered-Employee Payroll	Net Pension Liability (Asset) As A Percentage Of Covered-Employee Payroll	Plan's Fiduciary Net Position As A Percentage Of Total Pension Liability
County & Municipal Police and Firefighters	2019	6/30/2019	0.6236%	\$ 179,121	\$ 551,277	32.49%	93.25%
	2018	6/30/2017	0.6764%	\$ 155,781	\$ 561,751	27.73%	94.10%
	2017	6/30/2017	0.6694%	\$ 67,481	\$ 548,775	12.30%	97.00%
	2016	6/30/2015	0.6556%	\$ 104,207	\$ 513,043	20.31%	94.70%
	2015	6/30/2015	0.6542%	\$ (34,476)	\$ 477,927	(7.21%)	101.97%
	2014	6/30/2014	0.6785%	\$ (73,403)	\$ 450,155	(16.31%)	104.47%
	2013	6/30/2013	0.6804%	\$ 68,765	\$ 398,676	17.25%	95.30%
County & Municipal Other Employees	2019	6/30/2019	1.2050%	\$ 55,205	\$ 534,562	10.33%	92.74%
	2018	6/30/2017	1.3099%	\$ 41,221	\$ 521,324	7.91%	94.41%
	2017	6/30/2017	1.3237%	\$ 85,765	\$ 489,382	17.53%	87.62%
	2016	6/30/2015	1.4013%	\$ 86,822	\$ 503,968	17.23%	86.38%
	2015	6/30/2015	1.5428%	\$ 658	\$ 459,923	0.14%	99.89%
	2014	6/30/2014	1.6400%	\$ (6,037)	\$ 445,758	(1.36%)	101.07%
	2013	6/30/2013	1.8170%	\$ 46,322	\$ 428,515	10.81%	91.58%

* Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See Report Of Independent Auditor.

TOWN OF CLAYTON
SCHEDULE OF PENSION CONTRIBUTIONS

	For The Year-Ended December 31	Actuarial Valuation Date	Required Employer Contributions	Contributions Recognized In Relation To The Required Employer Contribution	Contributions Deficiency/(Excess)	Covered Employee Payroll	Contributions As A Percentage Of Covered Payroll
County & Municipal Police and Firefighters	2019	6/30/2019	\$ 91,953	\$ 91,953	\$ -0-	\$ 551,277	16.68%
	2018	6/30/2017	\$ 64,152	\$ 64,152	\$ -0-	\$ 561,751	11.42%
	2017	6/30/2017	\$ 75,731	\$ 75,731	\$ -0-	\$ 548,775	13.80%
	2016	6/30/2015	\$ 71,313	\$ 71,313	\$ -0-	\$ 513,043	13.90%
	2015	6/30/2015	\$ 66,193	\$ 66,193	\$ -0-	\$ 477,927	13.85%
	2014	6/30/2014	\$ 69,774	\$ 69,774	\$ -0-	\$ 450,155	15.50%
	2013	6/30/2013	\$ 59,004	\$ 59,004	\$ -0-	\$ 398,676	14.80%
County & Municipal Other Employees	2019	6/30/2019	\$ 39,023	\$ 39,023	\$ -0-	\$ 534,562	7.30%
	2018	6/30/2017	\$ 37,014	\$ 37,014	\$ -0-	\$ 521,324	7.10%
	2017	6/30/2017	\$ 33,278	\$ 33,278	\$ -0-	\$ 489,382	6.80%
	2016	6/30/2015	\$ 31,246	\$ 31,246	\$ -0-	\$ 503,968	6.20%
	2015	6/30/2015	\$ 29,895	\$ 29,895	\$ -0-	\$ 459,923	6.50%
	2014	6/30/2014	\$ 29,354	\$ 29,354	\$ -0-	\$ 444,758	6.60%
	2013	6/30/2013	\$ 29,139	\$ 29,139	\$ -0-	\$ 428,515	6.30%

* Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See Report Of Independent Auditor.

TOWN OF CLAYTON
SCHEDULE OF NET OPEB LIABILITY

For The Year-Ended December 31	Actuarial Valuation Date	OPEB Net Liability	Total OPEB Liability (Asset)	Town's Covered-Employee Payroll	Net OPEB Liability (Asset) As A Percentage Of Covered-Employee Payroll	Fiduciary Net Position As A Percentage Of Total OPEB Liability
2019	1/1/2019	\$ 1,551,794	\$ 1,871,000	\$ 960,388	161.58%	17.06%
2018	1/1/2017	\$ 1,710,238	\$ 1,990,000	\$ 971,825	175.98%	14.06%
2017	1/1/2017	\$ 1,791,779	\$ 2,067,000	\$ 971,825	184.37%	13.31%
2016	1/1/2016	\$ 1,498,805	\$ 1,744,096	\$ 971,825	154.23%	14.06%

* Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See Report Of Independent Auditor.

TOWN OF CLAYTON
SCHEDULE OF OPEB CONTRIBUTIONS

For The Year-Ended December 31	Actuarial Valuation Date	Required Employer Contributions	Contributions Recognized In Relation To The Required Employer Contribution	Contributions Deficiency/(Excess)	Covered Employee Payroll	Contributions As A Percentage Of Covered Payroll
2019	1/1/2019	\$ 144,282	\$ 20,000	\$ 124,282	\$ 960,388	2.08%
2018	1/1/2017	\$ 212,396	\$ 20,000	\$ 192,396	\$ 971,825	2.06%
2017	1/1/2017	\$ 199,135	\$ 20,000	\$ 179,135	\$ 971,825	2.06%
2016	1/1/2016	\$ 111,708	\$ 20,000	\$ 91,708	N/A	N/A
2015	1/1/2015	\$ 115,723	\$ 220,230	\$ (104,507)	N/A	N/A

* Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See Report Of Independent Auditor.

TOWN OF CLAYTON
SCHEDULE OF CHANGES IN NET OPEB LIABILITY AND RELATED RATIOS

	For The Year-Ended December 31		
	2019	2018	2017
Total OPEB Liability			
Service cost	\$ 98,277	\$ 136,474	\$ 119,849
Interest on total OPEB liability	85,518	75,938	70,377
Changes of benefit terms	-0-	-0-	-0-
Effect of economic/demographic (gains) or losses	(295,820)	(4,618)	(1,070)
Effect of assumption changes or inputs	(2,000)	(280,000)	138,000
Benefit payments	(4,975)	(4,794)	(4,252)
Net change in total OPEB liability	(119,000)	(77,000)	322,904
 Total OPEB liability, beginning	 1,990,000	 2,067,000	 1,744,096
Total OPEB liability, ending (a)	<u>1,871,000</u>	<u>1,990,000</u>	<u>2,067,000</u>
 Fiduciary Net Position			
Employer contributions	20,000	20,000	20,000
Net investment income	24,419	(10,665)	14,182
Benefit payments	(4,975)	(4,794)	(4,252)
Administrative expenses	-0-	-0-	-0-
Net change in plan fiduciary net position	39,444	4,541	29,930
 Fiduciary net position, beginning	 279,762	 275,221	 245,291
Fiduciary net position, ending (b)	<u>319,206</u>	<u>279,762</u>	<u>275,221</u>
 Net OPEB liability, ending = (a) – (b)	 <u>\$ 1,551,794</u>	 <u>\$ 1,710,238</u>	 <u>\$ 1,791,779</u>
 Fiduciary net position as a % of total OPEB liability	 17.06%	 14.06%	 13.31%
 Covered payroll	 \$ 960,388	 \$ 971,825	 \$ 971,825
 Net OPEB liability as a % of covered payroll	 161.58%	 175.98%	 184.37%

* Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See Report Of Independent Auditor.

COMBINING NONMAJOR FUND STATEMENTS

**TOWN OF CLAYTON
COMBINING BALANCE SHEET – NONMAJOR GOVERNMENTAL FUNDS
DECEMBER 31, 2019**

	Municipal Street Aid Fund	S.A.L.L.E. Fund	E.I.D.E. Fund	Total
ASSETS				
Cash and cash equivalents	\$ 102,497	\$ 4,686	\$ 7,982	\$ 115,165
TOTAL ASSETS	<u>102,497</u>	<u>4,686</u>	<u>7,982</u>	<u>115,165</u>
LIABILITIES AND FUND BALANCES				
LIABILITIES				
Due to other funds	-0-	-0-	4,232	4,232
TOTAL LIABILITIES	<u>-0-</u>	<u>-0-</u>	<u>4,232</u>	<u>4,232</u>
FUND BALANCES				
Reserved, designated for:				
Police expenditures	-0-	4,686	3,750	8,436
Public works expenditures	102,497	-0-	-0-	102,497
TOTAL FUND BALANCES	<u>\$ 102,497</u>	<u>\$ 4,686</u>	<u>\$ 3,750</u>	<u>\$ 110,933</u>

See Report Of Independent Auditor.

TOWN OF CLAYTON
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES – NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2019

	Municipal Street Aid Fund	S.A.L.L.E. Fund	E.I.D.E. Fund	Total
REVENUES				
Intergovernmental	\$ 35,229	\$ 4,447	\$ 3,748	\$ 43,424
Interest income	739	-0-	-0-	739
TOTAL REVENUES	<u>35,968</u>	<u>4,447</u>	<u>3,748</u>	<u>44,163</u>
EXPENDITURES				
Current:				
Public safety	-0-	4,373	4,326	8,699
Public works	16,423	-0-	-0-	16,423
TOTAL EXPENDITURES	<u>16,423</u>	<u>4,373</u>	<u>4,326</u>	<u>25,122</u>
CHANGE IN FUND BALANCES	19,545	74	(578)	19,041
FUND BALANCES, BEGINNING OF YEAR	<u>82,952</u>	<u>4,612</u>	<u>4,328</u>	<u>91,892</u>
FUND BALANCES, END OF YEAR	<u>\$ 102,497</u>	<u>\$ 4,686</u>	<u>\$ 3,750</u>	<u>\$ 110,933</u>

See Report Of Independent Auditor.

OTHER REPORTS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

November 20, 2020

To the Honorable Mayor and Town Council
Town of Clayton
Clayton, Delaware

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Town of Clayton, Delaware, as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Town of Clayton, Delaware's basic financial statements, and have issued our report thereon dated November 20, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of Clayton, Delaware's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Clayton, Delaware's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Clayton, Delaware's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

To the Honorable Mayor and Town Council
Town of Clayton
November 20, 2020

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Clayton, Delaware's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Papaleo, Rosen & Chelf, PA

PAPALEO, ROSEN & CHELF, PA