

Council Meeting
October 8, 2018
7:00 p.m.

The council meeting of Mayor and Council was held on the above date and time with Council members Dias, Carrow, Smith and DeBenedictis present with Mayor Letterman presiding. Recording Secretary Sue Muncey, Town Foreman Jeff Hurlock, Captain Carl Hutson, Town Solicitor Scott Chambers, Marvin Pedigo, Wayne Gladhill, Sandra DeLane, and Rochelle Jones were also in attendance.

1. **Call to Order** - Mr. Letterman called the meeting to order at 7:00 p.m.
2. **Pledge to the Flag** – Mr. Hurlock led the Pledge of Allegiance.
3. **Approval of Minutes** –

Mr. Carrow made a motion to accept the Council Meeting minutes from 09/10/18, the Street Committee minutes of 09/20/18, and the Budget Committee minutes from 09/26/18 in written form. Mr. Dias seconded the motion. Motion carried unanimously.

4. **Approval of Income and Expense Report** –

Mr. Dias made a motion to approve the Income and Expense Report. Mr. Smith seconded the motion. Motion carried unanimously.

5. **Communications** – Ms. DeBenedictis read correspondence from the Shpigler Group, Heather Moyer & David Paltriner, Rev. Dawn S. Christopher, and Bud & Bird Price.
6. **Report of the Chief of Police** – Mr. Hutson reported statistics from his September report. There were 148 traffic arrests, 6 parking tickets, 8 criminal arrests, 1 summons, and 237 calls for service. Captain Hutson attended the Police Chief’s Meeting on 09/11/18. Captain Hutson, Sgt. Scott, and Cpl. Bishop attended the First Responders 9/11 Service at Smyrna Fire House on 09/11/18. PFC Andrews took part in a community event at Dollar General in Smyrna on 9/15/18. Sgt. Scott attended FBI-LEEDA Media & Public Affairs training at Dover Police Department 09/17 – 09/21/18. Captain Hutson attended the Induction Ceremony at First State Military Academy on 09/21/18. Captain Hutson attended the Fund to Combat Violent Crime Meeting at Dover Police Department on 09/24/18. Cpl. Graham, PFC Hume, PFC Andrews, and PFC Tull provided traffic control for the Clayton Railroad Days Parade while Cpl. Bishop led the parade on 09/29/18. The Violent Crime Fund grant was approved for \$23,000. The Bullet Proof Vest grant was approved. This is a matching grant for \$3,400 for three vests. We will receive \$1,700.
7. **Report of the Town Foreman** – Mr. Hurlock stated leaf pickup will start soon. The target date is November 1.
8. **Report of the Town Solicitor** – Mr. Chambers had no report.

9. Report from Inspections/Enforcement – Mr. Hurlock had no report.

10. Reports from Members of Council

- a. Report from Electric Committee** – Ms. DeBenedictis stated the customer survey is random and voluntary. She gave an update on the Efficiency Smart program. First State Military is about 90% of the way done with the installation of their exterior LED lights. The rest should be done in the next 30 days. There are conversations with the Senior Center and Ewell-St. Paul's Church.
- b. Report from Street Committee** – Mr. Smith stated a meeting will be scheduled when we receive the parking ordinance back. Mr. Hurlock stated there was a water main break today on Dickerson Street. This is a State road which will require a contractor.
- c. Report from Water & Sewer Committee** – Mr. Dias had no report.
- d. Report from Equipment Committee** – Mr. Smith had no report.
- e. Report from Personnel Committee** – Mr. Carrow had no report.
- f. Report from Public Safety Committee** – Mr. Dias had no report.
- g. Report from Budget Committee** – Mr. Smith stated a meeting is scheduled 10/18/18 at 6:00 p.m. A workshop with the auditor will be held 10/18/18 at 5:30 p.m.
- h. Report from Economic Development Committee** – Mr. Carrow had no report.
- i. Report from DEMEC** – Ms. DeBenedictis had no report.
- j. Report from Board of Adjustments** – Mr. Hurlock had no report.
- k. Report from Planning & Zoning Committee** – Mr. Hurlock had no report.
- l. Appeals Board** – Mr. Hurlock had no report.

11. Unfinished Business

- a.** No unfinished business.

12. New Business –

- a.** 2017 Financial Statements – Mr. Letterman stated this is being rescheduled and has been stricken from the meeting.

13. Public Forum –

- a.** Mr. Gladhill wanted to discuss law enforcement. He stated on the news we have lost officers. We need to be on guard. People have no respect for law enforcement. The news media plays a part in that. Be on guard. He appreciates their service.

- b.** Mr. Carrow was speaking for the Clayton Historical Society. He wanted to thank the Council for their support and donation. He wanted to thank the Public Works department for their service. He also wanted to thank the Public Safety department for their security. The event gets bigger each year. He wanted to thank all the departments.

Mr. Letterman asked if the public had any other comments. He asked for a motion to adjourn.

14. Adjournment

Mr. Dias made a motion to adjourn the meeting. Mr. Carrow seconded the motion. Motion carried unanimously. Meeting was adjourned at 7:12 p.m.

Recording Secretary,

Sue Muncey