

**Town Office: (302) 653-8419 [www.clayton.delaware.gov](http://www.clayton.delaware.gov)**

**Monday – Friday 8:00 a.m. – 4:30 p.m.**

**Questions about your utility bill or taxes**

**Turning in permits for any type of improvements**

**Bill Payment**

**Closing an account**

**Inspections & Enforcement: (302) 508-2714**

**Final inspections for sheds, fences, dumpsters and roll-offs**

**Residential complaints regarding ordinance violations.**

**Public Works: (302) 508-2714**

**Monday-Friday 7:00 a.m. – 3:30 p.m.**

**Yard waste / leaf pickup**

**Yard waste container**

**Rental inspections**

**Any concerns or issues with your utilities**

- **Electric – Outage**
- **Sewer - backup**

**Street concerns – street lights, potholes**

**If you have an emergency issue and no one picks up, call the Town Hall at (302) 653-8419.**

**Clayton Police Department: (302) 653-8186**

**Office: Monday-Friday 8:00 a.m. – 5:00 p.m.**

**Payment of tickets**

**Any police-related concern**

## WATER COMPANY

### Artesian

(302)-453-6930  
(800)-332-5114 (Emergencies)

## GAS COMPANY

### Chesapeake Utilities

(302) 734-6700 or (800) 427-2883  
(302) 734-6730 – Emergency service

## UTILITIES

Miss Utility – Call before digging to locate underground lines.  
(800) 282-8555  
[www.missutility.net](http://www.missutility.net)

---

## SCHOOLS

Clayton Elementary School (Public K-4)  
510 West Main Street  
Clayton, DE 19938  
(302) 653-8587

Clayton Intermediate School (Public 5-6)  
86 Sorrento Drive  
Clayton, DE 19938  
(302) 653-4512

First State Military Academy (Charter 9-12)  
355 W. Duck Creek Road  
Clayton, DE 19938  
(302) 223-2150

Providence Creek Academy Charter School (Charter K-8)  
273 West Duck Creek Road  
Clayton, DE 19938  
(302) 653-6276

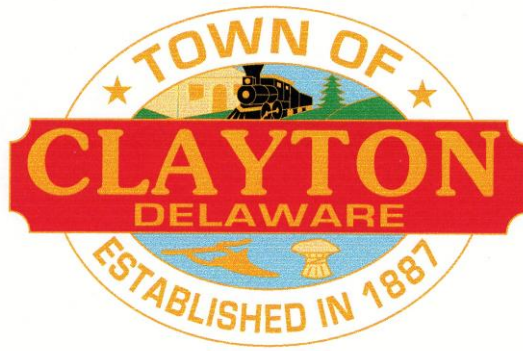
Smyrna High School (Public 9-12)  
500 Duck Creek Parkway  
Smyrna, DE 19977  
(302) 653-8581 or (302) 653-3133

Smyrna Middle School (Public 7-8)  
700 Duck Creek Parkway  
Smyrna, DE 19977  
(302) 653-8584 or (302) 653-8308

Sunnyside Elementary School (Public K-4)  
123 Rabbit Chase Lane  
Smyrna, DE 19977  
(302) 653-8580

---

Clayton Police Department	414 Main Street	(302) 653-8186
Clayton Fire Department	300 East Street	(302) 653-7317
Clayton Post Office	12 Railroad Way	(302) 653-7376



### New Residents of the Town of Clayton

- The new developments in the Town of Clayton have mail delivery. The old sections of Town do not have mail delivery. If you live within the older sections of Town, you will need to obtain a post office box and inform the Billing Department at the Town of Clayton of your new post office box number to receive your monthly utility billing.
- Utility bills are mailed the first week of the month and are due on the 20<sup>th</sup> of the month by 4:30 p.m. Late fees are assessed on the 21<sup>st</sup> of the month. There will be a \$15.00 late fee for electric and \$15.00 late fee for sewer if past due. If the 20<sup>th</sup> falls on a weekend or holiday you have the next business day by 4:30 p.m. to make your payment without penalty.
- Delinquent notices are sent out and are due within ten (10) days. If no payment is made, electricity will be disconnected without further notice. If there is a problem regarding your utility bill, please contact our office at (302) 653-8419. After disconnection, a reconnection charge of \$25.00 (during normal business hours for Public Works), \$50.00 (after Public Works normal business hours), or \$75.00 (during weekend hours) for reconnection plus any balance due is required to be paid in the Town Office before reconnection occurs. Public Works business hours are Monday – Friday until 3:30 p.m.
- A \$100.00 refundable utility deposit (for homeowners) or a \$225.00 refundable utility deposit (for renters) and a \$25.00 non-refundable connection fee are required to receive **sewer/electric/trash**. Utility deposits are taken from 8:00 a.m. – 4:00 p.m. All utility deposits are refunded after the account balance has been paid in full.
- In case of an emergency after normal business hours, call (302) 653-8419 and leave a message on the emergency line for the Public Works Department.

# **Trash & Recycle**



- Your trash & recycling service will be picked up by GFL. As a convenience to you, your trash & recycle bill will be added in with your town utilities. Any questions regarding your service (missed pickup, bulk pickup) you must contact GFL directly at 302-378-5400.
- GFL Environmental Inc. will provide a trash and recycle container.
- Recycle pickup is collected every Thursday and trash is collected every Friday. Please set your containers out the night before your scheduled pickup after 7:00 p.m. The limit for weekly trash pickup is one (1) can.
- Holidays that can change the schedule are: Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day, and New Year's Day. If the holiday falls on your scheduled pickup day, your trash/recycle will be picked up on the following day. There will be no change in pickup days if the holiday falls on a Saturday or Sunday.
- GFL will not pick up the following:
  - Construction materials
  - Paint
  - Hazardous Waste
  - Freon items (i.e.- refrigerators, air conditioners)
  - Lawn and garden debris

# **Yard Waste**

Yard waste and grass clippings are picked up on Monday's and Thursday's. Please have your Town provided bin curbside no later than 7:00 a.m. Need a yard waste bin, contact Public Works for your bin, free of charge at 302-508-2714.

