



Town of Clayton  
Department of Inspections & Enforcement  
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## Ordinance Complaint Form

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Please complete all sections clearly. **Failure to provide all the information below may prevent the complaint from being resolved.** Information provided will not be shared however, the Investigator may need to follow up for additional information. If more space is needed, please submit additional paper. *Please note:* complaints will only be addressed pursuant to adopted codes and ordinances of the Town of Clayton. These ordinances can be found on the Town of Clayton's website under *Inspections and Enforcement*. The Town of Clayton reserves the right to make changes or corrections to this form at its discretion.

### Information for person(s) filing a complaint:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address (optional): \_\_\_\_\_

### Information for Property where complaint is located:

Address: \_\_\_\_\_

Name of Property Owner: \_\_\_\_\_

Complaint (please be specific and clear):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_