



## Application for Approval of Subdivision Plot

The undersigned applicant hereby desires, by the filing of this Notice of Intent, to inform the Town Foreman and the Planning Commission of his/her intent to make application for approval of a Subdivision Plot in accordance with the subdivision regulations of the Town of Clayton. The non-refundable application fee of \$100 is payable to the Town of Clayton.

1. Name of Applicant \_\_\_\_\_
2. Address of Applicant \_\_\_\_\_  
\_\_\_\_\_
3. Telephone Number \_\_\_\_\_
4. Location of Property To be subdivided \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. Approximate Area \_\_\_\_\_
6. Present Use \_\_\_\_\_
7. Present Zoning Classification \_\_\_\_\_
8. Proposed Zoning Classification \_\_\_\_\_  
(If request for change of zoning is contemplated)
9. Proposed Name of New Subdivision \_\_\_\_\_
10. Number of Houses or Lots Contemplated in Initial Section \_\_\_\_\_
11. Number of Houses or Lots Contemplated in the Entire Plot \_\_\_\_\_
12. Probable Date of Initial Construction \_\_\_\_\_
13. Name of Legal Owner of Property and Address (If applicant is other than owner, the Notice of Intent must be countersigned by the legal owner to indicate that the applicant is acting with the owner's knowledge and consent).  
\_\_\_\_\_  
\_\_\_\_\_
14. Name of Engineer \_\_\_\_\_  
(Registered professional engineer in Delaware)

15. Name of Legal Representative \_\_\_\_\_  
(Member of the Delaware Bar)
16. Previous experience of applicant in land subdivision. Give dates, locations, names, titles, and addresses of local officials approving plan in each case.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
17. Bank Reference and Address \_\_\_\_\_  
\_\_\_\_\_
18. Date when tentative sketch may be expected to be ready for informal review by applicant's engineer with Town engineer.  
\_\_\_\_\_
19. In case where an owner or an applicant is a corporation, information must be included regarding the State and date of incorporation and the names and addresses of the corporation officers.
- |                          |           |
|--------------------------|-----------|
| (State of Incorporation) | (Date)    |
| (Name of President)      | (Address) |
| (Name of Vice President) | (Address) |
| (Name of Secretary)      | (Address) |
| (Name of Treasurer)      | (Address) |
| (Other)                  | (Address) |

This formal statement of Notice of Intent constitutes Part 1 of the Prescribed Application. The Complete Subdivision Application, it is understood, shall consist of the foregoing Part 1 and the following:

Part 2 The subdivision plot plan to be developed from tentative sketch and plans.

Part 3 Construction improvement plans (for the section to be recorded).

Part 4 Reports of the applicant's engineer and estimates of cost

- (a) Subdivision plot plan report
- (b) Construction improvement report

Part 5 Information required for the preparation of a legal description to the streets and other areas to be dedicated to public use. This information for the part to be recorded shall accompany the construction improvement plans.

Respectfully submitted \_\_\_\_\_  
(Signature of Applicant – if an individual)

If applicant is a Corporation \_\_\_\_\_  
(Seal of Corporation to be affixed) (Name of Corporation)

\_\_\_\_\_  
(Signature of President)

\_\_\_\_\_  
(Attested by Secretary)

To be Counter Signed by Owner if Other than Applicant:

I hereby certify that I am the owner of this land on which the proposed subdivision is situated and that the foregoing applicant, in filing a subdivision application for approval by the Town of Clayton, is acting with my knowledge and consent.

\_\_\_\_\_  
(Signature of Owner)

The undersigned hereby declares that the information contained in this application to be the best of his/her knowledge and believes to be true and correct.

\_\_\_\_\_  
(Name of Applicant – if an individual)

\_\_\_\_\_  
(Name and Title of Officer - if a Corporation)

To be attested before a Notary Public

State of \_\_\_\_\_

§

County of \_\_\_\_\_

\_\_\_\_\_  
(Notary Public)

\_\_\_\_\_  
(Date)

**Preliminary Plan Approval**

\_\_\_\_\_  
(Date)

**Final Plan Approval**

\_\_\_\_\_  
(Date)