

RECORD OF PROCEEDINGS

Wauseon City Council

Minutes of

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

December 19, 2016

WAUSEON CITY COUNCIL MEETING

Monday, December 19, 2016 at 5:00 P.M.

This meeting of the Wauseon City Council was called to order at 5:00 p.m. by Mayor Huner. Following the Pledge of Allegiance roll was called by the Clerk of Council. Present was Council President Stiriz, Councilors Kost, Schamp, Chamberlin, Scott Stiriz and Frey.

APPROVAL OF PRIOR MEETINGS' MINUTES

Council President Stiriz moved and seconded by Councilor Kost to approve the previous meetings' minutes.

Vote: 6 Yeas - 0 Nays *Motion Carries*

INDIVIDUALS WISHING TO ADDRESS COUNCIL AND TOPIC

Colt Ward, NFL Punt, Pass and Kick Team Champion – Cleveland Browns

Nel Rodriguez, Recreation Superintendent introduced Colt Ward. He stated that Colt competed in Wauseon in the boys 6 and 7 age group for the NFL Punt, Pass and Kick championship and placed first. He then competed in the sectional competition in Archbold and placed first there. From there he went to the Team Championship competition held at the Cleveland Browns practice facility and he placed first. Currently Colt ranks #2 in his age group and qualifies for the NFL Championship to be held in Orlando, Florida on January 27, 2017 at the ESPN Wide World of Sports Complex. We here at the Wauseon Recreation are very proud of him and we wish him all the luck in the world.

Mayor Huner and council congratulated Colt Ward on his achievements and wished him good luck.

Mike Prior, INTV

Mike Prior stated he is here to give an update on what INTV has been doing this past year. The station bought a new piece of equipment that allowed them to go from a DVD system to a file based system. This equipment enabled us to work more efficiently and provide better quality. Another purchase was new cameras and computers for the students. Next year we hope to buy equipment that will allow us to do instant replay. The equipment we now have is 15 years old. The new system is portable and we can take it to away games. The estimated cost is around \$7,000-\$12,000 depending on all the options.

Mayor Huner thanked INTV for filming the parades, Chili Fest, school vents, etc. We appreciate what INTV does for the community.

Councilor Chamberlin stated sponsorship is very important for INTV. Have you had good responses from the community? Mr. Prior replied that we maintain all the ones we had from past years and we try to get new ones every year. Everything we do is non-profit and we are tax deductible.

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Mayor Huner asked when the cable changed the channel system had that made a difference on your viewing. Mr. Prior stated that anyone with a digital box with HDTV will get it on Channel 5 but the older TV's programming is at 14-105, 96-105. They are doing that conversion to make people update to the new HD systems. We are trying to work with them to get us back on channel 5. We are trying to maintain an on-line presence as well through our website or Facebook.

Ohio Development Services Local Government Safety Capital Grant

Sheriff Dan Miller and Rich Kilgour, 911 Coordinator.

Mr. Kilgour, said this is the second round of applying for this grant. We learned from the first round is that we need participation from each political division to compete for the \$100,000 of grant money. The grant is to go toward a backup facility. We are including four political subdivisions to apply for this grant (Wauseon, Clinton Township, Dover Township and Swan Creek Township. The total cost of the project is \$468,893.27. Sheriff Miller said we are looking for your support. The county will put in the 10% match for the grant.

Councilor Chamberlin moved and seconded by Councilor Scott Stiriz to authorize the Mayor to sign a letter of support to the Fulton County Sheriff's office for their pursuit of the Ohio Development Services Local Government Safety Capital Grant application.

Vote: 6 Yeas – 0 Nays *Motion Carries*

COMMITTEE REPORTS

Tree Commission – November 16 and December 14, 2016

Councilor Frey reported that the Tree Commission is trying to obtain an Elm St. tree seedling from a tree that survived the Oklahoma bombing. They give out a certain number of them in the spring. Kim Bowles is working on an article in the *Fulton County Expositor* about tree care. She plans to submit articles monthly to the newspaper. Walt Lange donated 6 Chestnut trees and they were planted at North Park. Chestnut trees were wiped out in the 1930's from a Chestnut blight. The Tree City Application was submitted.

Finance Committee, December 14, 2016

Councilor Schamp reported the committee met to go over budgetary items. They first met with Chief Sluder because they had not had a chance to go over his capital budget request at the previous meeting. He explained the need for building improvements and also the training room upgrades. This already met the approval of the Mayor. The committee went over the other capital items and took in consideration the Mayor's recommendations. We then reviewed the budget in general. The committee did not make any monetary changes to the budget. The committee is recommending the budget be passed as presented.

Councilor Chamberlin moved to accept the Finance Committee's recommendation. Councilor Stiriz seconded.

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Vote: 6 Yeas – 0 Nays *Motion Carries*

Safety and Code Committee – December 15, 2016

Councilor Scott Stiriz reported that the committee met to discuss the new state law that comes into effect on January 1, 2017 affecting the operation of utility vehicles, low-speed vehicles, under-speed vehicles and mini-trucks. He explained some of the differences in the classifications.

Tom McWatters stated the legislation is proposed under first reading (Ordinance 2016-16). He summarized the proposal legislation and the requirements in regards to inspection, registration and titling, and licensing, etc.

Chief Torbet said his concern about the proposed legislation is that he would like to see that a driver's license is required for all the vehicles. The proposal presented tonight only includes the 16 year age requirement. Mr. McWatters stated only a low speed vehicle requires a driver's license per the state statute. The recommendation was not to include a heightened requirement which would require a driver's license for the other vehicles which the state statute doesn't require.

Councilor President Stiriz asked about the city requirement about a driver's license. Jamie Giguere stated that full time and part time employees are required to have a driver's license through our classification plan. Council President Stiriz asked what about concession stand workers. Mrs. Giguere stated they are not city employees, they are Parks and Recreation employees.

Tim Dennis asked if we could do what we are already doing. We are using our vehicles as construction vehicles, pushing snow, spreading salt, and hauling shrubs, moving our grass cuttings to one place to another.

Councilor Schamp moved and seconded by Council President Stiriz to accept the Safety and Code Committees recommendation (Ordinance 2016-16) for presentation on first reading *which includes the requirement for the minimum age of 16 for utility vehicles, under-speed and mini-trucks. State statute requires a driver's license for low speed vehicles.* Councilor Chamberlin stated he would prefer to table this and discuss further at a committee meeting.

Vote: 5 Yeas – 1 Nay (Chamberlin) *Motion Carries*

Department Reports

Rick Sluder, Fire Chief

Chief Sluder reported that he sent out a press release for home safety on the holidays. It is also on the website. He also presented a joint press release with the police department. They have received complaints about phone calls to our citizens from national organizations for fundraising. They are legitimate organizations but those funds don't go to local fire or police departments.

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Keith Torbet, Police Chief

Chief Torbet reported that the next "Use of Force" is being planned for next year. As soon as we got dates it will be on the city's website and Facebook. Also with cold weather, make sure you take your pets inside and be very careful driving on the streets.

Jamie Giguere, Director of Finance

Mrs. Giguere reported we had the open enrollment meeting for health insurance for the employees.

Thomas A. McWatters, Director of Law

Mr. McWatters reported in addition to the employee open enrollment for health insurance meeting, he explained to the employees the new evaluation system, compensation and classification plan that will become effective the first of the year. He is also working with Chief Sluder on the fire contract for Dover Township.

Councilor Chamberlin asked is there a way an employee would know that a complaint was added to their personnel file from an outside source. Mr. McWatters said that he doesn't know of a formal procedure, but he would think that it would be brought to the employee's attention.

Mr. McWatters explained the motion for Housing Official position that is later in the meeting and Mr. Brown would be listed as that official. Mr. Brown will be processing the tax abatement applications.

FIRST READING OF LEGISLATION OR EMERGENCY

Mayor Huner read out loud by title the following legislation presented for first reading or emergency.

2017 Annual Appropriation Ordinance

Ordinance 2016-15 Annual Appropriation Ordinance for Fiscal Year Ending 2017

Council President Stiriz moved and seconded by Councilor Kost to pass Ordinance 2016-15

Vote: 6 Yeas – 0 Nays *Ordinance 2016-15 Passes and is in Effect*

New Chapter 377 – Operation of Certain Vehicles

Ordinance 2016-16 - Amending the Codified Ordinances of the City of Wauseon to Include a New Chapter 377 Pertaining to Operation of Certain Vehicles on public Streets and Highways

Councilor Schamp moved and seconded by Council President Stiriz to place Ordinance 2016-16 on first reading and that the first reading be passed.

Vote: 4 Yeas – 2 Nays (Chamberlin, Kost) *First Reading Passes*

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Designating Public Depositories

Resolution 2016-30 - Amending Resolution 2016-8 Designating Public Depositories and Awarding Public Monies and Authorizing the Mayor to Sign Memoranda of Agreements with the Public Depositories and the City of Wauseon and Declaring an Emergency

Councilor Schamp moved and seconded by Councilor Frey to suspend the rules for three readings on Resolution 2016-30 and declare an emergency. Vote: 6 Yeas – 0 Nays *Motion Carries*

Councilor Chamberlin moved and seconded by Councilor Kost to place Resolution 2016-30 on final passage whereas an emergency was declared. Vote: 6 Yeas – 0 Nays *Resolution 2016-30 Passes and is in Effect*

GAAP Accounting Services

Resolution 2016-31 – Authorizing the Mayor to Renew an Agreement with Schoenhardt & Associates for Accounting Services Needed to Handle the GAAP Accounting

Councilor Schamp moved and seconded by Council President Stiriz to place Resolution 2016-31 on first reading and that the first reading be passed. Vote: 6 Yeas – 0 Nays *First Reading Passes*

Paramount Health Insurance for Employees

Resolution 2016-32 – Authorizing the Mayor to Enter into an Agreement with Paramount for Health Insurance Coverage; and Declaring an Emergency

Councilor Kost moved and seconded by Councilor Scott Stiriz to suspend the rules for three readings on Resolution 2016-32 and declare an emergency. Vote: 6 Yeas – 0 Nays *Motion Carries*

Councilor Schamp moved and seconded by Councilor Chamberlin to place Resolution 2016-32 on final passage whereas an emergency was declared. Vote: 6 Yeas – 0 Nays *Resolution 2016-32 Passes and is in Effect*

SECOND READING OF LEGISLATION

Mayor Huner read out loud by titled the following legislation presented for second reading:

Fire Department Executive Assistant

Resolution 2016-28 - Amending the Classification Plan and Compensation Plan to Add the Position of Fire Department Executive Assistant; and Declaring an Emergency

Councilor Chamberlin moved and seconded by Councilor Kost to suspend the rules for three readings on Resolution 2016-28 and declare an emergency. Vote: 6 Yeas – 0 Nays *Motion Carries*

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Council President Stiriz moved and seconded by Councilor Schamp to place Resolution 2016-28 on final passage whereas an emergency was declared.
Vote: *Resolution 2016-28 Passes and is in Effect*

THIRD READING OF LEGISLATION

There was no legislation presented for third reading.

NEW BUSINESS

Appointments to Various Boards and Commissions

Planning Commission – 6 Year term 1/1/17 to 12/31/22
Sue Wines and Steve Brown

Charter Revision Commission – 1 year term – 1/1/17 to 12/31/17
Jeff Stiriz and Jon Schamp

Council President Stiriz moved and seconded by Councilor Kost to accept the Mayor's appointments to the various boards and commissions.
Vote: 6 Yeas – 0 Nays *Motion Carries*

Steve Brown, City's Housing Official

Councilor Schamp moved and seconded by Council President Stiriz to authorize the Mayor to enter into an agreement with Steve Brown to act as the City's Housing Official for the purpose of review and certification of tax abatement applications and to attend any required Community Reinvestment Area Housing Council meetings.
Vote: 5 Yeas – 1 Nays (Chamberlin) *Motion Carries*

APPROVAL OF THE BILLS

Councilor Kost moved and seconded by Council President Stiriz to approve and pay the bills as presented.
Vote: 6 Yeas–0 Nays *Motion Carries*

ADJOURNMENT

There being no further business to come before this session of the Wauseon City Council, Mayor Huner asked for a motion to adjourn. Councilor Kost moved and seconded by Councilor Chamberlin to adjourn this meeting at 6:12 p.m.
All in favor: *Motion Passed Unanimously*


Clerk of Council


President of Council