

RECORD OF PROCEEDINGS

Minutes of _____ Wauseon City Council

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held _____

November 21, 2016

WAUSEON CITY COUNCIL MEETING

Monday, November 21, 2016 at 5:00 P.M.

This meeting of the Wauseon City Council was called to order at 5:00 p.m. by Mayor Huner. Following the Pledge of Allegiance roll was called by the Clerk of Council. Present was Council President Stiriz, Councilors Kost, Schamp, Chamberlin, Scott Stiriz and Frey.

APPROVAL OF PRIOR MEETINGS' MINUTES

Councilor Chamberlin moved and seconded by Council President Stiriz to approve the previous meetings' minutes.

Vote: 6 Yeas - 0 Nays *Motion Carries*

COMMITTEE REPORTS

Street Committee, November 7, 2016

Councilor Chamberlin reported the committee discussed making it no parking on the 400 block of Marshall St. Chief Torbet mailed out a survey and the committee met to discuss the results. The majority of the residents asked that there be no changes to the parking; therefore the committee decided not to have any recommendations for council; therefore no action being taken.

The second matter was a request for a handicap parking spot in front of the Congregational Church on Clinton. The committee asked Dennis Richardson to have his staff evaluate whether or not there is room in the municipal parking lot in close proximity. There is but where that spot would be is a long walk to the church. We saw on an aerial map that the church had a grassy area on their property that they may want to make into a handicap parking spot closer to their structure. On this issue the committee decided to take no action.

Building and Grounds, November 8, 2016

Councilor Frey reported the committee met with Grisier-Roos and Burhan & Flower of Ohio regarding a proposal for the Public Entities Pool insurance. Jamie Giguere had decided to go forward with this insurance and it is presented under legislation tonight. No action taken by the committee on that.

The committee also discussed no smoking in the parks. The committee asked Chief Torbet to contact Sharon Morr to see if she had suggested language for an ordinance. Chief Torbet added he did contact Sharon and she presented a policy but didn't have an ordinance available. Chief Torbet said he can do some further searching for legislation. Councilor Frey stated the committee is still reviewing and took no action.

Personnel Committee, November 7, 2016

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Councilor Kost reported the committee made a recommendation to add the Fire Department Executive Assistant position to our previously approved Classification and Compensation Plan. This position came about after the plan was passed. Chief Sluder went through the process with Clemans & Nelson.

Councilor Schamp moved and seconded by Councilor Kost to add the Fire Department Executive Assistant position to the Classification and Compensation Plan

6 Yeas – 0 Nays Motion Carries

Utility Committee, November 16, 2016

Councilor Chamber reported the committee met with Sherry LaRue in reference to an extremely high water bill. Her bill averages \$25-37 a month and her bill was \$630. She was told over the month about 118,000 gallons went through her meter. The committee along with Dennis Richardson brainstormed where that water came from; perhaps the backup system for the sump pump. Mr. Richardson during the meeting sent his staff to meet with Mr. LaRue to see if there was any backup of water by the sump pump. It was determined there was no water backup. It wasn't certain if Jamie Giguere, Director of Finance, has the authority legislatively to evaluate the situation and make a determination or another meeting is required but that was the extent of our discussion that day.

The committee also discussed water notices. A while back we had a citizen come to a council meeting about notices that the public receives. She resides at a trailer park. The notice goes to the manager and the manager would be responsible to post the notice. Mayor Huner offered for her office to do a mailer once a year about the different services throughout the year and that water notices could be mailed to them if they provide the city a self-addressed stamped envelope if they do not have access to a computer or receive a newspaper.

Councilor Chamberlin stated the last matter the committee discussed was the discussion regarding the request from the county to tie into our sewer system by the airport. There would be 9 users and 2" line to tie into. The committee was in favor of this but did not want our City workers to provide maintenance on it. The committee is recommending the City accept the proposal from the county.

Councilor Frey reported that his concern is that it opens up the door for sewer outside the city limits. He was quite concerned about the maintenance. He would much rather see a gravity sewer system on County Road J versus a pump system. It seems way too far.

Recommendation: Councilor Kost moved and seconded by Councilor Chamberlin to accept the proposal from Fulton County for the Airport Sewer Dover Township subject to City's review before it is done and that the City does not have any maintenance responsibilities for it

Vote: 5 Yeas – 1 Nay (Frey) Motion Carries

Department Reports

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Rick Sluder, Fire Chief

Chief Sluder reported the Fall Sportsman's Raffle will be on November 26, 2016 starting at 5:00 p.m. at the Jr. Fair Building.

Keith Torbet, Police Chief

Chief Torbet stated as a reminder with the first snowfall to keep your sidewalks cleared and for a Level 1 snow emergency to remove your cars from the streets so the Public Works Department can plow.

On December 9, 2016 from 7:30-8:30 a.m. there will be a Coffee with the Cop at Red Rambler.

Dennis Richardson, Director of Public Service

Mr. Richardson reported we sent out for bids for the annual treatment chemicals at the Water and Wastewater Treatment plants to be opened on December 6, 2016 at 2:00 p.m. Public Works is working on picking up leaves and putting up Christmas decorations.

Councilor Chamberlin asked where are we with the pool. Mr. Richardson stated that we intend to go out for bids after the 1st of the year.

Jamie Giguere, Director of Finance

Mrs. Giguere reported besides the Public Entities Pool insurance that is presented under first reading she has been working on health insurance quotes and to incorporate that into the 2017 budget and have it ready for the Finance Committee's review.

Thomas A. McWatters, Director of Law

Mr. McWatters reported we are continuing with the implementation of the compensation and evaluation process. We had a seminar on the evaluation process and he will be meeting with department heads to go over the evaluation form. We discussed for the first year to have the initial evaluation in March, 2017 and a more final and completed evaluation in September, 2017 which will be used for merit increases in 2018.

He would like to ask the Safety and Code committee to discuss a meeting time in connection with the state law in effect on January 1, 2017 about changes in slow moving vehicles and under speed vehicles. This will give everyone the opportunity for the public to attend. He pointed out that the committee did not make any recommendations about the Public Entities Pool but it has been standard custom we have a resolution for consideration on emergency basis to authorize the Mayor to enter into an agreement with PEP again.

Councilor Scott Stiriz scheduled the Safety and Code Committee meeting for Monday, December 5, 2016 at 5:30 p.m. regarding slow moving vehicles.

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FIRST READING OF LEGISLATION OR EMERGENCY

Mayor Huner read out loud by title the following legislation presented for first reading or emergency.

Public Entities Pool

Resolution 2016-27 Authorizing the Mayor to Enter into an Agreement with Public Entities Pool for Casualty, Liability, Fire and Property Damage Insurance and Declaring an Emergency

Councilor Kost moved and seconded by Councilor Schamp to suspend the rules for three readings and declare an emergency on Resolution 2016-27
Vote: 6 Yeas – 0 Nays *Motion Carries*

Councilor Chamberlin moved and seconded by Council President Stiriz to place Resolution 2016-27 on final passage whereas an emergency was declared.

Vote: 6 Yeas – 0 Nays *Resolution 2016-27 Passes and is in Effect*

SECOND READING OF LEGISLATION

There was no legislation presented for second reading.

City-County Dog Services Contract (1/1/17-12/31/17)

Resolution 2016-22 - Authorizing the Mayor to Enter into a City-County Dog Services Contract with the Board of Commissioners of Fulton County

Councilor Schamp moved and seconded by Councilor Scott Stiriz to suspend the rules for three readings on Resolution 2016-22.
Vote: 6 Yeas – 0 Nays *Motion Carries*

Council President Stiriz moved and seconded by Councilor Chamberlin to place Resolution 2016-22 on final passage.
Vote: 6 Yeas – 0 Nays *Resolution 2016-22 Passes and is in Effect in 30 Days - December 21, 2016*

Indigent Defense Services Agreement (1/1/17-12/31/17)

Resolution 2016-23 Authorizing the Mayor to Enter into an Amendment to the Agreement for the Indigent Defense Services in County Court with the Fulton County Commissioners

Councilor Kost moved and seconded by Councilor Schamp to suspend the rules for three readings on Resolution 2016-23.
Vote: 6 Yeas – 0 Nays *Motion Carries*

Councilor Chamberlin moved and seconded by Councilor Scott Stiriz to place Resolution 2016-23 on final passage.
Vote: 6 Yeas – 0 Nays *Resolution 2016-23 Passes and is in Effect in 30 Days - December 21, 2016*

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Fulton County Bail Bondsman Contract (1/1/17-12/31/17)

Resolution 2016-24 – Authorizing the Mayor to Enter into a Contract with Fulton County For Bail Bondsman for Fulton County Court, Western District

Councilor Chamberlin moved and seconded by Councilor Kost to suspend the rules for three readings on Resolution 2016-24.

Vote: 6 Yeas – 0 Nays *Motion Carries*

Councilor Schamp moved and seconded by Councilor Scott Stiriz to place Resolution 2016-24 on final passage.

Vote: 6 Yeas – 0 Nays *Resolution 2016-24 Passes and is in Effect in 30 Days - December 21, 2016*

THIRD READING OF LEGISLATION

There was no legislation presented for third reading.

NEW BUSINESS

Chamber of Commerce Gift Certificates

Council President Stiriz moved and seconded by Councilor Frey to give each full-time employee and (one) appointed contracted department head a \$50 Chamber of Commerce gift certificate

Vote: 6 Yeas – 0 Nays *Motion Carries*

APPROVAL OF THE BILLS

Councilor Kost moved and seconded by Councilor Schamp to approve and pay the bills as presented.

Vote: 6 Yeas–0 Nays *Motion Carries*

ADJOURNMENT

There being no further business to come before this session of the Wauseon City Council, Mayor Huner asked for a motion to adjourn. Council President Stiriz moved and seconded by Councilor Kost to adjourn this meeting at 5:30 p.m.

All in favor: *Motion Passed Unanimously*


Clerk of Council


President of Council