

RECORD OF PROCEEDINGS

Minutes of

Wauseon City Council

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

June 20, 2016

WAUSEON CITY COUNCIL MEETING

Monday, June 20, 2016 at 5:00 P.M.

This meeting of the Wauseon City Council was called to order at 5:00 p.m. by Mayor Huner. Following the Pledge of Allegiance and moment of silence, roll was called by the Clerk of Council. Present was Council President Stiriz, Councilors Kost, Schamp, Chamberlin, and S. Stiriz to constitute a quorum for the transaction of City business. Councilor Frey was excused.

APPROVAL OF PRIOR MEETINGS' MINUTES

Councilor Schamp moved and seconded by Councilor Kost to approve the previous meetings' minutes.

Vote: 5 Yeas – 0 Nays *Motion Carries*

Committee Reports

Tree Commission – June 8, 2016

Council President Stiriz reported that the Tree Commission presented Kim Bowles the 2016 Booster Award. Larry Frey reported that they haven't finished taking down all the trees and trimming from the list. The ones they took down were hollow inside. Kim Bowles is still waiting to hear from the Oklahoma National Memorial for two tree seedlings from the Oklahoma Survivor Tree. Kim Bowles reported that she found a tree inventory program called "i-Trees" that can be downloaded for free. The next meeting for the Tree Commission will be in October, 2016.

Park Board – June 14, 2016

Councilor Scott Stiriz reported the board received an updated swimming pool drawing for the Park Board to review. The Tree Commission wants to plant 10-20 trees at Biddle Park at \$150 per tree. Councilor Frey will get with Dave Murry and figure out where to put them. Dave Murry stated they are ready to put up the gazebo once they receive the state approved plans. Dave Murry reported to the board that the benches were removed from Fulton St. and will be put on the bike trail and the parks.

Safety and Code – June 20, 2016

Councilor Scott Stiriz reported that the committee met just prior to the meeting and they discussed school zone signs for Sara's Garden. The committee recommended school zone signs be placed on Lawrence Ave. across from Wauseon Union Cemetery and on Leggett St. Chief Torbet added the school zone sign is put 300 feet from the school property.

Councilor Schamp moved and seconded by Councilor Kost to post school zone signs on Leggett St. and Lawrence Ave. by Sara's Garden.

Vote: 5 Yeas – 0 Nays *Motion Carries*

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Department Report

David Wright, Regional Planning Director

Mr. Wright reported that he anticipates that he will be able to process seven of the applications for the Downtown Revitalization grant by the end of this month. The benches and receptacles have been ordered for the downtown and delivery should be in about six weeks. He gave an update on the ADA sidewalk project and is it now ready for the bid process. Mr. Wright stated this is his last council meeting and thanked the City for their graciousness and the City has been great to work with. Mayor Huner thanked him for everything he has done for Wauseon.

Mayor Huner asked about the rest of the Downtown Revitalization grant applications. Mr. Wright indicated that he is hoping that the entire grant money will be processed before his departure.

Rick Sluder, Fire Chief

Chief Sluder reported that the fire protection contracts have been sent out to the townships and he has heard back from three of the five townships and we have a meeting scheduled to further discuss those.

The Fire Department is making preparations for the 4th of July Fireworks Celebration. He wanted to give special thanks to Trudi Mahnke, who has been working diligently in organizing all the fundraising this year and has done a tremendous job.

Keith Torbet, Police Chief

Chief Torbet wanted to remind the citizens about the traffic for the 4th of July Celebration. He stated Biddle Park will be closing ten minutes before the show. Once the park is full, we will close the park. He explained what the direction of traffic flow will be with the closing of Linfoot St.

Chief Torbet stated we had 13 graduates from our Youth Police Academy. All the responses from their surveys indicated they enjoyed it. Regarding the grant we received for the community cameras, four of the seven cameras are installed. Two of them will be on Linfoot St. when the street is done.

Dennis Richardson, Director of Public Service

Mr. Richardson reported that we received notice that the approved plans for the picnic shelter at Biddle Park has been approved.

On May 25, 2016 the Water Treatment Plant had an inspection visit from the Ohio EPA and everything passed. Mr. Richardson reported that the curbs, approaches sidewalks, are being put in on Linfoot St. The contractor is anticipating the completion of that road by mid-July, 2016.

Mr. Richardson stated that he and Dave Murry have completed their review of the pool project. The applications will be sent to the State Health and State Building Departments. He met with Arcadis at the Water Reclamation

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Plant about the Biosolids Study. He will be asking for a Utility Committee in the future to discuss the findings of that study. Also the Utility Committee will need to decide on the request from the county for sanitary sewer by the airport.

Mr. Richardson stated he is working on the Civil Service process for the Recreation Superintendent position as well as openings at the Water Plant and Public Works departments.

Mr. Richardson stated that we have completed our review of the Peterman Associates, Inc. recommendations for the ADA ramps for the downtown and asked for clarification if the County or City would be bidding this project. David Wright indicated that the County would be bidding the project as they are the grantee.

Mr. Richardson reported that the numbers were down for the Tomahawk Toss Softball Tournament but he did receive very positive feedback on how the tournament was run. The numbers were less because there was an ASA State Qualifier tournament the same weekend that drew some teams out of ours to Maumee, Ohio.

Council President Stiriz asked what are they going to do about the snow with the sidewalks right along the curb on Linfoot St. Mr. Richardson replied that the sidewalks are going to be six feet wide so unless we get a ton of snow it shouldn't be an issue.

Councilor Kost stated she was at another softball tournament this past weekend but we had so many people complement the Biddle Park Facility. It is one of the best facilities in the area. We have shade for the visitors, shade for the players, cheaper to get in and the concessions are cheaper and the bathroom facilities are great.

Jamie L. Giguere, Director of Finance

Mrs. Giguere reported that she had no new reports for this meeting.

Thomas A. McWatters III, Director of Law

Mr. McWatters reported that he is continuing to focus on the job classifications and job descriptions. When he is ready to meet with the Personnel Committee he will ask which format they would like to receive them either as paper or electronic copies. We will try to do it at the same time as the compensation plan. He will be working with Chief Torbet on some of the solicitation provisions in the statute.

Mr. McWatters introduced the new associate with Barber, Kaper, Stamm and Robinson and McWatters law firm, Mr. Stephen Maloney.

FIRST READING OF LEGISLATION OR EMERGENCY

There was no legislation presented for first reading.

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SECOND READING OF LEGISLATION

There was no legislation presented for second reading.

THIRD READING OF LEGISLATION

Mayor Huner presented the following legislation that is presented for third reading:

Bruce Ernst Asphalt – Paving at Biddle Park

Resolution 2016-8 – Authorizing the Mayor to Enter into a Contract with Bruce Ernst Asphalt for the Application of Cold Mix Process to Designated Parking Areas at Dorothy Biddle Park

Councilor Kost moved and seconded by Council President Stiriz to place Resolution 2016-8 on third reading and that the third reading be passed.
Vote: 5 Yeas – 0 Nays *Resolution 2016-8 Passes and is in Effect in 30 Days – July 20, 2016*

Ersham Excavating – Excavation of Certain Parking Areas at Biddle Park

Resolution 2016-9 – Authorizing the Mayor to Enter into a Contract with Ersham Excavating for the Excavation of Certain Designated Parking Areas at Dorothy Biddle Park

Councilor Kost moved and seconded by Councilor S. Stiriz to place Resolution 2016-9 on third reading and that the third reading be passed.
Vote: 5 Yeas – 0 Nays - *Resolution 2016-9 Passes and is in Effect in 30 Days – July 20, 2016*

Sara's Garden – 8' strip of land from B4 to R3

Ordinance 2016-6 – Amending Codified Ordinance Chapter 1117 – Establishment of Districts and Maps, and Amending the Official Zoning Map

Councilor Schamp moved and seconded by Councilor Chamberlin to place Ordinance 2016-6 on third reading and that the third reading be passed.
Vote: 5 Yeas – 0 Nays *Ordinance 2016-6 Passes and is in Effect in 30 Days – July 20, 2016*

OTHER BUSINESS

Sidewalks on Leggett St.

Mayor Huner referred to Councilor Chamberlin's inquiry at the previous council meeting regarding sidewalks for Leggett St. Mayor Huner stated she asked Dave Murry, Public Works Superintendent, since Tom Hall is out on leave and he will get pricing on the cost for that and move forward.

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APPROVAL OF THE BILLS

Council President Stiriz moved and seconded by Councilor Kost to approve and pay the bills as presented.

Vote: 5 Yeas-0 Nays *Motion Carries*

ADJOURNMENT

There being no further business to come before this session of the Wauseon City Council, Mayor Huner asked for a motion to adjourn. Councilor Chamberlin moved and seconded by Councilor Kost to adjourn this meeting at 5:30 p.m.

All in favor: *Motion Passed Unanimously*


Clerk of Council


President of Council