

**WAUSEON CITY COUNCIL
COUNCIL MEETING
MONDAY, MARCH 16, 2020**

Mayor Huner called this meeting of the Wauseon City Council to order at 5:00 p.m. She asked everyone to stand for the pledge of allegiance which was followed by a moment of silence. Roll was taken by the assistant clerk of council. Present were Council President Chamberlin, Councilors Jeff Stiriz, Scott Stiriz, Stickley, Griggs and Schneider to constitute a quorum for the transaction of city business.

MINUTES

Mayor Huner asked for a motion to approve the prior meeting minutes. Councilor Stickley moved and seconded by Councilor Griggs to approve the minutes as printed.

All in favor: *Motion Passed Unanimously*

COMMITTEE REPORTS

Councilor Griggs said the Tree Commission met on March 11, 2020 and are preparing for Tree City USA next year and are planning on attending Tree City USA in Bowling Green this year which has been postponed. The board also agreed to purchase two (2) plaques for Kim Bowles and Walt Lange that will cost \$65.00 each.

Mayor Huner asked for a motion to purchase two (2) tree commission plaques for Kim Bowles and Walt Lange.

Councilor Jeff Stiriz moved and seconded by Councilor Scott Stiriz to approve the purchase of two (2) tree commission plaques for Kim Bowles and Walt Lange.

Vote: 6 Yeas 0 Nays *Motion Carries*

DEPARTMENT REPORTS

Rick Sluder, Fire Chief: He provided Incident Commands on the COVID-19, delegating Incident Management Responsibilities, Incident Objectives, and an Organization Assignment List. This information is needed for operating under the State of Emergency that has been declared. Detailed documentation is needed in order to get reimbursed and this explains the incidents goals and operational period objectives for the next few months or until the emergency declared is over with. Department Heads will need to log all expenditures; similar to filing an insurance claim.

Kevin Chittenden, Police Chief: He prepared a special order for the Police Department and gave a copy to Mayor and Council on how they will handling emergency and non-emergency calls. He also said Chad Randall; part-time patrolman has resigned effective 03/21/2020 and thanked him for his 2 years with the Police Department.

Councilor Jeff Stiriz asked who pays crossing guards that he had one contact him about not being able to work because there is no school. Chief Chittenden said they are paid through the city. Sarah said they won't receive unemployment benefits now or during the summer because they are seasonal employees.

Tom McWatters, Law Director: He said he met this morning with the Mayor, John Arps, Chief Sluder, Chief Chittenden, Trudi Mahnke and Sarah Wheeler regarding the COVID-19 on keeping the employees safe and a policy on treating employees who have traveled outside the state. This will be discussed further under new business. He would also like to discuss how to conduct future Council meetings.

SECOND READING OF LEGISLATION OR EMERGENCY

Ordinance 2020-3: Amend Section 933.02: Water Rate Schedule Effective June 1, 2020

Motion to place Ordinance 2020-2 on seconding reading moved by Council President Chamberlin and seconded by Councilor Jeff Stiriz.

Vote: 6 Yeas 0 Nays *Motion Carries*

NEW BUSINESS

Mayor Huner presented and reviewed the 2019 Annual Report and asked City Council to read the report at their leisure.

Mayor Huner said due to the COVID-19 we are going to be practicing several precautions and social distancing for the safety of our employees. We will have the front door of the Municipal Building locked and will function through, phone, email and appointments only. All employees' names, departments, email and phone number have been posted at the front door and on social media. The Public Works Department will be splitting their normal shifts, not riding together in vehicles, or breaking together to protect each employee. We are diligently cleaning all city buildings several times a day. We will be cross training employees who currently have water licenses incase an employee was to get sick they can cover in another department.

Mayor Huner said it was also discussed that all employees who have traveled outside the state (100 miles or more) shall self-quarantine themselves for at least 14 days or who can provide a negative COVID-19 test. Mayor Huner asked Sarah Wheeler to explain the Employee Travel Policy and Procedure.

Sarah Wheeler said the State of Ohio has declared a State of Emergency and therefore the city is obligated to provide a workplace free from any known safety and health hazards. We have currently removed all pens and candy dishes and are requiring additional hand washing. We would now like to make it mandatory for employees who have traveled after March 11, 2020 across state lines (more than 100 miles) or to highly-infected areas, to self-quarantine themselves for at least 14 days or until they can provide a negative COVID-19 test. This policy may need amended as things are changing daily. If an employee would test positive they would follow the FMLA Guidelines.

Council President Chamberlin moved and seconded by Councilor Stickley to approve the COVID-19 Employee Travel Policy and Procedure presented.

Vote: 6 Yeas 0 Nays *Motion Carries*

Council President Chamberlin said if the state comes out with a stronger order than what is currently in place we should follow the state orders until a meeting can be scheduled to adjust the Travel Policy and Procedure.

Tom McWatters will put together an Emergency Proclamation by the Mayor that allows the Mayor to make changes without a vote from Council. This will give the Mayor the flexibility to go forward with state mandates and the ability to implement changes according to the health, safety and welfare of our employees.

Council President Chamberlin moved with Councilor Schneider seconding to support Mayor Huner and authorize the Mayor to sign a Declaration of Emergency under section 509.08 Emergency Proclamation Powers; Curfew.

Vote: 6 Yeas 0 Nays *Motion Carries*

Tom McWatters said City Council can discontinue holding Council meetings or close the meetings to the public only if they are able to live stream the meetings. The next meeting is April 6th, but Council is only obligated to hold one meeting a month. Council President Chamberlin is comfortable canceling the April 6th meeting.

Council President Chamberlin moved and seconded by Councilor Jeff Stiriz seconding to cancel the April 2, Committee of the Whole meeting and the April 6th City Council meeting.

VOTE: 6 Yeas 0 Nays *Motion Carries*

APPROVAL OF THE BILLS

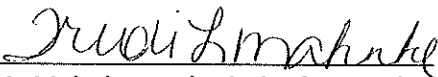
Councilor Schneider moved and seconded by Councilor Griggs to approve and pay the bills as presented.

Vote: 6 Yeas 0 Nays *Motion Carries*


ADJOURNMENT

There being no further business, Mayor Huner asked for a motion to adjourn. Councilor Jeff Stiriz moved and seconded by Councilor Sticklely to adjourn this meeting at 6:18 p.m.

All in favor: *Motion Passed Unanimously*



Trudi L. Mahnke, Ass't Clerk of Council



Shane Chamberlin, President of Council