

**WAUSEON CITY COUNCIL
COUNCIL MEETING
MONDAY, NOVEMBER 2, 2020**

Mayor Huner called this meeting of the Wauseon City Council to order at 5:00 p.m. in Council Chambers. She led the Pledge of Allegiance which was followed by a moment of silence. Roll was taken by the Clerk of Council. Present were Council President Chamberlin, Councilors Jeff Stiriz, Scott Stiriz, Stickley, Griggs and Schneider. Also present was Sarah Wheeler, Human Resources/Payroll Officer.

MINUTES

Mayor Huner asked for a motion to approve the prior meeting minutes. Councilor Stickley moved and seconded by Councilor Griggs to approve the minutes as printed.
All in favor: *Motion Passed Unanimously*

COMMITTEE REPORTS

Councilor Schneider provided a summary of the October 27, 2020 Finance Committee meeting. He said items considered were the merit increase scale for city employees; updating the city tax code; and the income tax revenue allocation. He said there was discussion about all of these topics.

Motion to accept the Finance Committee recommendation to update the tax code to allow for a nonsufficient check fee; to clarify the income tax credit is only for municipalities in the State of Ohio; to update the definitions of a pension and a retirement benefit plan; and to change the allocation to put all income tax revenue into the General Fund moved by Councilor Stickley and seconded by Councilor Scott Stiriz.

Vote: 6 Yeas 0 Nays *Motion Carries*

DEPARTMENT HEAD REPORTS

Chief Sluder: He reminded everyone about Resolution 2020-19 which will be voted on tonight.

Chief Chittenden: The test for a dispatcher is November 14, 2020. All 1st & 2nd shift officers took election training.

Keith Torbet: Leaf pick-up started today. Brush pick up is done for the year. The downtown sidewalk project is out for bid and will be opened the end of November.

Jamie Giguere: Income tax revenue is now down 6.45% through the month of October.

Tom McWatters: He congratulated the Wauseon boys and girls cross country teams for qualifying for state.

FIRST READING OF LEGISLATION OR EMERGENCY

Ordinance 2020-9: An Ordinance Amending Section 191 of the Codified Ordinances of the City of Wauseon; and Declaring an Emergency

Councilor Schneider moved and seconded by Councilor Jeff Stiriz to place Ordinance 2020-9 on emergency reading.
Vote: 6 Yeas 0 Nays *Motion Carries*

Councilor Stickley moved and seconded by Councilor Scott Stiriz to place Ordinance 2020-9 on final reading.
Vote: 6 Yeas 0 Nays *Motion Carries*

SECOND READING OF LEGISLATION OR EMERGENCY

Resolution 2020-19: A Resolution Authorizing the Mayor to Pursue a Proposal for Creation of an EMS & Fire District for Funding Purposes; and Declaring an Emergency

Councilor Stickley moved and seconded by Councilor Schneider to place Resolution 2020-19 on emergency reading.
Vote: 5 Yeas 0 Nays 1 Abstain (Chamberlin) *Motion Carries*

Councilor Jeff Stiriz moved and seconded by Councilor Stickley to place Resolution 2020-19 on final reading.
Vote: 5 Yeas 0 Nays 1 Abstain (Chamberlin) *Motion Carries*

THIRD READING OF LEGISLATION OR EMERGENCY

There was no legislation for third reading.

NEW BUSINESS

Mayor Huner gave a shout out to the Fire and Police Departments for helping with Trick or Treat. She said that tomorrow is a very important day and encouraged everyone to get out and vote.

Council President Chamberlin asked for a motion to be excused from the November 16, 2020 meeting as he is a basketball coach and his team has a competition that night.

Motion to excuse President Chamberlin from the November 16, 2020 meeting moved by Councilor Stickley and seconded by Councilor Jeff Stiriz.

Vote: 5 Yeas 0 Nays 1 Abstain (Chamberlin) *Motion Carries*

APPROVAL OF THE BILLS

Councilor Schneider moved and seconded by Councilor Stickley to approve and pay the bills as presented.

Vote: 6 Yeas 0 Nays *Motion Carries*

EXECUTIVE SESSION

Council President Chamberlin moved with Councilor Griggs seconding to enter into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee; President Chamberlin requested only city council members remain in the executive session. In response to the request first by Mayor Huner and then Tom McWatters as to the grounds for going into executive session, President Chamberlin restated that it was to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee. Mr. McWatters advised Council that the consideration of a public employee's evaluation is not a permissible grounds under State law to conduct an executive session. Mr. McWatters requested to be included along with Mayor Huner, Keith Torbet and Sarah Wheeler in the Executive Session. Council President Chamberlin said he wants only the council members to remain for this meeting and that he doesn't intend for there to be any action after the executive session.

Vote: 6 Yeas 0 Nays *Motion Carries*

Council entered into executive session at 5:17 pm. Everyone exited the meeting except Council members.

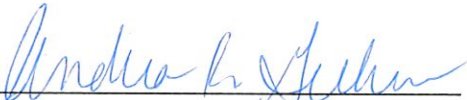
Council exited out of executive session at 5:42 pm. Mayor Huner, Sarah Wheeler, Keith Torbet, Tom McWatters and Andrea Gerken reentered the meeting.

Human Resource Officer, Sarah Wheeler explained that the instructions for the employee evaluations have not been utilized correctly in the past. She said she met with all supervisors and department heads to explain the proper way to complete employee evaluations. She explained that inflated evaluation scores could be a liability issue in the future. Councilor Stickley and Griggs questioned if the adjustment in the scoring could potentially be harmful to employees if an issue arises in the future. Keith Torbet said he redid his evaluations and attached a letter explaining why the scores were lower than in previous years. Tom McWatters said the city has worked hard to put a uniform evaluation process together and it should be utilized consistently for all employees. He said having one evaluation that is not in line with all of the others can hurt the integrity of the process. There was general discussion on the supervision of the Clerk of Council position, the correct and fair way of conducting employee evaluations and the compensation plan policies.

ADJOURNMENT

There being no further business, Mayor Huner asked for a motion to adjourn. Councilor Jeff Stiriz moved and seconded by Councilor Scott Stiriz to adjourn this meeting at 6:35 p.m.

All in favor: *Motion Passed Unanimously*



Andrea Gerken, Clerk of Council



Shane Chamberlin, President of Council

