

Held

July 17, 2017

**WAUSEON CITY COUNCIL MEETING
And PUBLIC HEARING**

Monday, July 17, 2017 at 5:00 P.M.

This meeting of the Wauseon City Council was called to order at 5:00 p.m. by Mayor Huner. Following the Pledge of Allegiance roll was called by the Clerk of Council. Present was Council President Stiriz, Councilors Schamp, Chamberlin, Scott Stiriz, Frey and Kost.

APPROVAL OF PRIOR MEETINGS' MINUTES

Councilor Chamberlin moved and seconded by Councilor Kost to approve the previous meetings' minutes.

Vote: 6 Yeas 0 Nays *Motion Carries*

Mayor Huner recused herself from the Public Hearing.

PUBLIC HEARING

Rezoning of a 7.4 acre parcel #06-015684-00.000 on North Ottokee from B-2 Highway Service District to B-4 Community Mixed use District in order to create a new residential/pole barn facility to be used as a residential structure and for law enforcement canine training

Council President Stiriz opened the Public Hearing at 5:03 p.m.

Mike Murry, Whalen Realty, stated he was here to voice his support of this rezoning. He is involved with the transfer of this property. However, he does know the property conforms to the B-4 with some of the other uses that are taking place on Ottokee St.

Council President Stiriz asked if there was anyone else wishing to speak at this public hearing. No one came forward to speak at this public hearing.

Council President Stiriz closed the Public Hearing at 5:05 p.m.

Individuals Wishing to Address Council and Topic

April Petz, Francis Drive

April Petz, stated she lives at Francis Drive, the subdivision that is across the street from the Leggett St. School. She is asking if there are any updates as far as sidewalk plans from Shoop Ave. to connect to the Leggett St. School. Just before the 4th of July weekend her daughter was almost hit riding her bike on Leggett St. by a car not paying attention. She knows that traffic comes in quite fast from the country and the 35 mph sign is 10 yards from her street. We are hoping that sidewalks for this location are on the list to get done this year or next year because it is becoming more and more difficult. Her son is learning to ride a bike and it is also difficult because of the road condition in her neighborhood.

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Mayor Huner stated that council has been talking about putting in the budget for sidewalks on Leggett St. Our recently retired Public Works Supt, Dave Murry, had prepared an estimate for sidewalks at that location. Mayor Huner asked if the Building and Grounds committee would meet regarding this and invite representatives from the Fulton County Health Center and the Wauseon Schools.

Mayor Huner stated that there is a list of roads to be paved this year. One of the roads in the subdivision across from the Leggett St. School will be repaved.

Councilor Chamberlin asked Assistant Chief McConnell if there is any additional traffic enforcement that could be done in the meantime to slow things down. Assistant Chief McConnell said that has been a concern of other residents as well and we will do our best to increase enforcement.

Committee Reports

Finance Committee – July 10, 2017

Councilor Schamp reported that Jamie Giguere asked the committee to consider increasing the expenditure levels. The current expenditure level for department heads is \$1,000. The committee recommended to increase that limit to \$2,500. Also the current limit is \$2,000 for items not listed in the original budget. The committee recommended to increase that limit to \$5,000. The second matter for recommendation is the limits for financial reporting of fixed assets. Any fixed assets over \$1,000 were listed on the balance sheet. Jamie Giguere reported that at a recent meeting she learned that common threshold for GAAP reporting is \$5,000. For insurance reporting we had a low threshold of \$500 and the recommendation is to increase it to \$1,000.

Other matters the committee discussed was the remodeling being done in the Finance Department. Based on the estimates that were made last year, there may be a budget amendment at the end of the year. Also we discussed the possibility of changing the internet provider service for the municipal building. This is in the preliminary stages and Jamie Giguere will get more information before consideration of any changes.

Recommendation: 1) increase the approval limits on P.O.'s from \$1,000 to \$2,500 for department's heads to sign off on 2) increase the limit from \$2,000 to \$5,000 for purchases not listed in the original budget – 3) Increase the fixed asset reporting from \$1,000 to \$5,000 and 4) insurance reporting from \$500 to \$1,000.

Councilor Chamberlin moved to accept the Finance Committee recommendations. Council President Stiriz seconded.
Vote: 6 Yeas – 0 Nays *Motion Carries*

Park Board – July 11, 2017

Councilor Scott Stiriz reported on the Park Board meeting held on July 11, 2017. The board received an update on the cold process at Biddle Park.

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The fog coat on the cold process still needs to be done. Construction at Biddle Park has started on the open air pavilion for midget football and should be done in two weeks. The Park Board received an update on the pool project. The driveway to the Recreation Office is pretty narrow and sometime they will need to widen it. Jim Kerr, Congregational Church, would like to have a movie night at North Park every Saturday night. The Park Board approved him to do it one Saturday night and see how it goes. The Park Board discussed a "Dog Friendly Park". The board recommended that Homecoming Park be designated as a "Dog Friendly Park", dogs must be on a leash, not permitted in the playground area and owners responsible for dog waste. Try to enforce no dogs at the other parks. Councilor Kost asked are clean-up bags going to be put up at Homecoming Park. Councilor Scott Stiriz stated that at the meeting John Arps, Public Works Superintendent, indicated that dog bag dispensers will be put up.

Recommendation: Make Homecoming Park a "Dog Friendly Park" and dogs must be on a leash and owners are responsible for the dog waste, no dogs permitted in playground area; and allow Congregational Church to allow one movie night at North Park

Councilor Schamp moved and seconded by Councilor Kost to approve the recommendations of the Park Board.

Vote: 6 Yeas – 0 Nays

Mayor Huner announced work on the new pool will begin on July 19, 2017.

Department Reports

Rick Sluder, Fire Chief

Chief Sluder had no reports for this meeting.

Bill McConnell, Assistant Police Chief

Assistant Chief McConnell stated that the first of the year the City has passed an ordinance about the use of golf carts, mini-trucks and ATVs on roads within the City. Currently we have 15 vehicles that have registered, with six of them City vehicles. We have had no issues since this has passed.

Mayor Huner

Mayor Huner reported on behalf of Dennis Richardson, Director of Public Service, that the street bids are out to bid and will be opened July 26, 2017. Completion of the project is September 30, 2017. Dennis Miller, Maumee Valley Planning Organization, is putting together the bid packet for the ADA ramp project. A resolution to advertise for bids will be at the next meeting. On Thursday, July 13, 2017 a pool project kick-off meeting was conducted at Reighard Park. John Arps was appointed the new Public Works Superintendent.

Jamie Giguere, Director of Finance

Ms. Giguere reported that the June, 2017 month end reports was presented to council at this meeting since the previous council meeting on June 29, 2017 was prior to month end.

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Thomas McWatters, Director of Law

Mr. McWatters stated in regards to the Park Board's recommendation about making Homecoming Park a "Dog Friendly Park", this will require amending the code. He asked if council would like to convene and have a Building and Grounds committee or move ahead with legislation. Council unanimously conveyed that they are comfortable moving forward based on the Park Board's recommendation. Mr. McWatters indicated that Ordinance 2017-7 is the rezoning ordinance pertaining to the Public hearing at this meeting.

FIRST READING OF LEGISLATION OR EMERGENCY

Mayor Huner read out loud by title the following legislation presented for first reading or emergency:

Napoleon Waterline Notes and Water Treatment Plant Improvement Notes

The Supplemental Fiscal Officer's Certificate pertaining to the issuance of the bonds was presented to Council prior to consideration of Ordinance 2017-6

Ordinance 2017-6 – Providing for the Issuance and Sale of \$920,000 of Notes, in Anticipation of the Issuance of Bonds, for the Purpose of Improving the Municipal Waterworks System by Acquiring, Constructing and Installing a Water Line and (ii) Municipal Water Treatment Plant by Constructing an Additional Treatment Building and Lagoon, Acquiring Additional Treatment Tanks, a High Service Pump and Additional Piping and Making Other Necessary Improvements, and Declaring an Emergency

Councilor Schamp moved and seconded by Council President Stiriz to suspend the rules for three readings and declare an emergency on Ordinance 2017-6.

Vote: Jeff Stiriz-Yea; Kost-Yea; Schamp-Yea; Chamberlin-Yea; Scott Stiriz-Yea, Frey-Yea

6 Yeas -0 Nays *Motion Carries*

Council President Stiriz moved and seconded by Councilor Kost to place Ordinance 2017-6 on final passage whereas an emergency was declared. Vote: Jeff Stiriz-Yea; Kost-Yea; Schamp-Yea; Chamberlin-Yea; Scott Stiriz-Yea, Frey-Yea

6 Yeas – 0 Nays *Ordinance 2017-6 Passes and is in Effect*

Mayor Huner recused herself from presenting Ordinance 2017-7

Council President Stiriz read out loud by title Ordinance 2017-7.

Zoning Amendment – 7.4 Acres on N. Ottokee Street – from B-2 (Highway Service District) to B-4 (Community Mixed Used District)

Ordinance 2017-7 – Amending Codified Ordinance Chapter 1117- Establishment of District and Maps, and Amending the Official Zoning Map

Councilor Schamp moved and seconded by Councilor Scott Stiriz to place Ordinance 2017-7 on first reading and that the first reading be passed.

Vote: 6 Yeas – 0 Nays *First Reading Passes*

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SECOND READING OF LEGISLATION

There was no legislation presented for second reading.

THIRD READING OF LEGISLATION

Mayor Huner read out loud by title the following legislation presented for third reading.

Ordinance 2017-5 – Amending Section 1114 of the Codified Ordinances of the City of Wauseon to Add a New Section 1114.11 Titled "Medical Marijuana Cultivators, Processors, and Retail Dispensaries

Councilor Chamberlin moved and seconded by Councilor Schamp to place Ordinance 2017-5 on third reading and that the third reading be passed. Vote: 5 Yeas – 1 Nay (Scott Stiriz) *Ordinance 2017-5 Passes and is in Effect in 30 Days – August 16, 2017*

NEW BUSINESS

Mayor Huner reminded everyone that the Wauseon Homecoming is on July 27-29, 2017.

Grass Complaints

Councilor Chamberlin asked about procedures for grass complaints. Mayor Huner explained that Trudi Mahnke receives the complaint and sends out a letter. If it is not complied within a certain amount of time, then Trudi dispatches for it to get mowed by the City. You have to give the owner sufficient time and notice to comply. The Public Works and Police Department also provide grass violations to her office. Councilor Chamberlin stated that he asked for clarification on who does the follow-up to understand how it is done. He didn't want to see the resident being responsible for notifying again and having the burden of contacting the City.

APPROVAL OF THE BILLS

Councilor Kost moved and seconded by Council President Stiriz to approve and pay the bills as presented. Vote: 6 Yeas-0 Nays *Motion Carries*

ADJOURNMENT

There being no further business to come before this session of the Wauseon City Council, Mayor Huner asked for a motion to adjourn. Councilor President Stiriz moved and seconded by Councilor Kost to adjourn this meeting at 5:50 p.m.

All in favor: *Motion Passed Unanimously*


Clerk of Council


President of Council