

**RECORD OF PROCEEDINGS**

Minutes of \_\_\_\_\_

Wauseon City Council

Meeting \_\_\_\_\_

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held \_\_\_\_\_

October 2, 2017

**WAUSEON CITY COUNCIL MEETING**

Monday, October 2, 2017 at 5:00 P.M.

This meeting of the Wauseon City Council was called to order at 5:00 p.m. by Mayor Huner. Following the Pledge of Allegiance roll was called by the Clerk of Council. Present was Councilors Schamp, Chamberlin, Scott Stiriz, Frey and Kost. Absent was Council President Stiriz.

***OATH OF OFFICES***

Mayor Huner administered Oath of Office to Andrea Gerken for the position of Clerk of Council. Police Chief Keith Torbet administered Oath of Office to Kaleb Torbet for the position of Patrol Officer.

***APPROVAL OF PRIOR MEETINGS' MINUTES***

Mayor Huner advised Council that the minutes for the September 5, 2017, Council Meeting, September 6, 2017, Special Council Meeting and September 14, 2017, Committee of the Whole have been received. There being no corrections or amendments that the minutes will stand as presented.

Vote: 5 Yeas – 1 Absent (Jeff Stiriz) 0 Nays *Motion Carries*

***INDIVIDUALS WISHING TO ADDRESS COUNCIL AND TOPIC***

Committee Reports

Building & Grounds Committee – Rick Frey gave report regarding the Building and Grounds committee meeting to discuss the following matters:

Cell Tower Easement on Spengler Property – Christopher Shellito from Tillman Infrastructure was present to offer the City of Wauseon a one-time payment for an easement to use the city access road behind Riley Tractor Parts to install a new cell tower. Tillman was offering \$1000 but the committee agreed to \$3000 pending all of the other stipulations could be agreed upon.

Detention Pond on Enterprise Avenue – Dennis Richardson presented a quote from Ehram Excavating to increase the depth in the detention pond on Enterprise Avenue. The committee members all agreed the quote was too expensive - no action was taken.

Police & Fire Department Renovations – Chief Sluder provided plans for the expansion of the Fire Department sleeping quarters in addition to plans for renovations to the old Recreation office for The Police Department.

The Cell Tower Easement and the Police and Fire renovations were moved by Councilor Schamp and seconded by Councilor Kost to accept both recommendations.

Vote: 5 Yeas 0 Nays *Motion Carries*

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Tree Commission – Councilor Frey gave the report on the September 20, 2017 Tree Commission meeting. Discussed were complaints by citizen, Jim Carter regarding Chinese Elms that are planted behind Tano's Pizza. Dead trees in parks are to be replaced. Tree was cut down on W Park Street due to roots in the sewers. Fulton SWCD received a grant for the Wauseon Homecoming Park Woods Project (Indian Hills). A chainsaw safety class must be conducted in order to qualify for grant. No action was taken.

### Department Reports

Rick Sluder – October is Fire Safety month and the second week in October is Fire Safety week. The FD has visits scheduled with the school for tours and other activities. The specs for the renovations are still being adjusted and should be ready soon. Friday, October 6 is the Homecoming football game and the FD is setting off fireworks both before and after the game. Chief Sluder exited the meeting at 5:10 PM.

Keith Torbet, Police Chief – PD had a devastating win at the Chili Cook-off against the FD. National coffee with a cop is scheduled October 4 from 7-8 @ Circle K on North Shoop in the Ace Plaza. Drug take back is October 28 from 10 – 2 at Rite-Aid, Walmart and at the PD. JAG LE grant to replace records management server as well as a new computer for dispatch.

Dennis Richardson, Director of Public Service – Gerken's Paving is still in town finishing up the paving. Pool project is still progressing well. Superior waterline repair is done and has passed inspection. PW are now working on switching taps to new line. Will take the rest of this week and possibly all of next week as well. Budget is still in the works.

Jamie Giguere, Director of Finance – Absent – Mayor Huner gave report that Finance Department received Audit of State Award. Income revenue is up a little over 6%.

Thomas A. McWatters, III, Director of Law – Reminder that the Homecoming Park trail tour is schedule for 6 PM today. He is working with Dennis for documents for Cell Tower and other legislation matters. League meet is October 14.

### ***FIRST READING OF LEGISLATION OR EMERGENCY***

Resolution 2017-16 – Authorizing the Mayor to Advertise for Bids for the Construction of Fire Department Sleeping Quarters and Police Department Offices in the Administration Building; Accept the Lowest and Best Bid; and to Enter into a Contract with the Lowest and Best Bidder.

Councilor Kost moved and seconded by Councilor Schamp to place Resolution 2017-16 on first reading and that the first reading be passed.  
Vote: 5 Yeas – 0 Nays *Motion Passes*

Resolution 2017-18 – Authorizing the Mayor to Enter into an Access and Utilities Easement Agreement with Tillman Infrastructure, LLC.

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Councilor Schamp moved and seconded by Councilor Stiriz to place Resolution 2017-18 on suspension.

Vote: 5 Yeas – 0 Nays *Motion Passes*

Final passage moved by Councilor Schamp and seconded by Councilor Kost to suspend the rules for three readings pass Resolution 2017-18.

Vote: 5 Yeas – 0 Nays *Resolution 2017-18 Passes and will be in effect November 1, 2017*

Resolution 2017-19 - Authorizing the Mayor to Issue a Request for Qualifications for an Engineer.

Councilor Schamp moved and seconded by Councilor Stiriz to place Resolution 2017-19 on first reading and that the first reading be passed.

Vote: 5 Yeas – 0 Nays *Motion Passes*

Resolution 2017-20 – Authorizing the Public Service Director to Advertise for Bids for the Refuse Franchise; Authorizing the Mayor or her Designee to Accept the Lowest and Best Bid and to Enter into a Contract with the Lowest and Best Bidder; and Declaring an Emergency.

Councilor Chamberlin moved and seconded by Councilor Stiriz to place Resolution 2017-20 on Emergency.

Vote: 5 Yeas – 0 Nays *Motion Passes*

Final passage moved by Councilor Schamp and seconded by Councilor Stiriz. Resolution 2017-20 on final passage whereas an emergency was declared

Vote: 5 Yeas – 0 Nays *Resolution 2017-20 Passes and is in effect immediately*

Resolution 2017-21 – Authorizing the Mayor to Enter into a Purchase Contract and Licensing Agreement with the State of Ohio Department of Transportation for Certain Property Located at the Corner of North Shoop Avenue and Linfoot Street.

Councilor Schamp moved and seconded by Councilor Kost to place Resolution 2017-21 on suspension.

Vote: 5 Yeas – 0 Nays *Motion Passes*

Final passage moved by Councilor Schamp and seconded by Councilor Kost to suspend the rules for three readings pass Resolution 2017-21.

Vote: 5 Yeas – 0 Nays *Resolution 2017-21 Passes and will be in effect November 1, 2017*

### ***SECOND READING OF LEGISLATION***

There was no legislation presented for second reading.

### ***THIRD READING OF LEGISLATION***

Revolving Loan Fund – Wauseon Machine

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Resolution 2017-15 - Accepting the Recommendations of the Revolving Loan Fund Committee and Authorizing the Mayor to Enter into an Agreement with Wauseon Machine & Manufacturing.

Councilor Kost moved and seconded by Councilor Frey to place Resolution 2017-15 on third reading and that the third reading be passed.

Vote: 5 Yeas – 0 Nays *Motion Passes*

**NEW BUSINESS**

Councilor Kost asked Mr. Richardson about the ADA ramp project. Mr. Richardson advised that the project will likely be bid for next spring. Councilor Chamberlin asked if there was any painting involved in the pavement project and Mr. Richardson advised that there is not.

**APPROVAL OF THE BILLS**

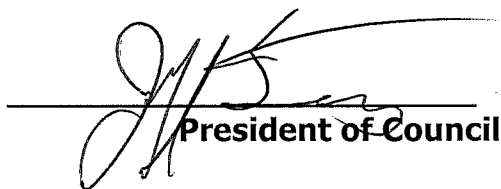
Councilor Kost moved and seconded by Councilor Chamberlin to approve and pay the bills as presented.

Vote: 5 Yeas – 0 Nays *Motion Carries*

**ADJOURNMENT**

There being no further business to come before this session of the Wauseon City Council, Mayor Huner asked for a motion to adjourn. Councilor Kost moved and seconded by Councilor Frey to adjourn this meeting at 5:32 PM. All in favor: *Motion Passed Unanimously*

  
Clerk of Council

  
President of Council