

2018 BUDGET REQUEST
 AREA: GENERAL FUND
 LINE ITEM: '101.101

POLICE DEPARTMENT

This account provides funding for the operation of the Wauseon Police Department.

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Budget</u>	2018 <u>Request</u>
Wages: Police	\$ 924,526	\$ 1,045,996	\$ 1,035,300	\$ 1,070,000
Crossing Guards	6,163	5,745	8,000	8,000
Benefits: Police	391,824	409,249	480,400	535,000
Crossing Guards	1,248	1,107	2,000	2,000
Uniforms	15,216	15,298	16,000	16,000
Travel & Education	11,303	10,330	13,000	14,000
Training - State	2,480	775	6,160	11,600
Utilities	7,866	7,486	11,000	11,000
Contract Services	24,973	59,052	59,986	60,000
Crime Watch	-	-	500	500
Miscellaneous	38,853	9,837	14,000	14,000
Supplies	116,218	120,805	125,000	130,000
FOJ Fund	-	-	2,000	2,000
Range Fund	3,949	4,101	5,000	5,000
Capital	-	-	-	-
Total	\$ 1,544,619	\$ 1,689,781	\$ 1,778,346	\$ 1,879,100

REMARKS:

- Wages: Wages for Police Department and Crossing Guards.
- Benefits: Benefits related to the above wages.
- Uniforms: Uniforms for officers and office staff.
- Education: Travel and education for Police Department.
- Utilities: Phone & internet expenses for the department.
- Contract Services: Domestic Violence Grant outside services.
- Crime Watch: Reward payments to the public.
- Miscellaneous: Insurance and physicals
- Supplies: Operational supplies.
- FOJ Fund: Furtherance of Justice Fund.
- Range Fund: Funding for firing range expenses and ammunition.
- Capital: See fund 403 for Capital Projects.

2018 BUDGET REQUEST
 AREA: GENERAL
 LINE ITEM: '101.102

FIRE DEPARTMENT

This account provides funding for the operation of the Wauseon Fire Department.

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
Wages	\$ 458,515	\$ 671,170	\$ 816,000	\$ 885,000
Benefits	155,838	269,140	311,000	377,000
Uniforms	8,745	8,096	9,475	16,000
Education	24,700	20,503	20,000	22,000
Utilities	3,389	2,702	4,000	4,500
Miscellaneous	13,914	17,288	13,500	18,250
EMS Outside Services	132,007	-	-	-
Supplies	33,816	34,606	40,000	59,000
Supplies EMS	16,779	20,697	20,000	31,500
Clinton Township	4,916	4,637	10,000	10,000
Capital	-	-	-	-
Total	\$ 852,619	\$ 1,048,839	\$ 1,243,975	\$ 1,423,250

REMARKS:

- Wages: Salary for Fire Chief, Executive Assistant, firefighters, part of Administrative Assistant's salary, training wages and per run wage for calls.
- Benefits: Benefits on above wages.
- Uniforms: Uniforms for all personnel.
- Education: Expenses for training, seminars, meetings and travel.
- Utilities: Telephone, cellular phone, fax and copier expenses.
- Miscellaneous: Insurance, new employee and firefighter physicals, etc.
- EMS Outside Services: N/A
- Supplies: Office supplies, fire items and maintenance agreements.
- EMS Supplies: Supplies for Medic 85 Inter-facility transport squad.
- Clinton Township: Fire Dept expenses paid by the City and billed to the Township for reimbursement per contract.
- Capital: See fund 403 for Capital Projects.

2018 BUDGET REQUEST
AREA: GENERAL FUND
LINE ITEM: '101.103.52310

PUBLIC SERVICE DEPARTMENT
STREET LIGHTING

This account provides for the electricity and repairs of the street lighting system of the City.

	<u>2015</u> <u>Actual</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Budget</u>	<u>2018</u> <u>Request</u>
Utilities	\$ 108,858	\$ 98,498	\$ 114,000	\$ 114,000
Total	\$ 108,858	\$ 98,498	\$ 114,000	\$ 114,000

2018 BUDGET REQUEST
AREA: GENERAL FUND
LINE ITEM: '101.104.52300

EMERGENCY MANAGEMENT
SECURITY OF PERSONS
& PROPERTY

This account provides funding for the City's share of the Fulton County Emergency Management Agency through annual assessments for disasters.

	<u>2015</u>		<u>2016</u>		<u>2017</u>		<u>2018</u>
	<u>Actual</u>		<u>Actual</u>		<u>Budget</u>		<u>Request</u>
Misc.(Assessments)	\$ 3,666	\$	3,666	\$	3,700	\$	3,700
Total	\$ 3,666	\$	3,666	\$	3,700	\$	3,700

2018 BUDGET REQUEST
 AREA: GENERAL
 LINE ITEM: '101.105

PUBLIC SERVICE DEPARTMENT
 PUBLIC WORKS DIVISION
 TRAFFIC SIGN SECTION

This account provides funding for the maintenance and repair of street name signs, traffic regulation signs and traffic signals.

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
Wages	\$ 1,001	\$ 1,489	\$ 2,000	\$ 2,000
Benefits	188	258	500	700
Utilities	3,966	3,770	4,500	4,500
Supplies	6,000	1,383	4,000	10,000
Total	\$ 11,156	\$ 6,899	\$ 11,000	\$ 17,200

REMARKS:

- Wages: Labor to work on street name signs and traffic regulations signs.
- Benefits: Benefits related to above wages.
- Utilities: Electricity for the operation of traffic signals.
- Supplies: Supplies for replacement of street name signs, traffic regulation signs and traffic signal repair and repair of boom truck.

2018 BUDGET REQUEST
 AREA: RECREATION
 LINE ITEM: '101.301

PUBLIC SERVICE DEPARTMENT
 RECREATION

This account provides funding for the City's recreation programs.

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Budget</u>	2018 <u>Request</u>
Wages	\$ 106,224	\$ 127,919	\$ 165,000	\$ 165,000
Benefits	33,662	28,323	80,000	45,000
Education	1,316	839	2,000	2,000
Utilities	3,719	3,365	6,000	5,000
Miscellaneous	-	-	-	-
Supplies	75,868	59,539	81,500	125,000
Total	\$ 220,788	\$ 219,985	\$ 334,500	\$ 342,000

REMARKS:

- Wages: Wages for Recreation Superintendent, Assistant Superintendent and seasonal help at recreation facilities.
- Benefits: Related benefits for the department.
- Education: Continuing education and annual OPRA Meetings.
- Utilities: Biddle Park lights and cellular phones.
- Miscellaneous: Insurance and contractual work.
- Supplies: Office supplies, field markers, materials, soccer and ball supplies, field fertilizer, re-grade all diamonds at Biddle Park, etc.
- Capital: See fund 403 for Capital Projects.

2018 BUDGET REQUEST
 AREA: PARKS
 LINE ITEM: '101.302

PUBLIC SERVICE DEPARTMENT
 PARKS MAINTENANCE

This account provides funding for the maintenance of the City's parks and equipment.

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Budget</u>	2018 <u>Request</u>
Wages	\$ 101,052	\$ 131,836	\$ 148,000	\$ 155,000
Benefits	54,563	59,595	75,000	68,000
Education	285	-	2,000	2,000
Utilities	14,781	11,213	20,000	15,000
Miscellaneous	-	-	-	-
Supplies	44,451	48,912	53,000	53,000
Totals	\$ 215,132	\$ 251,556	\$ 298,000	\$ 293,000

REMARKS:

- Wages: Wages for full-time park employees and seasonal help.
- Benefits: Benefits related to the above wages.
- Education: Used for travel, continuing education and annual conferences.
- Utilities: Electricity and gas at the maintenance building and shelter houses.
- Miscellaneous: Insurance and contractual work.
- Supplies: Park shelter and playground repair, various weed spray, paint, oil, gas, and equipment maintenance and supplies, etc.
- Capital: See fund 403 for Capital Projects.

2018 BUDGET REQUEST
 AREA: GENERAL
 LINE ITEM: '101.303

PUBLIC SERVICE DEPARTMENT
 PUBLIC WORKS DIVISION

This account provides for decorating the City at Christmas.

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
Wages	\$ 7,566	\$ 5,451	10,000	\$ 10,000
Benefits	1,301	1,166	2,000	2,000
Utilities	-	-	500	500
Supplies	2,116	320	5,000	5,000
Holiday Committee	-	5,303	7,500	7,500
Total	\$ 10,982	\$ 12,241	\$ 25,000	\$ 25,000

REMARKS:

- Wages: Labor for employees to hang and remove Christmas decorations.
- Benefits: Benefits related to above wages.
- Utilities: Electricity for lighting of Christmas decorations.
- Supplies: Bulbs, etc.
- Holiday Committee: Holiday Committee budget.

2018 BUDGET REQUEST
 AREA: GENERAL
 LINE ITEM: '101.304

PUBLIC SERVICE DEPARTMENT
 PUBLIC WORKS DIVISION

This account provides for the operation and maintenance of the swimming pool.

	2015		2016		2017		2018
	<u>Actual</u>		<u>Actual</u>		<u>Budget</u>		<u>Request</u>
Wages	\$	-	\$	-	\$	-	\$ 80,000
Benefits		-		-		-	20,000
Education & Travel		-		-		-	-
Utilities		-		-		-	25,000
Miscellaneous		-		-		-	5,000
Supplies		-		-		-	70,000
Total	\$	-	\$	-	\$	-	\$ 200,000

REMARKS:

- Wages: Used to pay the pool manager, assistant manager and lifeguard wages.
- Benefits: Related benefits for the department. Guard suits, sweatshirts & PPE.
- Education & Travel: Attendance at various seminars and meetings for the department.
- Utilities: Electricity and phone at the City Pool.
- Miscellaneous: Insurance and miscellaneous items.
- Supplies: Pool chemicals, repair and maintenance of filters, paint, guard supplies, concession expenses, etc.

2018 BUDGET REQUEST
 AREA: GENERAL
 LINE ITEM: '101.306

PUBLIC SERVICE DEPARTMENT
 PUBLIC WORKS DIVISION
 RAILS TO TRAILS

This account provides for wages and supplies for maintenance of the Rails to Trails property.

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
Wages	\$ 2,169	\$ 1,670	\$ 6,000	\$ 6,000
Benefits	369	312	1,000	1,000
Supplies	1,134	500	4,000	5,000
Total	\$ 3,672	\$ 2,483	\$ 11,000	\$ 12,000

REMARKS:

Wages: Labor for mowing, grading, tree trimming, etc on the trail property.

Benefits: Related benefits.

Supplies: O & M items for various equipment, pavement patching, stone, repair & replacement of benches, signs, etc.

2018 BUDGET REQUEST
 AREA: GENERAL
 LINE ITEM: '101.399

PUBLIC SERVICE DEPARTMENT
 PUBLIC WORKS DIVISION
 SPECIAL EVENTS

This account provides for the wages to set up and take down the stands and the clean-up of Fulton Street during the Homecoming and the Chili Cook-off. It also pays for the 4th of July events.

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
Wages	\$ 5,531	\$ 8,155	\$ 10,000	\$ 10,000
Benefits	1,013	1,398	2,000	2,000
4th of July	8,668	10,000	26,000	28,000
Supplies	-	221	1,000	2,000
Total	\$ 15,212	\$ 19,775	\$ 39,000	\$ 42,000

REMARKS:

Wages: Labor to set up and take down event stands and cleaning streets.
 Benefits: Related benefits.
 4th of July: Costs of the 4th of July for fireworks
 Supplies: Miscellaneous repairs and parts for event stands.

2018 BUDGET REQUEST
 AREA: GENERAL
 LINE ITEM: '101.401

BUILDING, ZONING & HOUSING

This account provides funding for the operations of the Building, Zoning & Housing Department.

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
Wages	\$ 75,633	\$ 83,083	\$ 17,000	\$ 20,000
Benefits	32,102	29,016	7,000	8,500
Education	1,082	1,999	-	-
Utilities	795	552	1,000	1,000
Professional Services	326	137	40,000	10,000
Miscellaneous	877	500	900	-
Nuisance Abatement	4,411	1,800	2,200	5,000
Supplies	5,058	4,822	5,000	5,000
Capital	-	-	-	-
Total	\$ 120,284	\$ 121,908	\$ 73,100	\$ 49,500

REMARKS:

- Wages: Code Administrator and part of Assistant's salary.
- Benefits: Code Administrator and part of Assistant's benefits.
- Education: Meetings and educational programs to maintain certification requirements as per State of Ohio regulations.
- Utilities: Cellular, fax and phone bills.
- Professional Services: Inspections for electrical permits and other outside services required by the department.
- Miscellaneous: BBS fee (1%) on permits, insurance for BZH Dept. and other miscellaneous expenses.
- Nuisance Abatement: To correct nuisance situations previously cited by the City.
- Supplies: Software maintenance for building permit tracking, copier maintenance, miscellaneous supplies for the offices, vehicle gas and maintenance.
- Capital: See fund 403 for Capital Projects.

2018 BUDGET REQUEST
AREA: GENERAL FUND
LINE ITEM: '101.402.52300

REGIONAL PLANNING ASSESS.
FULTON COUNTY

This account provides for planning and informational services, works with various committees, and assists with grant funds.

	<u>2015 Actual</u>	<u>2016 Actual</u>	<u>2017 Budget</u>	<u>2018 Request</u>
Other	\$20,000	\$13,980	\$7,500	\$7,500
Total	\$20,000	\$13,980	\$7,500	\$7,500

REMARKS:

Other: Contract with the Fulton County Regional Planning Commission and Maumee Valley Planning Commission for planning services.

2018 BUDGET REQUEST
 AREA: GENERAL
 LINE ITEM: '101.497

PUBLIC SERVICE DEPARTMENT
 PUBLIC WORKS DIVISION
 TREES

This account provides for salaries and supplies for maintenance of trees on City property.

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
Wages	\$ 27,542	\$ 32,673	\$ 40,000	\$ 43,000
Benefits	4,451	6,429	8,500	9,000
Education	280	280	1,000	1,000
Supplies	2,600	4,121	5,000	5,000
Trees	4,256	4,952	5,000	5,000
Total	\$ 39,129	\$ 48,455	\$ 59,500	\$ 63,000

REMARKS:

- Wages: Labor for tree planting, watering, trimming and removal and work in the tree nursery.
- Benefits: Related Benefits
- Education: Used for employees to attend tree maintenance schools and meetings.
- Supplies: Removal of stumps, tree related supplies, equipment maintenance and replacement of saws and small tools.
- Trees: Purchase of trees for streets.

2018 BUDGET REQUEST
 AREA: GENERAL
 LINE ITEM: '101.505

PUBLIC SERVICE DEPARTMENT
 PUBLIC WORKS DIVISION
 STORM SEWER MAINTENANCE

This account provides funds for the maintenance and repair of the storm sewers.

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
Wages	\$ 24,501	\$ 13,330	\$ 30,000	\$ 30,000
Benefits	4,613	2,735	6,000	6,000
Professional Services	1,769	1,279	8,000	8,000
Supplies	20,204	17,840	20,000	20,000
Total	\$ 51,086	\$ 35,185	\$ 64,000	\$ 64,000

REMARKS:

- Wages: Labor to repair and maintain the City's storm sewers.
- Benefits: Related benefits.
- Professional Services: Fees for consulting engineers to review plans for storm water detention on various projects.
- Supplies: Tile, basins, fittings, stone, fuel and etc.

2018 BUDGET REQUEST
 AREA: GENERAL
 LINE ITEM: '101.698

PUBLIC SERVICE DEPARTMENT
 PUBLIC SERVICE DEPARTMENT
 DIRECTOR'S OFFICE

This account provides for 1/3 of the operational cost of the Public Service Director's Office.

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
Wages	\$ 21,585	\$ 25,411	\$ 25,500	\$ 29,000
Benefits	8,178	7,706	10,000	12,000
Education	-	-	-	-
Utilities	351	167	1,000	1,000
Miscellaneous	-	-	-	-
Supplies	491	398	1,000	1,000
Capital	-	-	-	-
Total	\$ 30,605	\$ 33,683	\$ 37,500	\$ 43,000

REMARKS:

- Wages: Used to pay 33% of the Director's salary.
- Benefits: Related benefits.
- Education: Attendance at various seminars and meetings.
- Utilities: Office utilities.
- Supplies: Office supplies, auto operation & maintenance, etc.
- Capital: Small office equipment.

2018 BUDGET REQUEST
 AREA: GENERAL
 LINE ITEM: '101.699

PUBLIC SERVICE DEPARTMENT
 PUBLIC WORKS DIVISION
 PUBLIC WORKS DEPARTMENT

This account provides funding for services that the City provides such as brush pickup, alley maintenance and building and equipment maintenance.

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
Wages	\$ 155,487	\$ 173,644	\$ 190,000	\$ 190,000
Benefits	42,940	37,349	70,000	70,000
Education	538	226	3,000	3,000
Utilities	12,649	10,158	13,000	14,000
Miscellaneous	2,620	2,662	3,000	3,000
Supplies	47,604	73,649	100,000	135,000
Total	\$ 261,838	\$ 297,687	\$ 379,000	\$ 415,000

REMARKS:

- Wages: Labor for brush pickup, leaf pickup and maintenance of buildings, grounds and equipment.
- Benefits: Related benefits.
- Education: Attendance at workshops, seminars and for the Public Works employees.
- Utilities: Heat, lights, phone, etc for Public Works buildings.
- Miscellaneous: Insurance and contractual work.
- Supplies: Fuel, mosquito spray, equipment repair, small equipment replacement, spring clean-up.
- Capital: See fund 403 for Capital Projects.

2018 BUDGET REQUEST
 AREA: GENERAL FUND
 LINE ITEM:'101.701

MAYOR'S OFFICE

This account provides funding for the operating expenses for the Office of the Mayor.

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
Wages	\$ 21,202	\$ 23,930	\$ 30,500	\$ 32,000
Benefits	5,903	6,288	9,000	11,000
Education	471	635	2,000	2,000
Utilities	554	602	1,000	1,000
Professional Services	7,866	9,565	12,000	15,000
Miscellaneous	-	-	-	-
Supplies	523	728	1,000	1,000
Capital	-	214	-	3,000
Total	\$ 36,518	\$ 41,961	\$ 55,500	\$ 65,000

REMARKS:

- Wages: Mayor and part of Assistant's salary.
- Benefits: Mayor and part of Assistant's benefits.
- Education: Meetings and seminars for Mayor and Assistant.
- Utilities: Telephone, fax machine, cellular phones and copier maintenance.
- Professional Services: Consultation services.
- Miscellaneous: Bonding coverage for the Mayor.
- Supplies: Office supplies for Mayor's office.
- Capital: Miscellaneous software & office equipment purchases.

2018 BUDGET REQUEST
 AREA: GENERAL FUND
 LINE ITEM: '101.702

COUNCIL

This account provides funding for the operation of City Council.

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
Wages	\$ 33,380	\$ 36,800	\$ 36,200	\$ 36,200
Benefits	8,431	6,948	7,500	7,500
Education	943	140	1,000	1,000
Insurance Deductible	-	-	5,000	5,000
Legal Advertisement	3,060	2,074	3,500	3,500
Contract Services	54,000	51,250	40,000	50,000
Miscellaneous	182	229	300	300
Supplies	9,543	12,343	12,000	13,000
Capital	-	1,284	1,000	1,000
Total	\$ 109,538	\$ 111,069	\$ 106,500	\$ 117,500

REMARKS:

- Wages: Salary for members of Council.
- Benefits: Related benefits.
- Education: Seminars and meetings.
- Insurance Deductible: Maximum of \$5,000 per claim.
- Legal Advertisement: Publication of legal notices and news ads, etc.
- Contract Services: Share of cable TV franchise fee passed on to INTV.
- Miscellaneous: Expenses to foster good will.
- Supplies: O.R.C. books, codification of ordinances & miscellaneous office supplies.
- Capital: Miscellaneous software & office equipment purchases.

2018 BUDGET REQUEST
 AREA: GENERAL FUND
 LINE ITEM: '101.704

FINANCE DEPARTMENT

This account provides funding for the General Fund share of the operation of the Finance Department, excluding the Income Tax Office.

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
Wages	\$ 52,513	\$ 36,558	\$ 38,000	\$ 39,000
Benefits	14,755	15,844	16,000	18,100
Education	500	847	1,000	1,000
Utilities	651	649	700	1,000
Miscellaneous	6,847	4,395	8,000	8,000
Supplies	3,679	1,826	4,000	4,000
Capital	978	1,000	1,500	1,500
Total	\$ 79,922	\$ 61,119	\$ 69,200	\$ 72,600

REMARKS:

- Wages: Compensation paid to Finance Department employees and Director.
- Benefits: Benefits charged against Finance Department.
- Education: Travel, meetings and educational expenses for the Finance Department.
- Utilities: Telephone, internet and modem expense.
- Miscellaneous: Professional services for GAAP preparation, appraisal updates, computer maintenance on software and bonding coverage.
- Supplies: Operational materials and supplies for Finance Department.
- Capital: Small office equipment, computer accessories and software.

2018 BUDGET REQUEST
 AREA: GENERAL
 LINE ITEM: '101.705

PUBLIC SERVICE DEPARTMENT
 LAND AND BUILDING

This account provides funds for supplies, utilities and the cleaning of the Municipal Building.

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
Wages	\$ 3,500	\$ 6,373	\$ 11,000	\$ 11,000
Benefits	500	1,327	2,000	2,000
Utilities	54,542	51,521	58,000	58,000
Miscellaneous	52,434	50,622	64,000	64,000
Supplies	20,127	22,439	36,000	36,000
Total	\$ 131,103	\$ 132,282	\$ 171,000	\$ 171,000

REMARKS:

- Wages: Employee wages for repair and maintenance of the Municipal Building.
- Benefits: Related benefits.
- Utilities: Heating, cooling and lighting of the Municipal Building.
- Miscellaneous: Insurance and contractual cleaning of the Municipal Building, grant to Chamber of Commerce (\$6,000), Union Cemetary support and website maintenance.
- Supplies: Maintenance supplies for the building.
- Capital: See fund 403 for Capital Projects.

2018 BUDGET REQUEST
AREA: GENERAL FUND
LINE ITEM: '101.706.52390

GENERAL GOVERNMENT
CIVIL SERVICE COMMISSION

This account provides funding for the administration of the Civil Service Commission related to the hiring of new employees.

	<u>2015</u>		<u>2016</u>		<u>2017</u>		<u>2018</u>
	<u>Actual</u>		<u>Actual</u>		<u>Budget</u>		<u>Request</u>
Miscellaneous	\$ 1,870	\$	2,231	\$	5,000	\$	5,000
Total	\$ 1,870	\$	2,231	\$	5,000	\$	5,000

2018 BUDGET REQUEST
AREA: GENERAL FUND
LINE ITEM: '101.707.52300

GENERAL GOVERNMENT
AUDITOR & TREASURER FEES

This account provides funding for collection expenses of the City's share of various taxes received through the County.

	<u>2015</u>		<u>2016</u>		<u>2017</u>		<u>2018</u>
	<u>Actual</u>		<u>Actual</u>		<u>Budget</u>		<u>Request</u>
Miscellaneous	\$ 5,261	\$	6,806	\$	8,000	\$	6,000
Total	\$ 5,261	\$	6,806	\$	8,000	\$	6,000

2018 BUDGET REQUEST
AREA: GENERAL FUND
LINE ITEM: '101.708.52340

GENERAL GOVERNMENT
AUDITING FEES

This account provides funding for the general fund portion of the annual audit of the City's financial statements.

	<u>2015</u>		<u>2016</u>		<u>2017</u>		<u>2018</u>
	<u>Actual</u>		<u>Actual</u>		<u>Budget</u>		<u>Request</u>
Miscellaneous	\$ 8,000	\$	8,500	\$	10,000	\$	10,000
Total	\$ 8,000	\$	8,500	\$	10,000	\$	10,000

2018 BUDGET REQUEST
 AREA: GENERAL FUND
 LINE ITEM: '101.709

GENERAL GOVERNMENT
 LAW DEPARTMENT

This account provides funding to administer the Law Department for the City.

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
Wages	\$ 23,998	\$ 24,921	\$ 24,000	\$ 24,000
Benefits	4,619	4,708	4,500	4,500
Education	-	-	-	-
Legal Fees	6,000	6,000	6,000	6,000
Counsel	67,565	68,262	65,000	70,000
Total	\$ 102,183	\$ 103,890	\$ 99,500	\$ 104,500

REMARKS:

- Wages: Salary for Law Director and Assistant Law Directors.
- Benefits: Related benefits for the department.
- Education: Education and travel expenses for Law Department.
- Legal Fees: Legal fees and related law office expenses.
- Counsel: Other special counsel and prosecutor services.

2018 BUDGET REQUEST
 AREA: GENERAL FUND
 LINE ITEM: '101.710 & 711

INCOME TAX
 DIVISION OF FINANCE

This account provides funding for the administration of the Income Tax Department and a portion of other Finance Department wage expenses.

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
Wages	\$ 45,210	\$ 49,293	\$ 49,000	\$ 51,000
Benefits	8,555	9,235	9,000	9,500
Education	200	500	1,000	1,000
Utilities	-	-	-	-
Miscellaneous	2,200	100	2,500	2,500
Supplies	4,611	5,710	5,000	5,000
Capital	-	-	-	-
Tax Refunds (101.711)	96,106	47,332	60,000	60,000
Total	\$ 156,883	\$ 112,170	\$ 126,500	\$ 129,000

REMARKS:

- Wages: Wages for the Income Tax Department.
- Benefits: Benefits related to Income Tax Department.
- Education: Educational seminars and travel reimbursement.
- Utilities: Phone, fax and internet access cost.
- Miscellaneous: Bonding coverage for tax commissioner and annual software support.
- Supplies: General office supplies and preprinted forms required for income tax reporting.
- Capital: Small office equipment & computer accessories.
- Tax Refunds: Amount to repay overpayments to taxpayers.

2018 BUDGET REQUEST
 AREA: GENERAL FUND
 LINE ITEM: '101.799

CLERK OF COUNCIL

This account provides funding for the Office of the Clerk of Council.

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
Wages	\$ 45,548	\$ 49,040	\$ 69,000	\$ 39,000
Benefits	12,475	14,456	19,000	24,000
Education	949	342	1,300	2,000
Utilities	-	-	-	-
Professional Services	-	-	500	-
Supplies	1,209	1,012	1,300	1,300
Capital	1,985	-	500	1,500
Total	\$ 62,166	\$ 64,850	\$ 91,600	\$ 67,800

REMARKS:

- Wages: Salary for the Clerk of Council.
- Benefits: Related benefits.
- Education: Memberships to IIMC & OMCA and attendance at conferences & meetings.
- Utilities: Telephone expenses.
- Professional Services: Computer support and services.
- Supplies: Minute books, miscellaneous office supplies & maintenance agreement for copier.
- Capital: Replacement of small office equipment and computer software upgrades.

2018 BUDGET REQUEST
 AREA: GENERAL FUND
 LINE ITEM: '101.998

GENERAL GOVERNMENT

This account provides funding for unanticipated expenses not otherwise appropriated.

	2015		2016		2017		2018
	<u>Actual</u>		<u>Actual</u>		<u>Budget</u>		<u>Request</u>
Contingencies	\$ -	\$	-	\$	-	\$	-
Education Reimburse	11,850		1,285		10,000		10,000
Reimbursement	8,104		3,766		5,000		5,000
	<hr/>						
Total	\$ 19,954	\$	5,051	\$	15,000	\$	15,000

TOTAL GENERAL FUND

\$ 5,756,650

REMARKS:

- Contingencies: Up to 3% for unanticipated expenses of the General Fund.
- Education Reimburse: Education reimbursement for Police Department and City employees.
- Reimbursement: Payments out for refunds and reimbursement charges against the General Fund.

2018 BUDGET REQUEST
 AREA: STREET M&R FUND
 LINE ITEM: 201.602

PUBLIC SERVICE DEPARTMENT
 PUBLIC WORKS DIVISION
 STREET MAINT & REPAIR

This account provides funding for wages and supplies for the maintenance, sweeping, and snow removal of the City streets. Also, equipment and building maintenance associated with the street maintenance. Monies are obtained from State and County vehicle license and gas tax.

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
Wages	\$ 128,567	\$ 136,676	\$ 250,000	\$ 200,000
Benefits	80,658	80,576	120,000	100,000
Supplies	64,190	29,187	120,000	370,000
Total	\$ 273,416	\$ 246,438	\$ 490,000	\$ 670,000

TOTAL STREET MAINTENANCE & IMPROVEMENT FUND **\$ 670,000**

REMARKS:

Wages & Benefits; Labor for street maintenance, snow removal, building and vehicle maintenance, leaf pickup, storm sewer maintenance and related benefits.

Supplies: Fuel, salt, street striping, stone, tar and etc. ODOT cost share for Shoop Avenue paving

2018 BUDGET REQUEST
 AREA: STATE HWY FUND
 LINE ITEM: '202.602

PUBLIC SERVICE DEPARTMENT
 PUBLIC WORKS DIVISION
 DIVISION OF TRANSPORTATION

This account provides funding for wages and supplies for the maintenance of State Highways inside the City. Monies are obtained from State and County motor vehicle license and gas tax.

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
Wages	\$ 250	\$ 394	\$ 5,000	\$ 5,000
Benefits	546	92	1,000	1,000
Utilities	3,667	3,582	5,000	6,000
Supplies	11,501	4,901	9,000	210,000
Total	\$ 15,963	\$ 8,969	\$ 20,000	\$ 222,000

TOTAL STATE HIGHWAY IMPROVEMENT FUND **\$ 222,000**

REMARKS:

Wages & Benefits: Labor for maintenance of State Highways within the City.

Utilities: Electricity for the operation of traffic signals.

Supplies: Materials used to repair State Highways.

Note: These funds are derived from 7.5% of the total motor vehicle gas tax received from the Sate and must be used for State Highway Maintenance.

2018 BUDGET REQUEST
 AREA: SPECIAL REVENUE
 LINE ITEM: '204.304

PUBLIC SERVICE DEPARTMENT
 RECREATION
 SPECIAL REVENUE POOL

This account provides funding for the repayment of debt for the pool bond and operations of the City Pool. Monies are obtained from the Special Revenue Levy passed 11/2015

		2015		2016		2017		2018
		<u>Actual</u>		<u>Actual</u>		<u>Budget</u>		<u>Request</u>
Miscellaneous	\$	-	\$	46,275	\$	7,000	\$	7,000
Transfer Out		-		244,014		290,905		295,910
<hr/>								
Total	\$	-	\$	290,288	\$	297,905	\$	302,910

TOTAL PARK AND RECREATION SPECIAL REVENUE FUND **\$ 302,910**

REMARKS:

Miscellaneous Miscellaneous fees related to the levy, bond and fees for the pool

Transfer Out Amount available to pay Pool Bond.

2018 BUDGET REQUEST
 AREA: CO \$5.00 PERMISSIVE MVL FUND
 LINE ITEM: '208.601.52500

CAPITAL PROJECTS

This account is used for paving and other maintenance or repair of City streets, sidewalks and alleys and is received from the County for the Permissive Licenses Funds.

		<u>2015</u> <u>Actual</u>		<u>2016</u> <u>Actual</u>		<u>2017</u> <u>Budget</u>		<u>2018</u> <u>Request</u>
Capital	\$	-	\$	-	\$	250,000	\$	-
Total	\$	-	\$	-	\$	250,000	\$	-
TOTAL CO. \$5.00 PERMISSIVE MVL FUND							\$	-

2018 BUDGET REQUEST
 AREA: DRUG ENFORCEMENT FUND
 LINE ITEM: '210.101.52390

SECURITY OF PERSONS &
 PROPERTY

This account provides special funding set aside to administer the Drug Enforcement Section from fines collected.

		2015		2016		2017		2018
		<u>Actual</u>		<u>Actual</u>		<u>Budget</u>		<u>Request</u>
Miscellaneous	\$	8,109	\$	50,149	\$	18,000	\$	18,000
Seizure		-		-		-		-
<hr/>								
Total	\$	8,109	\$	50,149	\$	18,000	\$	18,000
TOTAL DRUG ENFORCEMENT FUND							\$	<u>18,000</u>

2018 BUDGET REQUEST
AREA: EDUCATION AND ENFORCEMENT FUND
LINE ITEM: '213.101.52390

SECURITY OF PERSONS &
PROPERTY

This account provides special funding to administer the liquor enforcement provisions for education under this section.

	<u>2015</u>		<u>2016</u>		<u>2017</u>		<u>2018</u>	
	<u>Actual</u>		<u>Actual</u>		<u>Budget</u>		<u>Request</u>	
Miscellaneous	\$	-	\$	-	\$	-	\$	-
Total	\$	-	\$	-	\$	-	\$	-
TOTAL EDUCATIONAL AND ENFORCEMENT FUND							\$	-

2018 BUDGET REQUEST
 AREA: SPECIAL ENERGY IMPROVEMENT DISTRICT
 LINE ITEM: '240.490.52640

FINANCE DEPARTMENT
 SPECIAL REVENUE

This account provides special funding to administer the Special Energy Improvement District under this section.

		<u>2015</u> <u>Actual</u>		<u>2016</u> <u>Actual</u>		<u>2017</u> <u>Budget</u>		<u>2018</u> <u>Request</u>
Miscellaneous	\$	-	\$	-	\$	-	\$	11,295
Total	\$	-	\$	-	\$	-	\$	11,295
TOTAL SPECIAL ENERGY IMPROVEMENT DISTRICT							\$	<u>11,295</u>

2018 BUDGET REQUEST
 AREA: IMAGINATION KINGDOM SPECIAL REVENUE FUND
 LINE ITEM: '290.302.52560

PUBLIC SERVICE DEPARTMENT
 PARKS MAINTENANCE

This account provides funding of the Imagiation Kingdom special donation for new equipment and maintenance.

	<u>2015</u> <u>Actual</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Budget</u>	<u>2018</u> <u>Request</u>
Maintenance & Equipment	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -
TOTAL IMAGINATION KINGDOM SPECIAL REVENUE FUND			<u><u>\$ -</u></u>	

2018 BUDGET REQUEST
 AREA: DEBT REDUCTION FUND
 LINE ITEM: '301

FINANCE DEPARTMENT

This account provides funds for debt payments on previous projects.

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
Debt principal	\$ 130,000	\$ 405,000	\$ 405,000	\$ 420,000
Debt interest	89,275	106,963	104,543	96,173
Total	\$ 219,275	\$ 511,963	\$ 509,543	\$ 516,173

REMARKS:

Debt payment: Principal and interest payments on debt incurred for the construction of Glenwood Street and the Pool.

TOTAL DEBT REDUCTION FUND **\$ 516,173**

2018 BUDGET REQUEST
 AREA: CAPITAL INCOME TAX FUND
 LINE ITEM: '403

PUBLIC SERVICE DEPARTMENT
 PUBLIC SERVICE DIVISION
 CAPITAL OUTLAY

This account provides funds for capital outlay, salary and benefits for City workers performing services on such projects and debt payment on previous projects.

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
Wages	\$ 34,275	\$ 3,215	\$ 40,000	\$ 50,000
Benefits	7,002	1,199	9,500	12,000
Capital	970,824	3,044,960	2,672,038	1,030,165
Transfer out	219,275	267,950	368,638	368,638
Total	\$ 1,231,377	\$ 3,317,323	\$ 3,090,176	\$ 1,460,803
TOTAL CAPITAL INCOME TAX FUND				<u>\$ 1,460,803</u>

REMARKS:

Wages: Employee wages for work on capital projects.

Benefits: Benefits on above wages.

Capital: Listed on next page.

Transfer out: Amount available to supplement the General Fund and Debt Reduction Fund.

YEAR 2018 CAPITAL INCOME TAX ALLOCATION

		<u>AMOUNT</u>
<u>POLICE DEPARTMENT</u>		
Police Vehicle & Equip		\$ 35,000
Tasers		3,000
Office Furniture		7,000
		<hr/> \$ 45,000
<u>FIRE DEPARTMENT</u>		
SCBA Gear - Annual Allocation		\$ 16,000
Turn-Out Gear - Annual Allocation		13,000
Personal Protective Gear		5,000
Inspection Vehicle		47,965
(3) P 25 Radios		17,250
Forcible Entry Simulator		9,750
Sauna-Ray detox System		8,500
Dryer		8,500
Ambulance Upgrade		9,500
Transport Ventilator		16,500
		<hr/> \$ 151,965
<u>RECREATION DEPARTMENT</u>		
Roofs on Dugouts	Biddle North Diamonds	\$ 15,000
Pave Parking		10,000
Repair Concrete	Biddle Main Concessions	5,000
		<hr/> \$ 30,000
<u>PARKS DEPARTMENT</u>		
Pave Biddle Park		\$ 60,000
(4) Shade Canopies w/ concrete	Biddle - North Diamonds	46,000
Open Air Pavilion	Reighard - Pool	26,000
Sidewalks	Reighard - to Restrooms	15,000
Ceiling Tile & Carpet	Rotary	15,000
JD 997 Zero Turn Mower	with Trade-in	12,000
		<hr/> \$ 174,000
<u>GENERAL GOVERNMENT</u>		
(7) Roof Top HVAC units -	set-aside - year 3	\$ 60,000
Flooring	Administrative Offices, Hallway & breakroom	18,500
Downtown Development - 5 year	set-aside - year 5	20,000
Downtown Development	Fulton County Revolving Loan Fund	100,000
		<hr/> \$ 198,500
<u>PUBLIC WORKS DEPARTMENT</u>		
Service Truck		\$ 35,000
Breaker for Backhoe		9,000
Broom for Skid Loader		6,700
Repair Storm Pond	Wauseon Machine	50,000
		<hr/> \$ 100,700
<u>PUBLIC SERVICE PROJECTS</u>		
Resurfacing	includes Superior Street	\$ 160,000
Traffic Signals Shoop & Airport		70,000
City sidewalk project		50,000
Tree damaged sidewalks		50,000
		<hr/> \$ 330,000
TOTAL	to page 39	<hr/> \$ 1,030,165 <hr/>

2018 BUDGET REQUEST
 AREA: FINANCE
 LINE ITEM: '601.551

FINANCE DEPARTMENT
 WATER REVENUE FUND

This account provides funding for the administration of the Water Office.

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
Wages	\$ 66,010	\$ 51,451	\$ 54,000	\$ 54,000
Benefits	28,264	26,715	27,000	29,000
Education	185	6	500	500
Miscellaneous	10,352	6,103	10,500	12,000
Supplies	14,869	14,308	15,000	15,000
Capital	-	15,035	500	500
Refunds	17,872	19,621	20,000	20,000
County Surcharge	30,663	36,590	35,000	35,000
Total	\$ 168,215	\$ 169,828	\$ 162,500	\$ 166,000

REMARKS:

- Wages: Portion of wages for operation of Water Office.
- Benefits: Related benefits.
- Education: Travel, meetings and educational expenses.
- Utilities: Phone and internet expenses for Water Office.
- Miscellaneous: Professional services for GAAP preparation and appraisal updates.
Computer maintenance agreements and software updates.
- Supplies: Operational supplies, material, etc.
- Capital: Small office equipment, computer accessories and software.
- Refunds: Refunds and reimbursements for water charges.
- County Surcharge: Monthly payments to the County for surcharge fees collected.

2018 BUDGET REQUEST
 AREA: WATER REVENUE FUND
 LINE ITEM: '601.554

PUBLIC SERVICE DEPARTMENT
 WATER PLANT DIVISION

This account provides for the operation of the water treatment plant, water storage towers and reservoirs. It includes salaries, treatment chemicals, supplies and capital. Monies are obtained from water revenues.

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
Wages	\$ 209,993	\$ 226,673	\$ 267,000	\$ 267,000
Benefits	82,587	83,882	126,000	126,000
Education	1,966	2,043	5,000	6,000
Utilities	88,956	86,863	97,000	95,000
Miscellaneous	28,517	25,045	29,000	29,000
Supplies	138,441	153,844	180,000	230,000
Capital	222,019	289,184	700,000	1,000,000
Replacement	34,528	93,132	130,000	130,000
Total	\$ 807,008	\$ 960,665	\$ 1,534,000	\$ 1,883,000

REMARKS:

- Wages: Wages for Water Plant employees.
- Benefits: Related benefits.
- Education: Education of employees and attendance at state and district seminars and meetings.
- Utilities: Operation of the treatment plant and reservoirs.
- Miscellaneous: Insurance, audit costs, physical and taxes, etc.
- Supplies: Treatment chemicals, janitorial supplies, lab supplies, office supplies, minor equipment purchases & repairs, filter cap material and additional outside testing.
- Capital: Tower Maint. & Painting, Clear Well Improvements, Ariation Equipment, HAB Investigation, Channel Work & Concrete at W. Pumphouse, Slaker Roofing, Replace Valve at Wabash Tower, Plant Automation (SCADA) and other improvements. Engineering for long term plan and associated approval fees for items mentioned above.
- Replacement Account: Capital funds to repair and replace Water Plant buildings and equipment. Including engineering and technical services.

2018 BUDGET REQUEST
 AREA: WATER REVENUE FUND
 LINE ITEM: '601.556

PUBLIC SERVICE DEPARTMENT
 PUBLIC WORKS DIVISION

This account provides for the maintenance and repair of the City's water distribution system. It includes mains, valves, fire hydrants, and meters. Monies are obtained from water revenues.

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
Wages	\$ 118,984	\$ 128,508	\$ 190,000	\$ 180,000
Benefits	43,460	46,243	100,000	80,000
Education	835	1,010	3,000	5,000
Utilities	9,860	7,364	12,000	12,000
Supplies	50,518	35,757	77,000	77,000
Capital	53,099	123,995	145,000	100,000
Total	\$ 276,757	\$ 342,877	\$ 527,000	\$ 454,000

REMARKS:

- Wages: Labor for water main and meter maintenance and repair, meter reading, hydrant repair and maintenance, contractual work and paid absences.
- Benefits: Related benefits.
- Education: To attend seminars and meetings, schooling and tests.
- Utilities: Utilities for Water Distribution System.
- Miscellaneous: Insurance, auditing costs, taxes, etc.
- Supplies: Valves fittings, tap supplies, meters and meter parts, equipment maintenance, fuel and various sizes of water main pipes, etc.
- Capital: Main extensions and replacements, hydrants, valves, etc.

This account provides for 1/3 of the operational costs of the Public Service Director's office.

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
Wages	\$ 24,000	\$ 26,519	\$ 25,500	\$ 29,000
Benefits	8,763	8,822	10,000	12,000
Education	394	547	2,000	2,000
Utilities	40	337	1,000	1,000
Miscellaneous	-	-	-	-
Supplies	650	1,598	4,000	4,000
Capital	-	-	4,000	4,000
Total	\$ 33,847	\$ 37,823	\$ 46,500	\$ 52,000

REMARKS:

- Wages: Used to pay 33% of Director's salary.
- Benefits: Related benefits.
- Education: Attendance at various seminars and meetings.
- Utilities: Office utilities
- Miscellaneous: Miscellaneous office expenses.
- Supplies: Office supplies, auto operation & maintenance, etc.
- Capital: Small office equipment.

2018 BUDGET REQUEST
 AREA: WATER REVENUE FUND
 LINE ITEM: '601.801.52610 / 601.802.52620
 LINE ITEM: '601.801.52611 / 601.802.52621

DEBT SERVICE

This account provides funding to retire the principal and interest of the debt incurred from the construction of the Napoleon-Wauseon Waterline Project, the Water Plant Improvements and the OWDA loan for Fulton County.

	<u>2015</u> <u>Actual</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Budget</u>	<u>2018</u> <u>Request</u>
Waterline/Plant:				
Principal	\$ 1,450,000	\$ 1,350,000	\$ 1,137,000	\$ 920,000
Interest	6,970	13,500	13,121	13,248
OWDA - Principal	16,102	16,653	16,653	17,811
OWDA - Interest	5,506	4,076	4,385	3,360
	<hr/>			
Total	\$ 1,478,577	\$ 1,384,229	\$ 1,171,159	\$ 954,419
 GRAND TOTAL WATER REVENUE FUND				 <u><u>\$ 3,509,419</u></u>

REMARKS:

Principal - Waterline: One year note due in August.

Interest - Waterline: Estimated interest on above note.

OWDA Loan: Principal and interest payable on loan for County project for which the City is reimbursed through the County surcharge.

2018 BUDGET REQUEST
 AREA: WATER RECLAMATION FUND
 LINE ITEM: '602.504

PUBLIC SERVICE DEPARTMENT
 WATER RECLAMATION PLANT

This account provides for the operation and maintenance of the Water Reclamation Plant. It includes the industrial pre-treatment program and the recycling of bio-solids. Monies are obtained from water reclamation revenues.

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
Wages	\$ 253,997	\$ 211,165	\$ 220,000	\$ 230,000
Benefits	95,520	84,721	100,000	120,000
Education	4,988	200	7,000	7,000
Utilities	77,428	69,055	82,000	82,000
Miscellaneous	35,300	30,210	59,000	55,000
Supplies	120,088	90,420	130,000	130,000
Capital	602,345	328,177	800,000	2,000,000
Replacement	30,219	33,811	200,000	200,000
Total	\$ 1,219,886	\$ 847,760	\$ 1,598,000	\$ 2,824,000

REMARKS:

- Wages: Wages for Water Reclamation Plant employees.
- Benefits: Related benefits for the department.
- Education: Education and licenses for employees and attendance at State and Section seminars and related meetings.
- Utilities: Operation of the Water Reclamation Plant.
- Miscellaneous: Insurance, audits, physicals, taxes, engineering & technical services, etc.
- Supplies: Chemicals, lab supplies, priority pollutants, monthly metals, bio-solid samples, industrial samples, soil samples, bio-solid hauling, repairs and maintenance.
- Capital: Repair trickling filter, Sludge engineering, Design and Improvement Project and associated permit fees and inspections, and Ottokee Street Sanitary Sewer.
- Replacement: Replacement of equipment and buildings at the Water Reclamation Plant.

2018 BUDGET REQUEST
 AREA: FINANCE
 LINE ITEM: '602.551

FINANCE DEPARTMENT
 WATER RECLAMATION FUND

This account provides funding for the administration of the Water Reclamation Office.

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
Wages	\$ 72,991	\$ 51,451	\$ 54,000	\$ 54,000
Benefits	22,200	27,043	27,000	29,000
Education	184.75	490.85	500	500
Utilities	-	-	-	-
Miscellaneous	9,615	5,820	10,500	10,500
Supplies	14,869	14,359	15,000	15,000
Refunds	29	-	500	500
Capital	-	15,034.35	500	500
Total	\$ 119,888	\$ 114,197	\$ 108,000	\$ 110,000

REMARKS:

- Wages: Portion of wages for Water Reclamation Office.
- Benefits: Share of benefits for Water Reclamation Office.
- Education: Travel, meetings and educational expenses.
- Utilities: Phone and internet expenses for Water Reclamation Office.
- Miscellaneous: Professional fees for GAAP Preparation and appraisal updates, computer service and maintenance agreements and software.
- Supplies: Operational supplies, material, etc.
- Refunds: Refunds of overpayments of sewer bills.
- Capital: Small office equipment, computer accessories and software.

2018 BUDGET REQUEST
 AREA: WATER RECLAMATION FUND
 LINE ITEM: '602.569

PUBLIC SERVICE DEPARTMENT
 PUBLIC SERVICE DIRECTOR

This account provides for 1/3 of the operational costs of the Public Service Director's Office.

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
Wages	\$ 24,000	\$ 26,509	\$ 25,500	\$ 29,000
Benefits	6,854	8,793	10,000	12,000
Education	25	167	2,000	2,000
Utilities	160	117	1,000	1,000
Miscellaneous	-	-	-	-
Supplies	698	1,510	4,000	4,000
Capital	-	-	4,000	4,000
Total	\$ 31,737	\$ 37,095	\$ 46,500	\$ 52,000

REMARKS:

- Wages: Used to pay 33% of the Director's salary.
- Benefits: Related benefits.
- Education: Attendance at various seminars and meetings.
- Utilities: Office utilities.
- Miscellaneous: Miscellaneous expenses for office.
- Supplies: Office supplies, auto operation & maintenance, etc.
- Capital: Small office equipment.

2018 BUDGET REQUEST
 AREA: WATER RECLAMATION FUND
 LINE ITEM: '602.598

PUBLIC SERVICE DEPARTMENT
 PUBLIC WORKS DIVISION

This account provides for the maintenance and repair of the sanitary sewer system, which includes cleaning of sewer main and basins, rebuilding of basins and minor main replacement. Monies are obtained from water reclamation revenue.

	2015	2016	2017	2018
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
Wages	\$ 65,873	\$ 80,776	\$ 140,000	\$ 140,000
Benefits	30,509	37,555	70,000	70,000
Education	2,995	320	3,000	4,000
Utilities	1,979	1,536	4,000	4,000
Miscellaneous	9,000	8,600	10,000	10,000
Supplies	42,233	43,319	50,000	50,000
Capital	4,429	225,528	100,000	325,000
Total	\$ 157,018	\$ 397,635	\$ 377,000	\$ 603,000

REMARKS:

- Wages: Labor for maintenance of the sanitary sewer system.
- Benefits: Related benefits.
- Education: Attending classes so employees maintain required licenses.
- Utilities: Electricity for pump stations and etc.
- Miscellaneous: Insurance and misc. expenses.
- Supplies: Manholes, sewer pipe, fittings and appurtenances; stone, fuel and vehicle maintenance.
- Capital: Replacement of equipment & sanitary sewer construction, Ottokee Street Sewer.

2018 BUDGET REQUEST
 AREA: WATER RECLAMATION FUND
 LINE ITEM: '602.599

PUBLIC SERVICE DEPARTMENT
 SEWER TAP DIVISION

This account provides funding for wages and supplies for making taps into the sanitary sewer.
 Monies are obtained from the water reclamation revenues.

	2015		2016		2017		2018
	<u>Actual</u>		<u>Actual</u>		<u>Budget</u>		<u>Request</u>
Wages	\$ 282	\$	-	\$	20,000	\$	20,000
Benefits	341		8		4,000		4,000
Supplies	15,971		20,221		25,000		25,000
	<hr/>						
Total	\$ 16,594	\$	20,229	\$	49,000	\$	49,000

GRAND TOTAL WATER RECLAMATION REVENUE FUND **\$ 3,638,000**

REMARKS:

- Wages: Wages for tapping into the sanitary sewer.
- Benefits: Related Benefits.
- Supplies: Fittings, stone and other tap supplies.

2018 BUDGET REQUEST
 AREA: WATER RECLAMATION DEBT CHARGE FUND
 LINE ITEM: '607

FINANCE DEPARTMENT

This account provides funding to pay off debt service from the OWDA financing for the construction of the Water Reclamation Plant

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Budget</u>	2018 <u>Request</u>
Principal	\$ 121,082	\$ 125,160	\$ 127,250	\$ 133,732
Interest	86,329	82,251	80,161	73,678
Refunds	16	-	500	500
	<hr/>			
Total	\$ 207,427	\$ 207,411	\$ 207,911	\$ 207,911

TOTAL WATER RECLAMATION DEBT CHARGE FUND **\$ 207,911**

REMARKS:

Principal: Amount due on principal payment for OWDA Loan.

Interest: Amount due on interest payment for OWDA Loan.

Refunds: Refunds of debt charge portion of water bills.

2018 BUDGET REQUEST
 AREA: WATER SERVICE DEPOSIT FUND
 LINE ITEM: '608

FINANCE DEPARTMENT

This account provides funding to repay utility deposits, previously collected from water customers, after the services are discontinued.

	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Budget</u>	2018 <u>Request</u>
Refunds	\$ 4,750	\$ 4,480	\$ 5,000	\$ 6,000
Applied	11,922	2,392	10,000	-
Total	\$ 16,672	\$ 6,872	\$ 15,000	\$ 6,000

TOTAL OF WATER SERVICE DEPOSIT FUND **\$ 6,000**

REMARKS:

Refunds: Amount of deposit refunded to customer after final water bill is paid.

Applied: Amount of deposit applied to customer's final water bill.

GRAND TOTAL OF ALL FUNDS **\$ 16,319,160**