

MINUTES

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24

Aldine Fire & Rescue

20440 Imperial Valley Drive

Houston, TX. 77073

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The Harris County Emergency Services District No.24 met in regular session open to the public, at Aldine Fire & Rescue Station 31 on Tuesday, February 5th, 2019 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Jerry LOYD called roll at 11:20 am and all of said persons were present: Commissioner Loretta ROBINSON, Commissioner Lee SPILMAN, Commissioner Eva GARCIA and Commissioner Maria GOMEZ.

Also, present was Fire Chief Dave PARKER, Asst. Chief Edmundo VENEGAS, Aamanda CARRIER Office Manager, Michelle GUERRERO Executive Assistant, Francheska SANTIAGO Community Liaison, Joe LEGGETT, John BUENTELLO, Joseph GARCIA, Jeremy LEMMONS, Nicholas MEEKINS, Jared KEITH, Hernan TREVINO, Billy FLY, Dante ORTIZ, Andy PEREZ, Leroy RAMIREZ, John ZAPIEN, Gregory KUENSTLER, Ramon ARANA with Aldine Fire & Rescue, Brad DILL with BD Realty Advisors, and Adam TABAK district counsel with Coveler and Peeler.

Commissioner LOYD open Item # 5

5. TO REVIEW, DISCUSS AND TAKE ACTION ON THE ACQUISITION OF THE REAL ESTATE FOR THE CONSTRUCTION OF THE FOURTH FIRE STATION:

Brad DILL presented the board with an updated due diligence list for fourth fire station property (attached).

Motion by Commissioner GARCIA and seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to extend feasibility study for \$10,000 for an additional two weeks.

Motion by Commissioner ROBINSON and seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to accept post purchase agreement to more poles within 60 days if not seller will purchase back land at original square foot price and all associated costs.

4. TO PAY DISTRICT'S BILL:

Motion by Commissioner SPILMAN and seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to pay Districts bills.

Commissioner LOYD opens item # 7

7. TO MODIFY AND AMEND THE DISTRICT'S 2019 BUDGET:

No action, item tabled.

8. TO RECEIVE A REPORT AND TAKE ANY NECESSARY ACTION RELATED TO THE CONSTRUCTION OF STATION 11:

Chief Venegas updated the board in regards to Station 11, no update on the permits (per Katie from BRW). Venegas also mentioned that the project manager at station 11 was concerned of a travel trailer and a bus that was parked on the district's property were the demolishing is going to take place. Venegas contacted the owner who is the pastor of the church behind station 11 and informed him of the situation, the pastor was told by the individual who sold him the land that the piece of property where the travel trailer and bus was located was part of his property.

Adam TABAK advised to have a written letter letting the owner of the land deal with the misunderstanding of property, and to allow a maximum of 30 days to items removed from districts property.

9. TO APPROVE THE PURCHASE OR REPLACEMENT OF APPARATUS, EQUIPMENT, SUPPLIES AND VEHICLES AS REQUESTED BY THE DEPARTMENT:

No action, item tabled.

10. TO APPROVE EXPENDITURES FOR THE REPAIR OF APPARATUS, EQUIPMENT, SUPPLIES AND VEHICLES:

1. Vendor: Specialized Painting
Item: Station 31 Renovation
Amount: \$4,650.00

Motion by Commissioner ROBINSON and seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to approve Station 31 renovation for the amount of \$4,650.

2. Vendor: Lone Star Emergency Group
Item: Engine 41 repairs
Amount: \$19,790.00

Motion by Commissioner ROBINSON and seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to approve the cost of repairs to Engine 41 for the amount of \$19,790.

11. TO APPROVE REQUESTS FOR FIREFIGHTING OR ADMINISTRATIVE CLASSES, COURSE MATERIALS, EQUIPMENT AND RELATED EXPENDITURES INCURRED FOR THE BENEFIT OF THE DISTRICT:

1. Vendor: Texas Fire Chiefs Association
Details: April 22-24 – 4 Captains
Location: Garland TX
Amount: \$2,440.00

Motion by Commissioner GARCIA and seconded by Commissioner ROBINSON and approved with a vote of 5 to 0 to approve 4 captains to attend Texas Fire Chiefs Association in April for the amount of \$2,440.

2. Vendor: TEEX Training Spring
Details: March 3-8th – up to 8 firefighters
Location: College Station
Amount: \$5,800.00

Motion by Commissioner ROBINSON and seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to approve up to 8 firefighters to attend TEEX Training in Spring for the amount of \$5,800.

Closed session begins at 12:07 pm

6. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE TO §551.072 DELIBERATE REAL ESTATE MATTERS:

12. TO REVIEW AND ACT ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/OR TERMINATION OF DISTRICT'S EMPLOYEES INCLUDING MEDICS, COMMAND STAFF AND ADMINISTRATIVE STAFF:

13. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS:

14. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS:

Open session resumed at 12:47 pm.

Commissioner LOYD opens item # 12

12. TO REVIEW AND ACT ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/OR TERMINATION OF DISTRICT'S EMPLOYEES INCLUDING MEDICS, COMMAND STAFF AND ADMINISTRATIVE STAFF:

Motion by Commissioner ROBINSON and seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to approve evaluation and recommendations by the board.

15. ADJOURNMENT:

Commissioner ROBINSON moved for adjournment; Seconded by Commissioner GOMEZ with a vote of 5 to 0 to adjourn the meeting.

The meeting adjourned at 12:53 pm.