

MINUTES
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24
Aldine Fire & Rescue
20440 Imperial Valley Drive
Houston, TX. 77073
281-951-3700 Phone
713-951-3715 Fax

The Harris County Emergency Services District No.24 met in regular session open to the public, at Rescue Station 31 on Wednesday, July 25 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner JERRY LOYD called the roll at 11:14am; all of said persons were present: Commissioner LEE SPILMAN, Commissioner LORETTA ROBINSON, Commissioner EVA GARCIA and Commissioner JERRY LOYD.

Additionally, present Members of Aldine Fire Department: Assistant Chief, Ed VENEGAS, Office Manager, AAMANDA CHARLES, MICHELLE GUERRERO Admin Assistant and Adam TABAK- Lawyer with COVELER and PEELER.

3. TO REVIEW, DISCUSS AND TAKE ACTION TO PAY DISTRICT BILLS RELATED TO EXPENSES INCURRED BY THE DISTRICT SINCE THE PRIOR MEETING:

Motion by Commissioner SPILMAN: seconded by Commissioner ROBINSON and approved with a vote of 4 to 0 to proceed with payment of the district bills.

4. TO REVIEW, DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF DISTRICT BILLS WHICH BECOME DUE PRIOR TO THE NEXT DISTRICT MEETING:

Motion by Commissioner ROBINSON, seconded by Commissioner GARCIA and approved with a vote of 4 to 0 to approve payment of district bills which become due before the next prior meeting.

5. TO REVIEW, DISCUSS AND TAKE ACTION ON APPROVAL OF EXPENSES RELATED TO UPCOMING CLASSES (FIREFIGHTING OR ADMINISTRATIVE) COURSES MATERIALS, EQUIPMENT AND RELATED EXPENDITURES INCURRED FOR THE BENEFIT OF THE DISTRICT:

None to present.

6. TO REVIEW, DISCUSS AND TAKE ACTION ON MODIFICATIONS TO THE DISTRICT COMMISSIONERS COMPENSATION AS PERMITTED BY TEXAS HEALTH AND SAFETY CODE SECTION §775.038:

TABAK presented the board with modifications to their pay structure.

Motion by Commissioner ROBINSON, seconded by Commissioner GARCIA and approved with a vote of 4 to 0 to form a committee consisting of Commissioner SPILMAN and Commissioner ROBINSON to formulate a pay schedule that would accommodate the new pay structure.

7. REVIEW, DISCUSS AND TAKE ANY NECESSARY ACTION REGARDING CHANGE ORDERS OF ANY OTHER CONSTRUCTION MATTER RELATED TO THE STATION 21 CONSTRUCTION PROJECT WITH LDF CONSTRUCTION, INC:

Working on punch list, nothing to present.

8. TO REVIEW, DISCUSS AND TAKE ACTION ON REQUESTS FROM THE DEPARTMENT AND ADMINISTRATIVE STAFF FOR THE PURCHASE OF EQUIPMENT, SUPPLIES, AND OTHER NECESSARY BUDGETARY ACQUISITIONS:

1. Vendor: CM Event Services

Item: 100 Ball Caps

Amount: \$780.00

Motion by Commissioner ROBINSON, seconded by Commissioner GARCIA and approved with a vote of 4 to 0 for Ball Caps in the amount of \$780.00.

9. TO REVIEW, DISCUSS AND TAKE ACTION ON ANY CONTRACTS OR AGREEMENTS WITH BRW ARCHITECTS FOR THE STATION 11 PROJECT:

No action

10. TO REVIEW, DISCUSS AND TAKE ACTION ON ANY ENVIRONMENTAL OR FEASIBILITY STUDY FOR THE CONTRUCTION OR REMODEL OF STATION NO.11:

Asst. Chief VENEGAS stated that we are still waiting on the feasibility study from BRW, it has been about 10 weeks since the board approved the study to be complete.

Commissioner LOYD stated he would send a follow up email to BRW regarding a follow-up on a time-line for the feasibility study to be complete.

11. TO REVIEW, DISCUSS AND TAKE ACTION ON ANY CONTRACTS OR AGREEMENTS WITH BRW ARCITECTS FOR THE STATION 11 PROJECT:

Item Tabled.

12. TO REVIEW, DISCUSS OR TAKE ACTION ON THE HIRING, RETENTION OR DISCIPLINE OF DISTRICT EMPLOYEES:

Item Tabled.

13. CLOSED SESSION:

Closed Session at 11:54pm.

Open Session at 12:02pm.

14. ADJOURNMENT:

Commissioner GARCIA moved for adjournment; Seconded by Commissioner ROBINSON with a vote of 4 to 0 to adjourn the meeting.

The meeting adjourned at 12:14PM.