

MINUTES
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24
Aldine Fire & Rescue
20440 Imperial Valley Drive
Houston, TX. 77073
281-951-3700 Phone
713-951-3715 Fax

The Harris County Emergency Services District No.24 met in regular session open to the public, at Rescue Station 31 on Wednesday, June 21, 2017 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner JERRY LOYD called the roll at 11:16am; all of said persons were present: Commissioner LEE SPILMAN, Commissioner LORETTA ROBINSON, Commissioner EVA GARCIA and Commissioner JERRY LOYD.

Additionally, present Members of Aldine Fire Department: Assistant Chief, Ed VENEGAS, MICHELLE GUERRERO Admin Assistant and FRANCHESKA SANTIAGO volunteer.

3. TO REVIEW, DISCUSS AND TAKE ACTION TO PAY DISTRICT BILLS RELATED TO EXPENSES INCURRED BY THE DISTRICT SINCE THE PRIOR MEETING:

Motion made by Commissioner SPILMAN: second by Commissioner ROBINSON and approved with a vote of 4 to 0 to proceed with payment of the district bills.

4. TO REVIEW, DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF DISTRICT BILLS WHICH BECOME DUE PRIOR TO THE NEXT DISTRICT MEETING:

No action taken, item tabled.

5. TO REVIEW, DISCUSS AND TAKE ACTION ON APPROVAL OF EXPENSES RELATED TO UPCOMING CLASSES (FIREFIGHTING OR ADMINISTRATIVE) COURSES MATERIALS, EQUIPMENT AND RELATED EXPENDITURES INCURRED FOR THE BENEFIT OF THE DISTRICT:

No action taken, item tabled.

6. TO REVIEW, DISCUSS AND TAKE ACTION ON DOCUMENTS, SUBMITTALS AND CHANGE ORDERS REQUESTED OR PRESENTED BY BRW ARCHITECTS OR LDF CONSTRUCTION RELATED TO THE STATION 21 CONSTRUCTION PROJECT, INCLUDING APPROVAL OF PAY APPLICATIONS:

No action taken, per Assistant Chief Venegas informed still pending on punch list to be completed a final walk thru will be on June 28th at 10am Chief Venegas stated still items pending to be completed.

7. TO REVIEW, DISCUSS AND TAKE ACTION ON REQUESTS FROM THE DEPARTMENT AND ADMINISTRATIVE STAFF FOR THE PURCHASE OF EQUIPMENT, SUPPLIES, AND OTHER NECESSARY BUDGETARY ACQUISITIONS:

Compu Cycle- Free of charge to provide certificate of destruction for the following items.

7 towers, 4 monitors, 7 keyboards, and 6 mouse's.

Motion made by Commissioner GARCIA, seconded by Commissioner ROBINSON and approved with a vote of 4 to 0 to approve the certificate of destruction with Compu Cycle with free of charge.

Steve Rogers IT Prime- agreement to purchase equipment from Harris County ESD24 for the amount of \$300.00 for the following items.

Apple server and Hewlett Packard server.

Motion made by Commissioner ROBINSON, seconded by Commissioner GARCIA and approved with a vote of 4 to 0 to approve the agreement with Steve Rogers IT Prime with the change from SURPLUS to SALVAGE on agreement for the amount of \$300.00

8. TO REVIEW, DISCUSS AND TAKE ACTION TO PURCHASE NEW COMPUTERS, SERVERS, PRINTERS AND OTHER NECESSARY HARDWARE AND SOFTWARE FOR THE DEPARTMENT:

No action taken, item tabled.

9. TO REVIEW, DISUSS AND TAKE ACTION REGARDING THE REMODEL OR CONSTRUCTION OF STATION NO 11:

No action taken, per Assistant Chief Venegas informed feasibility still pending.

11. ADJOURNMENT:

Commissioner GARCIA moved for adjournment; Seconded by Commissioner ROBINSON with a vote of 4 to 0 to adjourn the meeting.

The meeting adjourned at 11:51PM.