

MINUTES
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24
Aldine Fire & Rescue
20440 Imperial Valley Drive
Houston, TX. 77073
281-951-3700 Phone
713-951-3715 Fax

The Harris County Emergency Services District No.24 met in regular session open to the public, at Aldine Fire & Rescue Station 31 on Wednesday, September 6, 2017 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Jerry LOYD called roll at 11:23am and all of said persons were present: Commissioner Loretta ROBINSON and Commissioner Eva GARCIA. and Commissioner Lee SPILMAN.

Also present was Fire Chief Jackie METCALFE, Aamanda CARRIER- Office Manager, Michelle GUERRERO- Administrative assistant & Joe LEGGETT with Aldine Fire & Rescue.

Pledge of Allegiance.

3. TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE CHIEFS REPORT INCLUDING FIRE SUPPRESSION, RESCUE:

Report for the month of July 2017 presented by Chief METCALFE; 213 total responses, 15 Mutual Aid provided, and 1 Mutual Aid received, average response time was 6:37 minutes.

Tanker-11: three responses made with an average response time of 8:10 minutes.

Training hours for the month of July 2017 is 451 hours.

Report for month of August attached, chief stated the report from Emergency management was still being updated to reflect more accurate times.

Chief stated that there was a total of 853 Rescues during hurricane Harvey and the departments high water equipment was utilized throughout the departments. Chief also stated the Tetanus shots are in the works for the staff.

Motion by Commissioner SPLIMAN, seconded by Commissioner ROBINSON and approved with a vote of 4 to 0 to accept the Chiefs report for the month of July/August 2017.

5. TO REVIEW, DISCUSS, AND TAKE ACTION TO PAY DISTRICT BILLS RELATED TO EXPENSES INCURRED BY THE DISTRICT SINCE THE PRIOR MEETING:

Motion by Commissioner SPILMAN; seconded by Commissioner ROBINSON with a vote of 3 to 0 to approve the payment of the bills presented.

6. TO REVIEW, DISCUSS, AND TAKE ACTION TO APPROVE PAYMENT OF DISTRICT BILLS WHICH BECOME DUE PRIOR TO THE NEXT DISTRICT MEETING:

Item Tabled.

7 .TO REVIEW, DISCUSS AND TAKE ACTION ON MODIFICATIONS TO THE DISTRICT COMMISSIONERS COMPENSATION AS PERMITTED BY TEXAS HEALTH AND SAFETY CODE SECTION §775.038:

Item Tabled.

8. TO REVIEW, DISCUSS AND TAKE ACTION ON DOCUMENTS AND SUBMITTALS REQUESTED OR PRESENTED BY BRW ARCHITECTS OR LDF CONSTRUCTION RELATED TO THE STATION 21 CONSTRUCTION PROJECT INCLUDING APPROVAL OF PAY APPLICATIONS:

Item Tabled.

9. TO REVIEW, DISCUSS AND TAKE ACTION ON REQUESTS FROM THE DEPARTMENT AND ADMINISTRATIVE STAFF FOR PURCHASE OF EQUIPMENT, SUPPLIES, AND OTHER NECESSARY BUDGETARY ACQUISITIONS:

No action taken, item tabled.

10. TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE REMODEL OR CONTRUCTION OF STATION NO. 11:

No action taken, item tabled.

11. TO REVIEW, DISCUSS AND TAKE ACTION ON ANY ENVITONMENTAL OR FEASIBILITY STUDY FOR THE CONSTRUCTION OF STATION NO. 11:

No action taken, item tabled.

12. TO REVIEW, DISCUSS AND TAKE ACTION ON ANY CONTRACT AGREEMENTS WITH BRW ARCHITECTS FOR THE STATION 11 PROJECT:

No action taken, item tabled.

13.TO REVIEW, DISCUSS AND TAKE ACTION ON HIRING, RETENTION AND DISCIPLINE OF DISTRICT EMPLOYEES:

No action taken, item tabled.

14. CLOSED SESSION

No Closed session

15. TO REVIEW, DISCUSS AND TAKE ACTION TO SCHEDULE THE REGULAR BUSINESS MEETING DATE AND TIME FOR JULY 2017:

Scheduled Meetings:

REGULAR BUSINESS MEETING: September 20, 2017

16. ADJOURNMENT:

Commissioner ROBINSON moved for adjournment; Seconded by Commissioner SPILMAN with a vote of 4 to 0 to adjourn the meeting.

The meeting adjourned at 11:59pm.