

MINUTES
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24
Aldine Fire & Rescue
20440 Imperial Valley Drive
Houston, TX. 77073
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The Harris County Emergency Services District No.24 met in regular session open to the public at Aldine Fire & Rescue Station 31 on Wednesday, September 5, 2018 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Jerry LOYD called roll at 11:15am and all of said persons were present: Commissioner Loretta ROBINSON, Commissioner Lee SPILMAN, Commissioner Eva GARCIA, and Commissioner Maria GOMEZ.

Also, present was: Fire Chief Dave PARKER, Asst. Chief Edmundo VENEGAS, Aamanda CARRIER Office Manager, Michelle GUERRERO Executive Assistant, Francheska SANTIAGO Community Liaison with Aldine Fire & Rescue, Augustin MARTINEZ, Raymond DEANDA, Johnny DIXON, Jesus SOTELO, and Michael SNEATH with Aldine Fire & Rescue, Ray HOLIDAY and Katherine PALUMBO with BRW Architects, Brad DILL with BD Realty Advisors, LLC and Adam TABAK district counsel with Coveler and Peeler.

Pledge of Allegiance Recited.

4. TO REVIEW, DISCUSS AND TAKE ACTION TO PAY THE DISTRICT'S BILLS:

Motion by Commissioner SPILMAN; seconded by Commissioner GARCIA with a vote of 5 to 0 to approve the payment of the bills presented for the month of September 2018.

Open item #8.

8.TO RECEIVE A REPORT RELATED TO THE CONSTRUCTION OF STATION 11:

Ray HOLIDAY spoke with the District Commissioners and staff in regards to updates on the construction of station #11, Mr. HOLIDAY did state that the water/sewer will be included in the bids for the station but that the tap fees would be separate, the district did request for the tap fee's to be included in the bidding process and also the utilities at no cost to BRW. Furthermore, Mr. HOLIDAY stated he is working with civil to handle the \$500 fee incurred. Katy PALUMBO stated that currently civil is addressing some minor concerns from Harris County and the final plans should be resubmitted for the 3rd and final time soon, this should allow for the district to begin opening up for Bids as early as next week. Mr. HOLIDAY stated that he would anticipate construction to begin in January 2019 due to holiday schedule.

Motion by Commissioner SPILMAN, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to begin the bidding process with BRW Architects from September 10- September 14, 2018.

9.TO REVIEW FINANCING PROPOSALS FOR CONSTRUCTION STATION 11:

Item tabled.

10. TO RECEIVE A REPORT RELATED TO THE CONSTRUCTION OF STATION 21:

Asst. Chief VENEGAS presented the report that was giving to him by Air geeks. Air geeks mentioned that station 21 is still having issues with the air flow, possibly caused by engineering issues. VENEGAS would like to have a letter sent out either from the Board of Commissioner or the attorney, to have a resolution to this issue.

Ray HOLIDAY stated that he will learn from this experience and possibly in the future to have a re-test done upon completion of a project. Additionally, HOLIDAY stated he will speak with LYNN FOSTER with LDF construction and can ask them to pay the \$3000.00 worth of expenses incurred for the air issues, he is confident that shouldn't be an issue. Commissioner LOYD stated he would like to see this issue resolved quickly and correctly and Mr. HOLIDAY stated he is on top of it.

Open item # 5

5. TO MODIFY AND AMEND THE DISTRICT'S 2018 BUDGET:

The following items were presented for 2018 Budget amendments:

Replat cost \$10,284.00

Reduction redesign cost: \$ 46,815.00

Abandoned Alley way: \$18,000

Motion by Commissioner SPILMAN, seconded by Commissioner ROBINSON and approved with a vote of 5 to 0 to amend the above items in the amount of \$75,099.00 for the district 2018 Budget.

6. TO ADOPT THE DISTRICT FY 2019 BUDGET:

Lobbying expense \$25,000 dollars needed to be added to 2019 budget.

No action, item tabled.

7. TO RECEIVE AND TAKE ACTION ON 2018 TAX RATE, INCLUDING REVIEW OF 2018 EFFECTIVE TAX RATE CALCULATIONS, ADOPTING A RATE AT OR BELOW THE EFFECTIVE TAX RATE OR PROPOSING A RATE IN EXCESS OF THE EFFECTIVE TAX RATE, AND SCHEDULING ANY NECESSARY PUBLIC HEARINGS TO ADOPT DISTRICT 2018 TAX RATE:

No action, item tabled.

Items 8,9,10 taken up above.

11. TO RECEIVE AN UPDATE ON THE PURCHASE AND INSTALLATION OF ELECTRONIC SIGNAGE AT ALL DISTRICT STATIONS:

Asst. Chief VENEGAS mentioned that he is waiting on signatures from the association for station 31.

Commissioner SPILMAN mentioned he would like to see Aldine Fire & Rescue on top of the signage and Harris County ESD 24 at the bottom of the sign.

Aamanda CARRIER informed the board that Francheska SANTIAGO, Michelle GUERRERO, and herself will be attending an online training on how to use the signage, on September 11, 2018 at 9am.

Commissioner's went into Executive session at 12:16pm.

17. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS:

18. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REGARDING REAL ESTATE MATTERS:

19. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DELIBERATE REGARDING PERSONNEL ESTATE MATTERS:

Open session recommenced at 1:23pm

Item # 12 opened

12. TO REVIEW, DICUSS AND TAKE ACTION REGARDING THE ACQUISTION OF REAL ESTATE FOR THE CONSTRUCTION OF A FOURTH FIRE STATION:

Motion by Commissioner SPILMAN, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to authorize district's commissioners Board President LOYD to sign approved contract and allow Brad DILL with BD Realty Advisors to negotiate the contract on suggested land for Station #41, following recommendations given by Districts Counsel.

Motion by Commissioner GARCIA; seconded by Commissioner ROBINSON with a vote of 5 to 0 to allow Chief PARKER obtain an appraisal as discussed in executive session.

13. TO APPROVE THE PURCHASE OR REPLACEMENT OF APPARATUS, EQUIPMENT, SUPPLIES, AND VEHICLES ARE REQUEST BY THE DEPARTMENT:

Chief PARKER stated that the E-1 will remain at station #31 as a demo for a few more days. In addition, PARKER will be allowing the firefighters the opportunity to

voice their opinions on which apparatus they prefer. Lastly, Chief PARKER stated that both squads have been ordered.

No action taken, item tabled.

14. TO APPROVE THE REPAIR OF APPARATUS, EQUIPMENT, SUPPLIES AND VEHICLES:

No action taken, item tabled.

15. TO APPROVE REQUESTS FOR FIREFIGHTING OR ADMINISTRATIVE CLASSES, COURSE MATERIALS, EQUIPMENT AND RELATED EXPENDITURES INCURRED FOR THE BENEFIT OF THE DISTRICT:

Motion by Commissioner ROBINSON and seconded by Commissioner GOMEZ and approved with a vote 5 to 0 to approve an additional amount of \$5,000 for the 50th anniversary event hosted on October 20, 2018.

16. TO REVIEW AND ACT ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/OR TERMINATION OF DISTRICT EMPLOYEES INCLUDING MEDICS, COMMAND STAFF, AND ADMINISTRATIVE STAFF:

Chief PARKER updated the board on firefighter MALDONADO has resigned to take a job with Little York Fire Department, his last day working for Aldine Fire & Rescue is September 10, 2018. Chief Parker also mentioned that the departments health insurance coverage might increase up to 15%, the department is currently working on the renewal rates.

20. ADJOURNMENT:

Commissioner GOMEZ moved for adjournment; Seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to adjourn the meeting.

The meeting adjourned at 1:37pm.