

MINUTES
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24
Aldine Fire & Rescue
20440 Imperial Valley Drive
Houston, TX. 77073
281-951-3700 Phone
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The Harris County Emergency Services District No.24 met in regular session open to the public at Aldine Fire & Rescue Station 31 on Wednesday, August 22, 2018 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Jerry LOYD called roll at 11:32am and all of said persons were present: Commissioner Loretta ROBINSON, Commissioner Lee SPILMAN Commissioner Eva GARCIA and Commissioner Maria GOMEZ.

Also, present was: Fire Chief Dave PARKER, Asst. Chief Edmundo VENEGAS, Aamanda CARRIER Office Manager, Michelle GUERRERO Executive Assistant, Francheska SANTIAGO Community Liaison, Arthur NAVARRO, Augustin MARTINEZ, Ramon ARANA, Landon JONES, Anthony LOPEZ with Aldine Fire & Rescue, Aaron SIMMONS with Air Geeks of Texas, and Adam TABAK district counsel with Coveler and Peeler.

Pledge of Allegiance Recited.

4.TO REVIEW, DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF PRIOR MEETINGS:

Motion by Commissioner GARCIA and seconded by Commissioner ROBINSON and approved with a vote of 5 to 0 to approve prior meetings minutes.

Open Item # 14

14. TO RECEIVE A REPORT RELATED TO THE CONSTRUCTION OF STATION 21:

Aaron SIMMONS reported that there is a shortage on return air, causing the four bedrooms towards the back of the station to not receive air conditioning flow properly. SIMMONS replaced a valve, but still there is still no change on the shortage of air flow.

Asst. Chief VENEGAS will report back to the district once an air flow test is complete.

5. TO RECEIVE THE CHIEFS REPORT, INCLUDING FIRE SUPPRESSION, RESCUE AND RELATED ACTIVITIES, AS WELL AS A REPORT ON ANY TRAINING RECEIVED BY THE DISTRICTS PERSONNEL DURING THE PREVIOUS MONTH:

Report for the month of July 2018 presented by Asst. Chief VENEGAS; 201 total responses, 16 Mutual Aid provided, and 2 Mutual Aid received, average response time was 5:56 minutes. Tanker-11: 7 responses made. Calls year to date: 1,498.

Total Training hours: 1244:30 hours with approximately 79 personnel.

Chief PARKER informed the board that a demo quint will be at station #31 for several days for the staff to begin offering their options. Chief PARKER the current time-line regarding the ISO regrade, he anticipates it will be another three weeks. Chief PARKER stated that the District employee handbook is complete and lastly that the District Chief position is still open and that unfortunately no internal candidates met qualifications for the position, the position will now begin an external search.

Commissioner SPILMAN mentioned that he would like to get the value of the land behind station 21.

Motion by Commissioner GARCIA and seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to approve the chiefs report for the month of July 2018.

6. TO RECEIVE THE TREASURE'S REPORT:

Office Manager CARRIER presented the treasure's report as of August 22, 2018:

Chase Checking Account Balance: \$289,305.48

Chase Tax Funds Balance: \$2,799,822.25

Texas Class Account-Real Estate- \$2,001,230.55

Texas Class Account-Reserve: \$6,004,340.36

Wells Fargo Account-Station #11 Construction balance: \$228,094.72

Wells Fargo-Sales Tax Collections balance: \$1,429,132.24

Prosperity Account-Billing Funds balance: \$151,145.05

Total in all accounts of \$12,903,070.65

Tax Collections collected year to date: \$5,048,817.08

Motion by Commissioner ROBINSON and seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to accept the treasure's report for the month of August 2018.

7. TO PAY THE DISTRICT'S BILLS:

Motion by Commissioner SPILMAN; seconded by Commissioner ROBINSON with a vote of 5 to 0 to approve the payment of the bills presented for the month of August 2018.

8. TO REVISE THE DISTRICTS 2018 BUDGET:

Modifications presented to the 2018 Budget are as follows:

\$3500 Exercise Equipment

\$2600 Exercise Equipment

Motion by Commissioner GARCIA, seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to approved the listed 2018 Budget modifications.

9. TO REVIEW AND DISCUSS APPRAISAL VALUES OF THE DISTRICT, AND TO AUTHORIZE COUNSEL TO PREPARE AND PUBLISH EFFECTIVE TAX RATE:

No action, item tabled.

10. TO REVIEW AND TAKE ACTION ON 2018 APPRAISAL VALUATION AND COMMENCEMENT OF ADOPTION OF 2018 TAX RATE, INCLUDING REVIEW OF 2018 EFFECTIVE TAX RATE CALCULATIONS, AND SCHEDULING ANY NECESSARY PUBLIC HEARINGS TO ADOPT DISTRICT 2018 TAX RATE:

No action, item tabled.

11. TO REVIEW AND DISCUSS THE PROPOSED DISTRICT 2019 BUDGET:

No action, item tabled.

12. TO PROPOSE 2018 DISTRICT TAX RATE:

Motion by Commissioner SPILMAN; seconded by Commissioner GARCIA with a vote of 5 to 0 to approve to retain the tax rate at the maximum rate with no additional hearings required.

13. TO RECEIVE AN UPDATE ON SIGNAGE FOR ALL DISTRICT STATIONS:

Asst. Chief VENEGAS stated that station 21 signage is complete and station 31 signage is being installed on August 22, 2018.

Item #14 opened in the beginning of the meeting.

15. TO RECEIVE AND DISCUSS COMMITTEE REPORTS, FINDINGS OR RECOMMENDATIONS REGARDING THE CONSTRUCTION OF STATION 11:

Asst. Chief VENEGAS updated the board on station 11 construction, he stated that we are waiting on the civil engineers to make a few more corrections and he should have more of an update at the next meeting. Chief PARKER requested to have BRW Katie POBLANO at our next meeting on September 5, 2018.

16. TO RECEIVE AND DISCUSS FINANCING THE CONSTRUCTION OF STATION 11:

Motion by Commissioner SPILMAN and seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to proceed with financing of station 11 for the amount of \$4,000,0000.00 for a 15-year term.

17. TO REVIEW AND DISCUSS THE DISTRICT'S ISO RATING:

No action, item tabled.

18. TO APPROVE ADDITIONAL TRAINING REQUESTED OR REQUIRED OF COMMAND STAFF AND DISTRICT PERSONNEL:

Nothing presented, item tabled.

19. TO APPROVE REQUESTS FROM THE DEPARTMENT FOR THE PURCHASE OR REPAIR OF APPARATUS, EQUIPMENT, SUPPLIES, AND OTHER NECESSARY BUDGETARY EXPENSES:

Nothing presented, item tabled.

20. TO RECEIVE A REPORT ON GRANT APPLICATIONS SUBMITTED TO PRIVATE FOUNDATIONS:

Chief PARKER informed the district Commissioners on the information that was being requested from a private foundation in regard to a grant for a new Quint, he will update the board as the process continues.

21. TO REVIEW, DISCUSS AND TAKE ACTION ON THE ACQUISITION OF A LADDER TRUCK:

No action, item tabled.

22. TO REVIEW, DISCUSS AND TAKE ACTION FOR THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS LOCAL GOVERNMENT CODE § 775.251:

No action, item tabled.

23. TO RECEIVE A REPORT FROM THE DEPARTMENT'S PUBLIC RELATIONS DEPARTMENT PERTAINING TO SOCIAL MEDIA UPDATES, EVENTS ETC.:

Community Liaison SANTIAGO updated the department on social media stats and interactions with the community; she also announced that there will be a Public Relations event on the upcoming Friday at the subdivision of Imperial Gardens from 6:30- 8:30 pm.

Motion by Commissioner ROBINSON and seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to accept the social media and event update for the month of August 2018.

24. TO REVIEW AND APPROVE VENDORS AND ACTIVITIES FOR THE DEPARTMENTS 50TH ANNIVERSARY CELEBRATION:

No action, item tabled.

25. TO REVIEW, DISCUSS AND TAKE ACTION ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/ OR TERMINATION OF DISTRICT EMPLOYEES INCLUDING MEDICS, COMMAND STAFF AND ADMINISTRATIVE STAFF:

Chief PARKER informed the board of personnel changes that need to occur at Station 11, the changes would have a potential financial impact on the district of around \$32,000.00

Motion by Commissioner ROBINSON and seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to approve personnel changes for station 11.

26-29 EXECUTIVE SESSION

Commissioner's went into executive session at 1:13pm

26. EXECUTIVE SESSION, PURSUANT TO GOVERNMENT CODE §551.074, DISCUSS DISTRICT PERSONNEL MATTERS:

27. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.073 TO DELIBERATE REAL ESTATE MATTERS:

28. TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE ACQUISITION OF REAL PROPERTY FOR THE CONSTRUCTION OF A FOURTH STATION:

29. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS:

Open session resumed at 1:16pm.

30. TO REVIEW, DISCUSS AND TAKE ACTION ON SUBMITTALS RECEIVED FROM THE DISTRICT'S COMMISSIONERS SEEKING COMPENSATION AS PERMITTED BY TEXAS HEALTH AND SAFETY CODE §775.038:

Motion made by Commissioner SPILMAN, and seconded by Commissioner GARCIA with a vote of 5 to 0 to approve compensation for Commissioner SPILMAN, Commissioner GARCIA, Commissioner ROBINSON, Commissioner GOMEZ and Commissioner LOYD for the month of August 2018.

31. TO DISCUSS ANY NEW ITEMS WHICH NEED TO BE ON THE AGENDA FOR THE SUBSEQUENT DISTRICT MEETING:

Katie POBLANO and Ray HOLIDAY- BRW
Brad DILL- Real Estate

Commissioner LOYD requested a demonstration of squirry and sparky the fire dog.

32. TO RECEIVE PUBLIC COMMENT:

None.

33. ANNOUNCEMENTS:

None.

34. ADJOURNMENT:

Commissioner GOMEZ moved for adjournment; seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to adjourn the meeting.

The meeting adjourned at 1:25pm.