

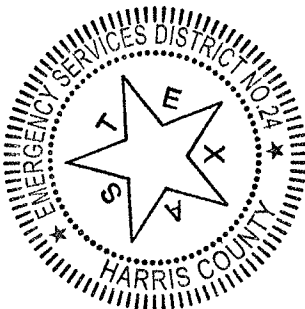
**MEETING NOTICE**  
**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24**

Notice is hereby given that the Board of Commissioners of **Harris County Emergency Services District No. 24** will hold a public meeting on **November 2, 2016** at **11:00 A.M.**, at **Aldine Fire & Rescue Station No. 31, 20440 Imperial Valley Drive, Houston, Texas 77073.**

The District will consider and act upon the following matters:

1. Call to order.
2. Roll call and recognition of guests.
3. Pledge of Allegiance.
4. To review, discuss and take action to review the minutes of prior meetings.
5. To review, discuss and take action regarding the Chief's report including fire suppression, rescue and related activities as well as training received by the District's personnel.
6. To review, discuss and take action on documents, submittals and change orders requested or presented by BRW Architects or LDF Construction related to the Station 21 construction project.
7. To review, discuss and take action on approval of pay applications.
8. To review, discuss and take action to pay bills.
9. To review, discuss and take action regarding the District's Treasurer's report.
10. To review and take action on revisions to District 2016 budget.
11. To review, discuss and take action on requests from the Department and Administrative staff for equipment purchases, supply purchases, and other necessary budgetary acquisitions.
12. To review, discuss and take action regarding the purchase of turkeys or other Holiday gifts for the District Staff.
13. To review and take action on District 2016 Investment Policy.
14. To review, discuss and take action regarding the remodel of Station No. 11.
15. To review, discuss and take action on any committee reports, findings or recommendations related to the remodel of Station 11.
16. To review, discuss and take action for the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.251.
17. To review, discuss and take action on additional training needed or required of command staff or other District personnel.

18. Closed session under authority of Government Code §551.071, §551.072 and §551.074:
  - a. To review personnel matters, including evaluation of District employees, which includes administrative and command staff, regarding hiring, retention, development, scheduling and benefits, scope of duties and promotion.
  - b. To review real estate matters.
  - c. To consult with legal counsel.
19. Open session:
  - a. To review and take action on personnel matters, including but not limited to hiring, retention, development, scheduling and benefits, scope of duties and promotion, for both administrative and command staff.
  - b. To review, discuss and take action on any real estate matters for the District.
20. To review and take action to update and amend the District's records management procedures, including (1) appointment of records officer, (2) adoption of retention schedules and (3) requesting authorization from State Library and Archives Commission to allow for electronic storage of documents.
21. To review, discuss and take action on submittals received from the District commissioners seeking compensation as permitted by Texas Health and Safety Code §775.038.
22. To discuss any new items which need to be on the agenda for the subsequent District meetings.
23. To review discuss and take action to schedule the regular monthly meeting date and time.
24. Public Comment.
25. Announcements.
26. Adjournment.



---

**ADAM J. TABAK, COUNSEL**  
HARRIS COUNTY  
EMERGENCY SERVICES DISTRICT NO. 24  
820 Gessner, Suite 1710  
Houston, Texas 77024  
Telephone: (713) 984-8222  
Facsimile: (713) 984-0670