

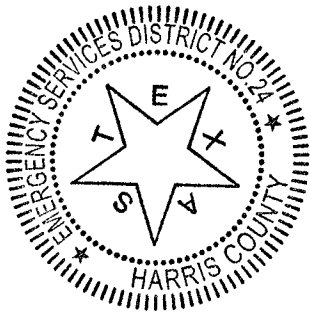
**SPECIAL MEETING NOTICE**  
**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24**

Notice is hereby given that the Board of Commissioners of **Harris County Emergency Services District No. 24** will hold a meeting on **August 28, 2017 at 11:00 A.M.**, at **Aldine Fire & Rescue Station No. 31, 20440 Imperial Valley Drive, Houston, Texas 77073.**

The District will consider and act upon the following matters:

1. Call to order.
2. Roll call and establishment of quorum.
3. To receive a presentation from Richard Fletcher of Sales Tax Assurance.
4. To review, discuss and take action on the engagement of Sales Tax Assurance to assist with the District's sales tax matters.
5. To review, discuss and take action regarding the Chief's report, including fire suppression, rescue and related activities, as well as a report on any training received by the District's personnel during the previous month.
6. To review, discuss and take action to pay District bills related to expenses incurred by the District since the prior meeting.
7. To review, discuss and take action to approve payment of District bills which become due prior to the next District meeting.
8. To review, discuss and take action on approval of expenses related to upcoming classes (firefighting or administrative), courses materials, equipment and related expenditures incurred for the benefit of the District.
9. To review, discuss and take action on modifications to the Commissioners' compensation as permitted by Texas Health & Safety Code §775.038 and recent amendments.
10. To review, discuss and take action on documents, submittals and change orders requested or presented by BRW Architects or LDF Construction related to the Station 21 construction project, including approval of pay applications.
11. To review, discuss and take action on requests from the Department and Administrative staff for the purchase of equipment, supplies, and other necessary budgetary acquisitions.
12. To review, discuss and take action regarding the remodel or construction of Station No. 11.
13. To review, discuss and take action on any environmental or feasibility study for the construction or remodel of Station No. 11.

14. To review, discuss and take action on any contracts or agreements with BRW Architects for the Station 11 project.
15. To review, discuss and take action on the hiring, retention or discipline of District employees.
16. Closed session under authority of Government Code §551.071, §551.072 and §551.074:
  - a. To review personnel matters, including evaluation of District employees, which includes administrative and command staff, regarding hiring, retention, development, scheduling and benefits, scope of duties and promotion.
  - b. To review real estate matters.
  - c. To consult with legal counsel.
17. To review, discuss and take action for setting a regular monthly meeting schedule.
18. Adjournment.



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