

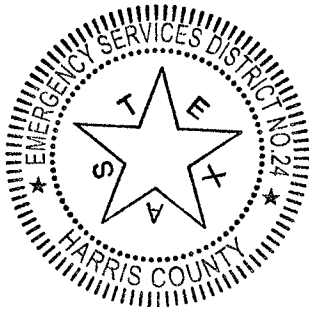
MEETING NOTICE
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24

Notice is hereby given that the Board of Commissioners of **Harris County Emergency Services District No. 24** will hold a meeting on **January 18, 2017 at 11:00 A.M.**, at **Aldine Fire & Rescue Station No. 31, 20440 Imperial Valley Drive, Houston, Texas 77073.**

The District will consider and act upon the following matters:

1. Call to order.
2. Roll call and establishment of quorum.
3. To review, discuss and take action to pay District bills related to expenses incurred by the District since the prior meeting.
4. To review, discuss and take action to approve payment of District bills which become due prior to the next District meeting.
5. To review, discuss and take action on approval of expenses related to upcoming classes (firefighting or administrative), courses materials, equipment and related expenditures incurred for the benefit of the District.
6. To review, discuss and take any necessary action regarding change orders or any other construction matter related to the Station 21 construction project with LDF Construction, Inc.
7. To review, discuss and take action on documents and submittals requested or presented by BRW Architects related to the Station 21 construction project.
8. To review, discuss and take action on approval of pay applications.
9. To review, discuss and take action on requests from the Department and Administrative staff for equipment purchases, supply purchases, and capital expenditures.
10. To review, discuss and take action on matters related to entering into an agreement to provide emergency services to neighboring districts.
11. Closed session under authority of Government Code §551.071, §551.072 and §551.074:
 - a. To review personnel matters, including evaluation of District employees, which includes administrative and command staff, regarding hiring, retention, development, scheduling and benefits, scope of duties and promotion.
 - b. To review real estate matters.
 - c. To consult with legal counsel.
12. Open session:
 - a. To review and take action on personnel matters, including but not limited to hiring, retention, development, scheduling and benefits, scope of duties and promotion, for both administrative and command staff.
 - b. To review, discuss and take action on any real estate matters for the District.

- c. To review and take action to amend engagement for legal services to include legislative activities.
- 13. To review, discuss and take action to approve employment contract for Chief Jackie Metcalfe.
- 14. To review, discuss, and take action on the Administration Retention Benefit Policy.
- 15. Adjournment.



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