

**MINUTES OF THE OCTOBER 31, 2024, MEETING OF
MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 7**

A Meeting was duly called of **MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 7**, on **October 31, 2024**, at the New Caney Fire Station, 19870 FM 1485 West, New Caney, Texas, 77357.

1. Call to order, roll call, and pledge of allegiance, invocation and welcome guests.

The meeting was called to order at 1:00 P.M. by **JAN PETERSON**, District President. Those Commissioners present when the meeting commenced were **JAN PETERSON**, **JACQUELINE VAT**, **WANDA JAMES**, **WESLEY SWANSON** and **TJ KNOX**. Chief Howard Rinewalt and members of his staff with the East Montgomery Fire Department were also in attendance, Nick Slander of Slander and Associates, and David Manley, the District's General Counsel was also in attendance.

2. To receive public comment

The Board opened the floor for public comment. None was received.

3. To approve the minutes of prior meeting(s).

A Motion was made by Commissioner **VAT**, seconded by Commissioner **JAMES** to approve the prior meeting minutes as presented. After review and discussion, the Motion passed by a vote of 5 to 0.

4. To review and act on financial matters, including audit, report from the District bookkeeper and Treasurer, to pay bills, determine investments, financial institutions/depositories, security agreements, investment policy, District debt and required reports, sales tax related items.

A Motion was made by Commissioner **VAT**, seconded by Commissioner **SWANSON** to resolution authorizing adding Nick Slander to access the District's financial accounts. After review and discussion, the Motion passed by a vote of 5 to 0.

Nick Slander presented the financial report. A Motion was made by Commissioner **SWANSON**, seconded by Commissioner **KNOX** to approve the Financial Report and pay the District's bills as presented. After review and discussion, the Motion passed by a vote of 5 to 0.

A Motion was made by Commissioner **SWANSON**, seconded by Commissioner **KNOX** to close the CD currently held at Plains State Bank and transfer the proceeds to Texas Class. After review and discussion, the Motion passed by a vote of 5 to 0.

5. **To review and act on items related to construction, improvements, repairs, and renovations of District facilities.**

No action taken.

6. **To review and act on disposition of surplus and/or salvage property.**

No action taken.

7. **To review and act to acquire technology, equipment and vehicles, including financing.**

No action taken.

8. **To review and act regarding real estate, including sale, purchase, financing, lease, platting, utilities, encumbrances and legal actions related to real estate.**

No action taken.

9. **To receive a report on Fire Department operations and activities, including action to approve expenses related to equipment and training, and proposed personnel policies and benefits.**

Chief Rinewalt and his staff provided a summary of the Department's activities. No action necessary.

10. **To review and act to approve the Covered Application and Prohibited Technology Policy.**

A Motion was made by Commissioner SWANSON, seconded by Commissioner JAMES to approve the policy as presented. After review and discussion, the Motion passed by a vote of 5 to 0.

11. **To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**

No action taken.

12. **To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**

No action taken.

13. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.

The Board went into closed session at 2:09 p.m. to discuss a personnel matter. The Board came out of closed session at 2:30 p.m.

14. To review and act on items discussed in closed session.

No action.

15. Review, discuss and act to confirm future meetings

The next meetings will be November 21, 2024 and December 19, 2024, both at 1:00 p.m.

16. Adjournment.

There being no further business brought before the Board, Commissioner **SWANSON** made a motion, seconded by Commissioner **VAT**, to adjourn. The Motion passed by a vote of 5 to 0 and the meeting was adjourned at 2:30 p.m.



JACQUELINE VAT
District Secretary